

**Important Information – Please Translate**

這是一份重要資訊 — 請找人為您翻譯 這是一份重要信息 — 請找人為您翻譯

Mahalagang Impormasyon - Paki salin sa sariling wika

Thông tin quan trọng - Xin tìm phiên dịch

ਮਹੱਤਵਪੂਰਨ ਜਾਣਕਾਰੀ-ਮਿਹਰਬਾਨੀ ਕਰਕੇ ਅਨੁਵਾਦ ਕਰੋ/ਕਰਵਾਓ

महत्वपूर्ण जानकारी - कृपया अनुवाद करें      중요한 정보 - 번역 부탁드립니다

Información importante - Por favor traducir      معلومات مهمة - الرجاء الترجمة

重要な情報-翻訳してください      اطلاعات مهم - لطفا ترجمه کنید

August 28, 2020

Dear Parents,

Our school is getting ready to welcome students back to school in a safe and controlled manner. The Ministry of Education has announced that BC schools will open in Stage 2 and students are encouraged to attend daily as schools will not be able to provide the remote learning options that we did in June. The first day of school for students is Thursday, September 10<sup>th</sup>. You can read more here:

<https://www2.gov.bc.ca/assets/gov/education/administration/kindergarten-to-grade-12/safe-caring-orderly/k-12-education-restart-plan.pdf>. On Tuesday, September 8<sup>th</sup> and Wednesday, September 9<sup>th</sup> staff will be reviewing and implementing safety procedures within the school.

We have worked under the guidance of public health authorities and the Ministry of Education to develop a plan so that students and staff can learn and work together safely. We are ready to welcome your child back to school. We will strive to keep learning as the focus, but school *will* look different as health and safety are critical factors in our planning. Some of the many actions taken to safely restart school this September include:

Health and Safety

- Daily health screening check for students (by parents) and staff before arriving at school.
- Students who are ill (cold, flu or [showing Covid-19 symptoms](#)) must stay home. If a child becomes ill during the school day, they will be isolated from their Learning Group/class and the parents contacted to come and pick up as soon as possible.
- Families arriving from outside of Canada must self-isolate for 14 days before entering school.
- There will be enhanced cleaning protocols especially focused on high touch points (doorknobs, faucets, etc.)
- Teachers will be encouraged to take their class outside more frequently.
- A staggered schedule approach will be adopted to promote physical distancing at drop off/pick up; and recess and lunch times. When students arrive at school, they will meet a Summit Staff Member at an assigned meeting spot located on our school grounds. **Although outside, we do ask that students wear a mask during this time.** A Summit Staff Member will then lead a group of students to designated entrance and handwashing station and then to their classroom. At dismissal time, a Summit Staff Member will walk a group of students back to their morning meeting spot and dismiss them from there.

**Please note:** Students assigned to the earlier start time will also be assigned an earlier dismissal time. An email containing specific details about what time your child will begin and end school and where they will meet a Summit Staff Members will be sent in the coming week.

Start Time (Monday, Tuesday, Thursday & Friday)	8:39am and 8:54am
Start Time (Wednesday)	8:59am and 9:14am
Dismissal Time (Monday, Tuesday, Thursday & Friday)	2:45pm and 3:00pm

- **Please take time to review Summit Middle School's traffic safety plan by clicking on the following link:** <http://www.sd43.bc.ca/school/summit/About/ParkingLotRules/Pages/default.aspx#/=>
- Please do not drop-off your child early for school as we want to avoid students gathering in groups.
- Students at Summit will each receive a 15-minute nut break and a 30-minute outside play time. With student safety a priority, nut break and outside play times will be staggered with learning groups being assigned to one of three break and outside play times. By staggering break and outside play time, we will be able to support students with transitions from their classroom to outside as well as maintain social distancing and mask wearing measures. Students will also be provided with a 10-minute instructional lunch which involves school staff supporting students with maintaining food safety protocols in their classroom with their learning group. More detailed information regarding your child's specific nut break and outside play time will be shared with them in the coming weeks.
- There will be no large gatherings (assemblies, special events, open house) at this time.
- Masks are expected when you arrive at school, in hallways, common areas and when dismissed from school at the middle level. The only exception is for staff and students with a medical condition that precludes them from wearing a mask.
- No sharing of food or drink.
- Parents and visitors must make an appointment to meet with staff. There will be limited access to the building by parents and visitors. All visitors must sign in for the purpose of contact tracing. Virtual meetings will be an option for staff and parents.
- We ask parents to practice physical distancing (staying apart 2m) when on school grounds. This is for your safety, the safety of staff and students and is good modeling for our students.

#### Learning Groups

- A [Learning Group](#) is defined as a group of students and staff who remain together for an extended period of time and who interact primarily with each other.
- - In the Coquitlam School District, the Learning Group will include your child's classmates and any staff assigned to work with the students on a regular basis, like your child's teacher.
  - Within the learning group, while there will be less opportunities to physically distance, physical contact will be discouraged.
  - The learning group will stay together. Students will learn, eat and play together.
  - Class size limits have not changed therefore grade 6-8 classes will have no more than 30 students in the group.
  - The Ministry of Education has stated that Learning Groups cannot exceed 60 people at elementary and middle school. Therefore, Learning Group sizes will be under the provincial limits outlined in Stage 2.
- Morning, recess, lunch and afterschool schedules and routines will be adjusted to keep Learning Groups apart as much as possible.
- If children interact with students or staff from other learning groups, they will be expected to practice physical distancing. In some cases, specialist teachers who work with children from different learning groups (i.e. Learning assistance or English as a Second Language) will wear a mask if they cannot maintain physical distancing.

- Parents and students will learn who their child's teacher and Learning Group/ Class is before school begins on Monday, September 14<sup>th</sup>. We expect Learning Groups to be finalized and students attending full days beginning Monday, September 14<sup>th</sup>.

#### Educational Programming

- Our school will be focused on in-class instruction during Stage 2.
- Students will spend most of their educational time in their classroom, as there will be reduced movement of students between learning spaces. Lockers will not be used and assigned to students at this time.
- Student well-being will be guiding educators in planning and supporting the successful return of students to school.
- Explorations teachers will continue to offer programming, but this will look significantly different.
- Students with disabilities/diverse abilities will continue to be supported by the goals outlined in their IEP
- Regular health and safety practices (frequent hand washing) will be part of the educational program.
- Students will continue to receive report cards.
- Parents of children who are medically diagnosed as immunocompromised by a physician should contact me by Tuesday, September 1<sup>st</sup>. The following links are provided for your reference:

<http://www.bccdc.ca/Health-Info-Site/Documents/COVID-19-IS-Children-FAQ-BCCH.pdf>

<http://www.bccdc.ca/Health-Professionals-Site/Documents/COVID19-easing-social-distancing-IS-children.pdf>

We look forward to welcoming students back to school on Thursday, September 10<sup>th</sup>. Following is the district plan for middle years students on Thursday, September 10<sup>th</sup> and Friday, September 11<sup>th</sup>:

- Thursday, September 10<sup>th</sup>: Students attend school for a welcome and enrolment count. Duration: 10-15 minutes.
- Friday, September 11<sup>th</sup>: Students will attend safety orientation sessions. Duration: ~45 minutes. Schedule to follow.

Students will be provided with a mask and will be asked to wear it when in common areas. If a student already has a mask, we ask that they wear it to the safety orientation.

I will be sending out further information regarding the times that students will attend on Thursday, September 10<sup>th</sup> and Friday, September 11<sup>th</sup>.

We need to know how many students are returning to school or what your plans are if you are choosing an alternative educational plan. There is important information in this survey. ***It is critical that you complete the survey to provide us this information.*** If you are choosing an alternate educational program, such as distributed learning or homeschooling, we cannot guarantee that your child can return to our school if you re-evaluate your plans later in the year. Please contact me if you are undecided. **If you know someone who has school-aged children and has moved in to our neighbourhood, please encourage them to contact (call or email) the school as soon as possible to arrange registration.**

I have included the link for the survey

[https://forms.office.com/Pages/ResponsePage.aspx?id=74xl2ZICUkKZIWRC3iSkSxLbnVkz3zJFi\\_7vcsenvp9UQII5NFVMR05BUzKxMFkySFU4RTZXTFDNy4u](https://forms.office.com/Pages/ResponsePage.aspx?id=74xl2ZICUkKZIWRC3iSkSxLbnVkz3zJFi_7vcsenvp9UQII5NFVMR05BUzKxMFkySFU4RTZXTFDNy4u)

Please note that the Provincial Health Officer and the Ministry of Education may decide to move to different stages in response to Covid-19 situation in British Columbia and we will inform you should this occur, advising next steps.

Please find attached a document for your review titled 'Stage 2 Health and Safety Protocols: K-12 – For Parents'.

I will be following up with more information early next week.

Please email me with any questions that you have. I look forward to working with your family this year.

Sincerely,

Glenda Speight

Principal

Summit Middle School