

**ROY STIBBS PARENT ADVISORY COUNCIL
GENERAL MEETING MINUTES**

Date: January 8, 2015
Time: 6:30pm
Place: Library

PAC EXECUTIVE IN ATTENDANCE

Chairperson	Greg Ryley
Vice Chairperson	Jenny Guzzo
Treasurer	Paul McDonald
Secretary	Bev Komukai
DPAC Rep	Sid Wong
Hot Lunch Coord.	Hilary Drexel
Newsletter Coord	Tara Cain
	Nitin
	Patti Henry
	Leslie Hancock
	Tricia Tipper

PARENTS
TEACHERS

PRINCIPAL

Meeting called to order at 6:30 pm. Welcome Back and Happy New Year!

1a. Approval of Minutes

MOTION: Paul motions to approve November 6, 2014 PAC Meeting Minutes.
SECONDED: Sid
IN FAVOUR: All OPPOSED: 0

1b. Approval to Amend Tonight's Agenda

MOTION: Bev motions to amend tonight's Agenda to include a teachers' presentation.
SECONDED: Sid
IN FAVOUR: All OPPOSED: 0

2. Teachers' Presentation – Gardening Club

Patti Henry & Leslie Hancock

- Patti and Leslie outlined the work they have done so far with Roy Stibbs students to enhance the environment around our school grounds. The big focus is on environmental awareness and hands-on involvement.
- They also expressed their future goals – both short and long-term – and asked for some financial and human/labour support.
- A detailed list of items was provided and the PAC was very supportive of this initiative.
- We will work with Patti and Leslie to ask our Roy Stibbs community for donations and support through our newsletter, as well as discuss PAC-led fundraising for specific items on the Gardening Club list.

3. Reports

a. Treasurer's Report

Presenter: Paul McDonald

- Paul outlined our year-to-date spending from the Fundraising Account which totals \$2078.76.
- Fundraising so far has brought in \$3200 which is very good, although there was one NSF cheque for \$270 for Entertainment Books. This is still being investigated.
- Total in the Fundraising Account is \$8645.27. According to our budget, we have only one major item left which is the Field Trip subsidy for each class (total \$1200 approx.). As a result, we have money for some new initiatives.
- Gaming Account total is \$8126.96. The next big withdrawal from this account will be the Friendship Day activities.
- Ms. Tipper discussed the new plan for K-Grade 2 this year which is going to Omega Gym. The cost would be higher than previous years, at a total of \$700. Grade 3-5 will still go swimming at a cost of \$400.

MOTION: Jenny motions that the PAC pay for the full amount of all Friendship Day activities.
SECONDED: Tara
IN FAVOUR: All OPPOSED: 0

b. Hot Lunch

Presenter: Hilary Drexel

- The next Hot Lunch is Jan.22, but Hilary is thinking of something new. One parent suggested Subway.

- We still need someone with Food Safe but Hilary is leaving next year and wondered if it would be better for someone else to get certified.
- Ms. Tipper will email and find out if anyone currently has Food Safe, and also speak to Yuki about this.
- Sid brought in his company's brochure for Hilary to look over (wholesale food items).
- Some parents forget about Hot Lunch Day and pack a lunch with their kids. Ms. Tipper offered to mention Hot Lunch during PA announcements and to ask teachers to add it as a point for students' planner.

MOTION: Paul motions to allot another \$200 to popcorn supplies.

SECONDED: Sid

IN FAVOUR: All OPPOSED: 0

- Ms. Tipper also requested on a teacher's behalf for the use of some popcorn and the machine for a class party. The teacher offered to pay for it.

MOTION: Jenny motions that PAC pay for the popcorn for this class event.

SECONDED: Sid

IN FAVOUR: All OPPOSED: 0

c. *Newsletter* *Presenter: Tara Cain*

- Tara confirmed frequency of the PAC Newsletter and asked for feedback on the first two.
- Hilary mentioned that some of her words got turned around or changed. Really only Ms. Tipper needs to approve newsletter material, no one needs to alter submitted information (besides spelling and/or typos).
- We confirmed that Grade 5 Bottle Drive can also be put in the PAC Newsletter.

d. *DPAC Report* *Presenter: Sid Wong*

- Sid went to a meeting on Nov.26 and has sent us a summary.
- The Chapters online fundraiser opportunity sounded easy and potentially popular.

MOTION: Jenny motioned to look into this opportunity and that she would take it on.

SECONDED: Paul

IN FAVOUR: All OPPOSED: 0

- As a continuation of fundraising ideas, Tara brought up the idea of selling or auctioning off VIP seats at our Movie Night. Sell raffle tickets for \$1 or \$2 and a few people could win a spot in comfy seats with Pizza and drink delivery.

4. *Principal's Message* *Presenter: Tricia Tipper*

- Ms. Tipper informed us that the school is full with a waitlist, except for Kindergarten.
- Three staff members are retiring this year, including Deb Nicholson at Spring Break.
- A traffic discussion began around safety, parents parking in crosswalks, and doing u-turns. We discussed ways to get people to slow down in general too. A traffic safety reminder will be put in the next Newsletter.

5. *New Business*

a. *Tae Kwon Do at Lunch*

- Elaine would like to get this going for February. Just \$20 for 4, 30-minute classes with 60% going to the PAC.

MOTION: Tara motions to run this fundraiser in February, either on Wednesdays or Thursdays.

SECONDED: Nitin

IN FAVOUR: All OPPOSED: 0

b. *Carnival*

- Greg would like to hold this fundraising event near year-end.
- The plan is to have games, bouncy castle, concessions, silent auction, dunk tank, etc.
- We discussed having individual tickets for each activity or having all-access wristbands.
- We would need parents and/or Grade 5 students to man the events/equipment in turns.
- Greg will hold a planning meeting on Jan.15 at 7pm in the Library.

MOTION: Nitin motions that the PAC hold this fundraising event sometime in May.

SECONDED: Tara

IN FAVOUR: All OPPOSED: 0

c. *Movie Night*

- Alexander and the Horrible, No Good, Very Bad Day is available for pre-release soon.

MOTION: Paul motions that we have a Movie Night on Friday, February 6th with a budget of \$250.

SECONDED: Tara

IN FAVOUR: All OPPOSED: 0

d. *Grade 5 Fundraising*

- The committee will meet in January to make detailed plans.
- We discussed what to do with Gr.5 Grad money. Should a parent keep it all year? Should it go through PAC? Whatever the decision, it has to be 100% one way or the other.

e. *Emergency Supplies*

- Greg has not received enough and is short almost half the amount.
- Another direct appeal email will be sent reminding that this money needs to be paid every year and that it is a request from the school, not just the PAC.

MOTION: Paul motions to adjourn at 8:50pm.

SECONDED: Nitin

IN FAVOUR: All OPPOSED: 0