

**ROY STIBBS PARENT ADVISORY COUNCIL
GENERAL MEETING**

Date: November 19, 2013
Time: 6:30pm
Place: Library

PAC EXECUTIVE IN ATTENDANCE

Vice Chairperson	Jenny Guzzo
Treasurer	Paul McDonald
Secretary	Bev Komukai and Lila Doe
Volunteer Coordinator	Yuki Sato
Hot Lunch Coordinator	Lindsay McPherson
Web-site Coordinator	Nagisa Inoue

PRINCIPAL

Tricia Tipper

PARENTS/TEACHERS IN ATTENDANCE

Sidney Wong
Lucy Yun

Meeting called to order at 6:30pm

1. *Approval of Minutes*

MOTION: Lindsay motions to approve October 16, 2013 PAC Meeting Minutes.
SECONDED: Nagisa
IN FAVOUR: All OPPOSED: 0

2. a. *Approval of Tonight's Agenda*

MOTION: Lindsay motions to approve tonight's Agenda.
SECONDED: Paul
IN FAVOUR: All OPPOSED: 0

b. *Amendment to Tonight's Agenda*

MOTION: Nagisa motions to amend tonight's Agenda to take out 3.i. and change 3.h. to "Grad Class Committee Report."
SECONDED: Yuki
IN FAVOUR: All OPPOSED: 0

3. Reports

a. *Chair/Vice Chair*

Presenter: Jenny Guzzo

- Entertainment Books was a great success. Mr. Papantoniou's class won the Pizza & Movie. Ms. Tipper will confirm with Mr. Papantoniou regarding the pizza.
- Jenny thanked everyone who helped out for the movie night. The next one is planned for end of January. Our one year expires Feb 7, 2014, but this may be able to be extended. Greg will follow up with Ms. Tipper.

b. *Financial Report (Treasurer)*

Presenter: Paul McDonald

- Paul provided an update on our fundraisers. The Entertainment books raised approximately \$1,680.50, Pizza Day \$256.31 and Movie Night \$802.24.
- Based on the movie night fundraiser summary, it appears that the pre-orders made a difference and resulted in higher profit margin.
- Summary of Funding Classroom Grants. \$100 per classroom = \$1,600.00. This is based on per classroom / student services support.
- Budget Summary: \$8,448.03 total income, \$4,185.00 total expenditures, leaving a budget balance of \$4,263.03.
- Gaming Account: \$7,757.89 total income, \$4,550.00 total expenditures, leaving a budget balance of \$3,207.89.

- c. *Hot Lunch Coordinator* *Presenter: Lindsay McPherson*
- The next hot lunch will be on Dec 12, 2013 and will be the same as the last one. Volunteers will be needed on either Dec 9 or 10 to assist in counting money. Moreover, volunteers will be needed on the actual hot lunch day Dec 12.
- d. *Volunteer Coordinator* *Presenter: Yuki Sato*
- Yuki would like to organize a tea and coffee to thank the volunteers either in the morning 9 – 10 am or in the afternoon 2 – 3 pm.
 - Tricia will confirm possible dates with Mr. McKenzie.
 - It would be nice to have some donuts as well.

MOTION: Lindsay motions for \$30 PAC funds to purchase donuts.
 SECONDED: Nagisa
 IN FAVOUR: All OPPOSED: 0

- e. *Class Rep Coordinator* *Presenter: Tricia Tipper*
- This item remains pending.
- f. *Newsletter Coordinator* *Presenter: Bev Komukai*
- The next one will go out next week and will include highlights and bottle drive. Please e-mail Bev if you would like anything added.
- g. *Fundraising* *Presenter: Jenny Guzzo*
- Lila mentioned Zumba fundraising idea and will follow up with details.
 - Jenny advised that her sister is a photographer who is willing to take family portraits and give a portion of the fee proceeds to PAC as a fundraiser.
 - Swap Meet? Can we use the gym on the weekend? There may be a garbage issue where there is a hefty charge if there is a mess left to be cleaned up. Maybe we can hold outside in the parking lot? Ms. Tipper will look into it and then set a date. We will coordinate via e-mail.

MOTION: Paul motions for Nagisa to coordinate the Swap Meet Event.
 SECONDED: Yuki
 IN FAVOUR: All OPPOSED: 0

- h. *Grad Class Committee Report* *Presenter: Nagisa Inoue*
- There will be a carrot sale.
 - Grade 5 students are also taking an initiative (ie. Bottle drive).
 - Will work on advertising bottle drive and hope to have one outside on a weekend.

4. *Principal's Report* *Presenter: Tricia Tipper*
- Nothing to report on.

5. *New Business*

- a. *Next Movie Night*
- This items was discussed above.

- b. *Earthquake Kits – Update*
- We are still waiting for responses and participation.
 - Ms. Tipper will draft a reminder.
 - This will be promoted annually.

- c. *Family Gym – Update*
- There is a conflict in date with Share event, but no conflict in space.
 - Since the information has already gone out, we will go forward with the event.
 - Entry is by donation.

- Bev was able to gather up some door prizes, including Zone Bowling and Express Game Family Packs.

d. *English Conversation Club*

- Since our school is very high ESL, Bev is volunteering to carry out an English Conversation Club for parents. This will give an opportunity to get together and facilitate conversation. There may be community grants available. The first one is planned for Dec 6, 2013 from 2 – 3 pm.

Nagisa motions to have meeting adjourned.

SECONDED: Paul
IN FAVOUR: All OPPOSED: 0