



## **CALL FOR TWO-YEARS SCHOLARSHIPS**

### **SUPPORTING EXCELLENT INTERNATIONAL STUDENTS, ENROLLING IN A BACHELOR OR A MASTER DEGREE PROGRAM OF THE UNIVERSITY OF INSUBRIA FOR A.Y. 2024/25**

#### **Item 1: Description and objectives**

In order to enhance the internationalization process, the University of Insubria will be offering up to twenty (20) two-years scholarships to talented prospective international students (UE or non UE) wishing to enroll in a Bachelor or a Master degree program (either taught in Italian or English language) during the academic year 2024-2025. Successful students will be expected to act as ambassadors of the University of Insubria and to represent the University at a number of events.

#### **Item 2: International students**

International Students are those who reside outside Italy at the time of the application and have attained (or are going to attain) their secondary school diploma or university qualification outside Italy.

#### **Item 3: Duration and economic conditions**

University of Insubria grants twenty (20) two-years scholarships, each one amounting to € 5.000,00 per year before taxes and any other duties or fees applicable according to Italian laws (approximately amounting to 18% of the gross instalment). The Scholarship is granted for two (2) academic years and will be paid in four (4) instalments amounting € 2.500,00 each. If the student enrolls in a three-year course, he/she may apply for regional grants or other opportunities for financial support in the third year.

The grants will be awarded to international students enrolling in Italian or English taught Bachelor or Master degrees.

Scholarships cannot be combined with any other national or international grant awarded by foreign or Italian institutions. Candidates are required, under their own responsibility, to notify promptly to the International Office ([relint@uninsubria.it](mailto:relint@uninsubria.it)) any incompatibility with other scholarships.

Beneficiary students must attend courses, take exams, and pass at least 40 ECTS credits by the end of each summer session of exams (September 30<sup>th</sup>, 2025 for the first year and September 30<sup>th</sup>, 2026 for the second year).

Reimbursement of travel, insurance, accommodation or other costs are not included in International Excellence Scholarships and will not be provided by the University of Insubria.





#### **Item 4: Requirements**

In order to apply to the scholarship, applicants must:

- 1) be international students, as defined in item 2;
- 2) commit to regularly enroll, for the academic year 2024/25, in a Bachelor or a Master degree program of the University of Insubria;
- 3) *(for undergraduate students)* demonstrate a final qualification grade not less than the 75% of the maximum possible final grade in the country where the qualification has been awarded;
- 4) *(for candidates attending the final year of the secondary school)* demonstrate he/she belongs to the top 25% of his/her class by an official document issued by his/her school, such as a statement signed and stamped by his/her school, a reference letter, a class ranking certificate, etc.
- 5) be able to comply with the conditions for obtaining a visa for study purpose in Italy (if requested by Italian laws);
- 6) have sufficient knowledge of the Italian language (B1) if they wish to enrol on a course taught in Italian.

#### **Item 5: Selection criteria and application**

A special Examining Committee nominated by the Rector will draw up a list of eligible candidates based on the sum of points awarded through assessment of applicants' academic record, curriculum vitae, motivation letter and, eventually for the top ranked candidates, an interview. The Committee will start the evaluation assessing the supporting documents and assigning 30 points as follows:

- Academic Records: max 20 points
- Curriculum vitae (work, research or study experience): max 5 points
- Motivation letter: max 5 points

Candidates who after this phase of assessment are awarded a score less than 21/30 are not eligible.

The Examining Committee may, if necessary, call the candidates for an interview to clarify aspects of the application as well as discuss with the coordinators of the concerned degree programs the merits of the applications.

The final ranking list, based on the sum of the points of the document assessment and the points of the eventual interview, indicating the winners, will be published on the University website and communicated to the applicants within June 15<sup>th</sup>, 2024; should any of them renounce, the scholarship will be awarded to the next student in the ranking list. In case of a tie, the younger candidate will be chosen. After publication of the results, students have to confirm acceptance of the scholarship within 7 working days.



### **Item 6: Application**

Applications must include:

- Secondary School Diploma or a Bachelor Degree Diploma or (for Item 4 n. 3 case) School statement;
- the Transcript of the achieved records;
- the curriculum vitae, also stating professional experiences;
- an indication of the degree course they wish to enroll in;
- a motivation letter.
- even if not mandatory, a Cimea Statement of Comparability (Attestazione di comparabilità, to be required through the Cimea - Diplome portal <https://cimea.diplo-me.eu/cimea>), will facilitate the assessment

All supporting documents must be written or officially translated in Italian, English, French, Spanish or Portuguese language and they must be uploaded through the i-STUD portal. Failure to meet one or more of the above mentioned conditions implies the impossibility to be granted the scholarship.

Applications have to be submitted through the i-STUD online portal [uninsubria-ol.dirittoallostudio.it](http://uninsubria-ol.dirittoallostudio.it) after having created a personal account on:

<https://uninsubria.esse3.cineca.it/AddressBook/ABStartProcessoRegAction.do>

(click on the menu and choose the English version) starting from April 5<sup>th</sup>, 2024.

The deadline for application is May 31<sup>th</sup>, 2024, 12 am (Italian time).

The university will not take any responsibility for the dispersion of notices due to a wrong indication of contacts or due to the change in contact details indicated in the application.

### **Item 7 - Payment arrangements and maintenance requirements**

Scholarship will be paid in four (4) instalments. The first instalment (€ 2.500,00) will be released to the beneficiary student within 60 days from the arrival in Italy, only upon:

1. completion of the enrolment procedures at the University of Insubria;
2. opening of an Italian bank account or pre-paid credit card with an IBAN registered or co-registered in the student's name;
3. signature of the Declaration of acceptance, where the beneficiary student commits himself to accept the scholarship terms and confirms he/she does not fall within any of the conditions of incompatibility established in Item 3 of this call for applications;



The second instalment (€ 2.500,00) will be released to the beneficiary student upon achievement of at least 12 ECTS by 28<sup>th</sup> February 2025. In case of enrolment with recognition of previous studies, credits earned during a previous university career cannot be considered for the achievement of the expected maintenance requirements.

The third instalment (€ 2.500,00) will be released to the beneficiary student within 60 days from the completion of the enrollment at the second year of study.

The fourth and last instalment (€ 2.500,00) will be released to the beneficiary student upon achievement of at least 52 ECTS by 28<sup>th</sup> February 2025.

Furthermore, as specified in item 3, beneficiaries must have passed 40 ECTS credits by 30 September 2025 and 80 ECTS credits by 30 September 2026

In any case, the scholarship amount and payments are strictly linked to the physical presence of the grant holder in the University seats. If, for any reason, the regularly enrolled grant holder, starts or continues the study activities by remote means from his/her home, the scholarship amount will be proportionally reduced according to the actual period of on-site activities.

#### **Item 8 — Scholarship revocation**

The University of Insubria has the right to revoke the scholarships in the following cases:

1. if the beneficiary student does not obtain at least 40 ECTS credits by the end of the summer session of exams of the first year (September 30<sup>th</sup>, 2025); in case of enrolment with recognition of previous studies, credits earned during a previous university career cannot be considered for the achievement of the expected maintenance requirements.
2. if the beneficiary student does not obtain at least 80 ECTS credits by the end of the summer session of exams of the second year (September 30<sup>th</sup>, 2026);
3. if the beneficiary student decides to transfer to another University or withdraw from his /her studies.

In the above cases, the beneficiary student shall refund the full amount of the scholarship already received. Particular situations, duly substantiated, will be evaluated by the Rector of the University of Insubria.

#### **Item 9 — Final Provisions**

Personal data will be processed pursuant to the principles and provisions of General Data Protection Regulation (GDPR) (EU) 2016/679 on protection of privacy and exclusively for the purposes of managing the procedure. According to the GDPR



– EU Regulation 2016/679 the information on data processing is published on the institutional website

Without prejudice to the penal sanctions as per art. 76 of Presidential Decree 445/2000, should statements emerge to be untruthful, the beneficiary student will lose the awarded benefit.

The person responsible for the procedure is Dr. Luca Gallo — Head of the International Office.

For further information, please contact the International Relations Office, email: [relint@uninsubria.it](mailto:relint@uninsubria.it)

Varese, *date of the digital signature*

Signed  
The Rector  
Prof. Angelo Tagliabue  
*Digitally signed*