

## **Mundy Road PAC Meeting**

**November 7th, 2018**

**Present:** Jon Lundquist, Rob Wright, Una Wong, Serena Boivin, Samantha Cohene, Tamara Lee, Jehnel Wong, Shawn O'Brien, Jaime Baker, Christine Friend, Jenny Gasparini, Heather Hooton

**Meeting called to order – 7:04 pm**

**Welcome** – Introductions of all present

**Approval of minutes from October 6<sup>th</sup>, 2018 Meeting**

Motion: Una Second: Jaime

**Approve Agenda**

Motion: Jaime Second: Christine

**Chairperson's Report (Jon)**

- Thank you to everyone who is helping with fundraising. Dance was a great success. We forgot to rent lights but will ensure we do so next year using our credit at Long and McQuade
- Jon has filed a complain with the Canadian Anti-Fraud Centre regarding e-mails sent out to PAC members under his name.
- Job will be away on December 4<sup>th</sup> meeting and will need someone to chair the meeting. We will discuss via email whether it is possible to change the date.

**Principal's Report (Rob)**

- Halloween dance and parade were great for the school community.
- We have a new RCMP liaison, Constable Peterson, he has visited the school a few times, he would like to organize some learning opportunities for the students around traffic safety.
- We got a \$2500 grant from the Coquitlam Firefighters Association. We have been approached by a PAC from another school running a food donation program, Rob will identify some families that will benefit (they will drop off bags of non-perishable food items for families in need).
- Remembrance Day assembly tomorrow, Revised Curriculum Implementation day on Friday. Next PAC meeting we can discuss whether it would be beneficial for Rob to put on a parent education night to discuss the new curriculum.
- Photo retakes are on the 14<sup>th</sup> and the Winter Concert is December 11<sup>th</sup> (1:15 performance at Mundy and 6:30 performance at Monty).
- Rob brought everyone on a tour of the new Self Regulation Classroom that contains many different calming and alerting activities and materials, including a climbing wall.

He also plans on installing a sensory pathway in the hallway upstairs. The classroom is not used by the entire school, only children who need it to help them self-regulate. The language used in the room relates to The Zones of Regulation program in which children connect their energy level/emotions to a particular colour (blue, green, yellow and red).

### **Treasurer's Report (Tamara and Samantha)**

- Gaming grant was deposited, will show \$5000 on next report.
- Munch a lunch is deposited directly into the bank account, however money needs to be accounted for by looking at the Munch-a-Lunch report to see where the funds should go/where they came from (hot lunch, etc...). Will reach out to other PACs who use Munch-a-Lunch to see how to reconcile the money coming in.
- Still have Grade 5 freezie money and dance money to deposit which will show on the next statement.

### **Committee Reports**

- **DPAC (Larissa-absent but sent report via email)**
  - Cannabis legalization – no sales near schools or under the influence on schools.
  - There have been changes to report templates due to language difficulties and time consumption for teachers, we have changed to the new report template. Rob says this template is also MyEd compatible and we will be moving towards using MyEd (electronic database).
  - A DPAC rep mentioned that hot lunches, movie nights and Purdy's are generally the biggest fundraisers. Charlie's Chocolates might be another option. We will keep these in mind for next year.
- **Communications Coordinator (Una)**
  - Will add poster for Christmas flowers on the PAC site. Another newsletter will go out at the beginning of December to recap the Halloween dance and talk about the Christmas Market. Pancake breakfast will be Dec. 21<sup>st</sup>.
- **Volunteer Coordinator (Jaime)**
  - Great turnout for hot lunch volunteers thanks to the volunteer option on Munch-a-lunch.
- **Fundraising Coordinator (Vacant)**
  - Jehnel – Halloween Dance – made \$841.20, after expenses will be about \$600, value of donations was about \$774 (all of which Jehnel was able to get from local businesses). Jehnel suggested having a budget of about \$200 to organize the Halloween dance next year (rather than expensing/reimbursing).
  - Jon – Christmas flower fundraiser notices went out yesterday. Delivery will be on the 13<sup>th</sup> (same day as Christmas Market). Christine suggested the

delivery is too late in the season for some families and we should look at moving it earlier next year.

- Funscrip – has gone out and will be collected soon. Great job on putting the packages together, Larissa.
- Christmas Concert Raffle Tickets (for front seats) – possibility to organize this on Munch-a-lunch – Una will look into this. Last year it was on the notice with the info for the Christmas concert.
- Heather – Movie night – would like to move this to January/February as there are too many fundraisers going on at the school at the moment. Everyone agreed, Heather will look into a date.
- **Hot Lunch (Bobbi)**
  - Hot lunch is doing great, Munch-a-lunch is gaining support.
  - Una and Christine will help Bobbi with the Santa Breakfast. Sausages will be ordered beforehand, only pancakes will need to be cooked. We need to find a Santa soon so that they can book the morning off (timing will be about 9:30 -10:45) ideally it would be someone a bit older. Samantha, Jon and Una will look into some possibilities.
- **Emergency Preparedness (Wendy - absent)**
  - no news
- **Safety Coordinator (Janice – absent, via email)**
  - Has contacted the RCMP about speeding around school, there will be a higher police presence on Mundy, Warrenton and Austin this month to monitor this.
- **Merchandising Coordinator (Christine)**
  - Sage wear costs have gone up (t-shirt=19.50) IM Prints are doing the grade 5 hoodies and will be less expensive, even taking into account the set-up fees (\$90 for screen printing, embroidery file cost). Christine has decided to go with IM Prints and will order black and grey embroidered hoodies (pull over and zippered) and screen printed t-shirts. Samples will hopefully come tomorrow.
  - Some leftover water bottles, will add to every hot lunch order as an option to purchase.
- **Parent Education Coordinator (Anita K - absent)**
  - nothing to report
- **Social Coordinator (Anita R - absent)**
  - nothing to report

**Old Business**

**New Business**

- Christmas Market – will be on the 13<sup>th</sup>, (set up on the 12<sup>th</sup>). Tamara is heading this (organizing the market) with the help of Dana (who is recruiting volunteers). Will start collecting donations asap which will be stored in the classroom across from the self-reg classroom. Forms will be going out tomorrow. Someone is needed to take this on for next year, if anyone wants to do this, contact Tamara so that they have an opportunity to shadow her this year.

**Motion to adjourn:** Christine **Second:** Una **Time:** 8:15

**Next Meeting: Tuesday December 4<sup>th</sup>, 2018 7:00pm**