

Mundy Road PAC Meeting

May 22nd, 2019

Present: Jon Lundquist, Serena Boivin, Tamara Lee, Una Wong, Amy Jaeggle, Larissa Ringham, Christine Friend, Jenny Gasparini

Meeting called to order – 7:10

Welcome

Approval of minutes from March

Motion: Christine Second: Una

Approve Agenda

Motion: Christine Second: Larissa

Chairperson's Report (Jon)

- It has been a great year and Jon has enjoyed serving as the PAC chair once again. Fundraising efforts have been good considering we have no coordinator; thank you to everyone who has helped with fundraising initiatives. He hopes that we have more volunteers next year and that enough people will step up to form the executive.
- Jon has been PAC chair for two years now and feels that, due to other commitments, he has not given this position the time it deserves. He hopes someone will step up to take on this position, however he plans to continue to be involved with the PAC in other ways, in particular fundraising for an electronic sign for the front of the school.
- He would like to thank the PAC executive for all their hard work this year, as well as Mr. Wright for his support for the PAC and school in general.
- Please see attached for full report.

Principal's Report (Rob - absent)

- No report

Treasurer's Report (Tamara)

- Current balances – see attached – keep in mind that many invoices will be paid out at the end of the year (balance will go down).
- Revenue from movie night is not included in the current income statement yet. Misc. category includes the Munch-a-Lunch fee for next year. We paid for the newest smartboard (it was a bit more expensive than expected but Rob paid the difference). The new stove came and was paid for. These were the biggest expenses in May. Rainy day fund has not been touched for many years but slowly gains interest, we will keep this as is.

- Grade 5 fundraising - Beedie group donated \$1500.

Committee Reports

- **DPAC (Larissa)**

- Tech – presentation discussed how to make choices about what you really need/want vs. what is useful.
- Presentation from gaming auditor on fraud – fraud does occur within school organizations; recommended that it is written in the constitution that when there is a changeover of treasurer that there is a review of accounts/finances by other PAC members.

- **Communications Coordinator (Una)**

- Nothing new to report, one last newsletter will go before the end of the year.
- Una will not continue as Communications Coordinator next year, but will continue to update the website.
- We need to update the constitution (needs to re-typed).

- **Volunteer Coordinator (Jaime - absent)**

- No report.
- Jaime will not be volunteering to be volunteer coordinator next year however will continue to help out the PAC in other ways.

- **Fundraising Coordinator (Vacant)**

- Larissa made up a survey to send parents about fundraising. To get parents interested in responding, she will offer a small prize. Parents will be given one week to respond to the survey. Larissa will ask Rob to send this out (as well as a reminder).
 - Potential *new* fundraiser for next year that will be listed on the survey: Purdy's, Family Photos, Hanging Baskets, Pub Night, Parent Paint Night, Mabel's Labels, Garage Sale, Jelly Bean Jar
 - Return it depot – Larissa set up an account at the depot across from IKEA. People returning bottles can request that their refunds be put toward our account "Mundy Road Elementary".
 - Cash for Clothes (Una) – we had 169 bags, since we surpassed the 150 bag threshold so we made \$3/bag.

- **Hot Lunch (Bobbi - absent)**

- Nothing to report

- **Emergency Preparedness (Wendy – absent)**

- Wendy will not be at the school next year so will not be continuing in her position.

- **Safety Coordinator (Janice – absent)**

- Nothing to report

- Janice is willing to continue as Safety Coordinator next year.
- **Merchandising Coordinator (Christine)**
 - Current inventory of water bottles is 145.
- **Parent Education Coordinator (Anita K - absent)**
 - Nothing to report
- **Social Coordinator (Anita R - absent)**
 - Nothing to report

Old Business:

- Vote to approve budget for 2019-2020 school year as presented on April 10th, 2019. All in favour, budget approved.

New Business:

- Next freezie day is Thursday, June 13th.

PAC Executive Election:

- **Chair:** Christine nominates Jon Lundquist for chairperson. Larissa seconds. Executive votes in favour of allowing Jon to continue beyond his two-year term. Jon is happy to continue but would like to look for a co-chair to step up for September.
- **Treasurer:** Samantha Cohene nominated and elected.
- **Secretary:** Serena Boivin nominated and elected.
- **DPAC Representative:** Larissa Ringham nominated and elected (by secret ballot).
- **Merchandising Coordinator:** Christine Friend nominated and elected.
- **Safety Coordinator:** Janice Doege nominated and elected.
- **Hot Lunch Coordinator** Bobbi Crandall nominated and elected.
- **Members at large:** Una Wong and Jenny Gasparini nominated and elected. Una will continue to update the website but will not take on other communications responsibilities.
- **Co-Chair:** VACANT
- **Emergency Prep Coordinator:** VACANT
- **Fundraising Coordinator:** VACANT
- **Parent Education Coordinator:** VACANT
- **Social Coordinator:** VACANT
- **Volunteer Coordinator:** VACANT
- **Communications Coordinator:** VACANT
- If you are interested in taking on a vacant position, please forward your name or the names of any interested individuals to jonman@telus.net. Please be reminded that any open position can be shared

Motion to adjourn: Una Second: Jenny Time: 7:55

Next Meeting: June 11th 2019 – Executive Only - at 7:00pm