

Mundy Road Elementary School

PAC Meeting Minutes

Wednesday, September 13, 2017 7:00 pm

Present: Jon Lundquist, Tamara Lee, Una Wong, Tamara Sherdahl, Jehnel Wong, Grant Ringham, Larissa Ringham, Anita Rasoda-Puar, Ryan Robinson, Janice Doege, Staff: Rob Wright

Welcome and Introductions

Freshslice Pizza presentation with Dev Singh (Pinetree Way)

Brochure and pizza samples distributed

All pizzas made with whole wheat dough

Hot lunch options- pepperoni, Hawaiian, cheese, veggie, 16" Feast pizzas extra cost

- 1 XL slice Individually boxed \$2.25 or single large 16" pizza \$11 + GST
- Kids Meal with 1 XL slice, juice box, and 3 pcs cinnamon rolls \$3.50
- Orders can be individually labelled and separated by classroom
- Gluten free available for individual slices or part of whole pizza, no extra cost

Freshslice provides same day pick up of all pizza boxes and warmer bags

In his experience, most schools order individual boxes, one school prefers large pizzas due to amount of boxes generated

Need 1 week lead time

Cinnamon rolls \$0.25

Thank-you Dev for your presentation and pizza samples.

- Future discussion to convene with hot lunch coordinator or hot lunch committee
- Cost comparison between individual boxes versus full size pizzas with available vendors, consideration also given to labour (volunteers) needed to organize and distribute pizzas

Approve Minutes of June 13, 2017 Meeting

Motion: Ryan Second: Tamara S. Carried.

Approve Agenda

Motion: Ryan Second: Jehnel Carried.

Chairperson's Report (Jon Lundquist)

Met with Ryan and Rob for information exchange

Principal's Report (Rob Wright)

Excited to be back at Mundy Road, heading towards 4.5-5 years now. Open to have people come discuss topics. Lots of transition, always committed to being above board and transparent. Communicate through email, face to face, or phone. Prefers to respond either in person or with a follow up phone call.

Students

Enrollment of 186 students is down from last year but a late district change has brought 9 divisions now instead of 8

Last minute reorganizing late in the first week of school after district inserted another class, 3 kindergarten/grade 1 classes required, tried to find best fit for kids and educational reasons

Supreme court ruling - class sizes limits and composition have changed from 30 to 28 students at Intermediate level, 24 students for grade 3 and 4, 22 students for Primary (1-3), and 20 students for Kindergarten

Happy Days Preschool donated a carpet that went into a primary classroom, new whiteboards purchased

One grade 2/3 classroom short a smartboard with addition of extra division.

Question – Cost of Smartboards? Answer – about \$3500-4000

Technology - New iPads, new touchscreen laptops, and refurbished computer lab through District 43, government subsidies and PAC (3 year cycle to replace and/or refurbish technology)

General

Newsletter to be emailed later this week. Strongly encourage people to visit school website for general information and lots of helpful resources. Items like calendar events will always be more up to date than through newsletters that are static.

September 21 is Sports Day combined with the Terry Fox Run. It is a great community building event.

Changing from the Open House format, new this year is across the board Welcome Conversations between parents and teachers on September 27 and 28. This previously worked well with new Kindergarten students. These are 10 min focused conversations about family,

unique dynamics of a child, and share what is special about your child. Helps to immediately build relationship connections.

Recognition given to the Coquitlam Firefighter's Charitable Society for funding our school's Nutritional Program. They were on the school grounds (last Wednesday) with a pink firetruck to promote their Backpack Program for Coquitlam students in need of extra help starting off the school year. The backpacks are filled with school supplies provided by Staples and other donors.

Treasurer's Report (Tamara Lee)

No report presentation for this meeting. Picked up mail and is working hard to provide a report format that is easy to read and maintain. Met with previous treasurer for handover of checkbooks and transfer of duties process at bank. Will help coordinate signing authority to designated members.

Committee Reports

District PAC Rep (Christine Friend – temporary role) – away, no report

Communications and Website (Una Wong)

Anticipate first newsletter during first week of October, send suggestions and event dates

Requests to add Entertainment Books for fundraising, form hot lunch committee while Hot Lunch Coordinator is vacant

Volunteer Coordinator (Jaime Baker) - Not present. Report shared below.

Now that we have our classes, I am in the process of looking for a liaison parent for each class. I am hoping to have everyone in place by the end of this month as we will be starting with staff appreciation treats in October (Div 1), followed by Div 2 in November, etc.

I am also the coordinator for popcorn days and the Fruits and Vegetables plus Milk program this year. Our first popcorn day will likely be on the first Tuesday of October (TBD with the hot lunch coordinator). Our first fruits and veg delivery (mini peppers) is on Monday, Sep. 25, so I will be distributing them before recess the following day (Tue, Sep. 26th).

Here are the rest of the dates in case you're interested (milk is delivered on the same day).

Sep 25 th	Peppers, Mini
Oct 16 th	Apples, Mixed Organic
Oct. 30 th	Baby Carrots (12x2 lb/cs)
Nov. 20 th	Pears, Anjou
Dec 4 th	Oranges, Mandarin (bulk)
Jan 22 nd	Kiwifruit (BC)
Feb. 5 th	Apples, Ambrosia
Apr. 9 th	Tomatoes, Asst Types (Cab/Marz/Org) 3x 3 lb)
Apr. 23 rd	Cucumbers, Mini
May 7 th	Tomatoes, Grape (2 lb)
May 28 th	Peppers, Mini

Fundraising (Tamara Sherdahl)

Family Photo Night with Mountain West Studios booked for Mon, Oct. 2, close to Sep. 25 school picture date, in time for Christmas gifts

\$20 sitting fee holds booking time either 4 to 7:00 pm or 4:30 to 7:30 pm slot, Mountain West – free 8x10 with every purchase, online booking option, white curtain background

Entertainment Books (Nicole Schenato) – start Sep. 20 start, prizes for most books sold etc. \$30 p/book

Fundscrip – Group paper order through school in October/November 2nd group paper order in springtime, printing paper order forms expensive, online ordering available but a credit card fee is charged. Minimum group orders save fees. Suggestion by Ryan to look into, FlipGive, online ordering, no printing costs involved for order sheets, word of mouth

Halloween Dance – Friday, October 27, Friday

Christmas Poinsettias, pizza and breads also around Christmas, spring flowers

Christmas Market – date to be announced

Clothing drive is on now -\$2 per bag for 75+ plugs or \$3 per bag for 150+ bags saving till spring

Hot Lunch – vacant position

Form committee for hot lunch to share role until vacancy filled

First hot lunch for October – date to be announced

Emergency Preparedness and First Aid (Wendy Dhillon) – away, no report

Safety (Janice Doege)

City surveyor to conduct a current assessment for a crosswalk at Hillcrest and King Albert, many school kids jay walk across intersection; assessment will be on a Tuesday, Wednesday, or Thursday before school, at lunch break and after school; although city may install sidewalk on westside of Hillcrest in about a year's time, a crosswalk would still be logical

Speed reader set- up on Austin Street between Hickey and Mundy for 3 months towards end of September

Date to be discussed for RCMP visit to promote roadside safety with kids

Small gifts purchased for volunteers recognizing their time to put out yellow traffic flags on school days

Merchandising Coordinator (Christine Friend) – away, sent suggestion below

Seeking to spend \$500 to purchase water bottles. Any supply remaining can be sold the following years.

Choose bottle type – screw top, pull spout

Jon - jogger bottle type with straw next suggestion, vote for fund spending scheduled for October meeting

Parent Education (Anita Krishna) – away, no report

Old Business

Filling vacant Executive positions

- DPAC – temporarily filled until new member elected

Tamara Lee nominates Larissa Ringham, Seconded by Ryan. Elected

- Hot Lunch Coordinator, Member at Large, Vice Chair, Historian – no nominees, continue to raise awareness and seek persons to fill positions

Special Project Committees

Special Sign Committee - Jon, Christine, Janice, Gurj – Installation of Mundy Road owned electronic signage on Austin Street; used to display school events, traffic safety, etc, preliminary pricing by Jon, \$5-25,000 depending on type

Playground Committee – Idea raised to install two disc swings in Kindergarten play area replacing older monkey bars and tire swing

New Business

Munchalunch - An online ordering system that with a usage fee of around \$300-\$400/year. They would like to do a presentation for us.

Currently a paper form ordering system is used for school Hot Lunches. Future potential for PAC sponsored projects to be included in school district on line payment system. May be worth waiting before inviting the company for presentation. No changes for now.

Open Discussion

Question - Is there a plan in place for the school to better clear the snow and ice during winter? The public, especially grandparents and children, are vulnerable to slippery, dangerous conditions.

General audience consensus last winter was particularly challenging. Not only did continued heavy snowfall form heavy layers of ice and snow but also a shortage of salt bags. No clearing occurred during Christmas vacation and weekends. Extreme ice buildup occurred. Tamara S.

relayed how she and her husband made attempts to shovel some school sidewalks but it was difficult to stay abreast of the snowfall.

Rob sent daily photos to the school district documenting conditions asking for assistance. Support from the board office helped shovel for a day. Eventually a Bobcat was sent to break up the ice. Areas cleared by custodian were designated by orange cones as safer walking paths. However, many adults and children did not use paths, choosing to walk or play in unsafe areas. Please observe areas that are marked for safety. Participation is required by everyone to ensure potential injury is minimized as much as possible.

Rob will continue to advocate for the school and have conversations with district if it comes around again. The district has visited the school to do a salt bag count. This is an unusual action, perhaps there is a plan developing.

Question - What process is involved to install raised garden beds at the school if people are interested?

Discussion followed about good areas for a garden and concerns about vandals.

Rob will discuss the set-up process with other schools currently with garden beds. Great educational tool.

Motion to Adjourn

Move: Janice Second: Tamara S. Carried. Adjourned at 9:07 pm.

Next Meeting – Tuesday October 10th, 2017