

Mundy Road Elementary School

PAC Executive Meeting Minutes

Thursday June 11, 2015 7:00 pm

Attendance: Tamara Sherdahl, Marcy Baverstock, Ursula Elliott, Cynthia Fong, Gurj Parmar, Ryan Robinson, Christine Friend, Janice Doege, Jeannene Crosby, Kara Lindstrom, Sarah MacDonald

Welcome and Introductions

Welcome to the new PAC for 2015-16...Thanks to Janice Doege, Kara Lindstrom, Cynthia Fong and Tamara Sherdahl for stepping up to take positions on the Executive.

Approve Agenda

Moved by Janice Doege, Seconded by Marcy Baverstock

Accept Minutes from May 20, 2015 Annual General Meeting

Motion to accept: Christine Friend, Seconded by Gurj Parmar

Treasurer's Report

Account Balances

Chequing: \$22,752.17

Gaming: \$3,595.50

Technology Savings: \$7,269.89

Rainy Day Account: \$5,190.20

Ursula has applied for the Gaming grant for next year. Rob will still spend the Discretionary funds. Field Trip funds will be used. Teacher's wishlist is up to date. Probably about \$4K still to go out. Revenues to come are still from the Dance tomorrow night and the clothing drive next week. 152 people registered for the dance on pre-sales. We are still holding funds for the Grade 5 grad. Nikki bought popsicles for the last day of school.

Motion to accept Treasurer's report by Gurj Parmar, Seconded by Janice Doege.

Old Business

Contact list review and changes to Sarah sjmacdonald@telus.net

Exchange of information, binders,

Janice needs to liaise with Wendy on whether there are any materials to pass over.

Kara needs to meet with Jennifer for that purpose. Ryan will facilitate an introduction.

Gurj has a binder for Ryan.

There are limited materials available for the Fundraising co-ordinator. Tamara will start her own binder/files.

Constitution on website

ACTION: Sarah to prepare a clean copy with changes incorporated and file with DPAC and post on Bulletin Board and on PAC website.

Signatures of past chair and secretary were done tonight and will be filed with DPAC this week.

Bring Forward to September:

ACTION: In September, canvass the PAC community on what kind of programs parents would like for after school programs and what type of Parent Education topics people are interested in. Sarah to bring this item forward to September PAC agenda.

ACTION: Bring forward the idea of a Traffic Safety assembly in September – Rob Wright. Also, include some education in a September newsletter for parents. Janice Doege to help craft this.

HISTORIAN Position: Bring forward to September to fill.

PARENT EDUCATION COORDINATOR: Bring forward to September to fill.

New Business

Set day/dates for 2015/16 PAC meetings

Wed September 23/15

Wed Oct 21/15

Wed Nov 18/15

Wed Dec 9/15 - Executive Meeting Only

Wed Jan 20/16

Wed Feb 17/16

Wed March 30/16

Tues April 19/16 – Executive only meeting (Pre-budget meeting)

Wed April 20/16

Wed May 18/16 – Annual General Meeting

Tues June 15/16 – Executive Meeting Only

First day of school welcome table

Have a handout ready explaining what the PAC is, canvassing the Parents for programs they're interested in and Parent Education ideas (Kara will do this). Provide a few email addresses they can send their thoughts to and a suggestion box. We should wear our PAC T-shirts and have some music playing.

ACTION: Christine and Tamara will head up welcome table. Ursula will help. Coffee and Timbits. \$100 budget.

Welcome team will stay through the arrival of Kindergarten parents later in the morning and will be sure to save some timbits/coffee for the kindergartners.

Welcome back message from PAC on first day of school

ACTION: Ryan will do a paper message to Parents on the first day of school

PAC Executive pictures/bios for fall

Let's do a group photo for the Fall in front of the school.

Open Discussion

Mad Science

Mad Science was recommending we book it for fall now as program availability fills up quickly in September. We can cancel with no penalty if we need to. PAC agreed to go ahead with the booking.

Communication for Next Year

We need to have a discussion with Rob Wright about communication plan in the fall and how we can make it easier on him. We should rely more heavily on paper (and augmented by email where possible) as the email lists are not as comprehensive due to new CASL Legislation. When we solicit email addresses from the Classroom liaison, perhaps we could include communication from your PAC as one of the intended uses of the list.

ACTION: Ryan will follow up with Rob Wright on communication to Parents.

PAC Bulletin Board

The PAC bulletin board is out of date. It should be updated this fall. Is there some space in the primary area where PAC could also post info?

ACTION: Tamara, Christine, Ursula will take a look at the Bulletin Board and make recommendations on what to put up there.

Fundraising ideas for next year

May not do entertainment books next year but instead a ticket raffle. Need good prizes.

PAC Meeting Format

Would like to be more efficient with the PAC meetings by putting a 15 minute max on any individual presentation. Will try to complete the meetings in an hour and half.

Nutrition program

We should apply again to Breakfast for Learning for gift cards again if our type of nutrition program is still eligible. If they decline it, the PAC will fund it. Tamara also can get very low priced fruits from a personal contact.

ACTION: Rob will have to apply for the BFL funds for next year. Ryan will ask him.

Campbell's Soup Labels

We discussed the Campbell's Soup label program that was cancelled a year or two ago and whether it should be resurrected. The program needed a lot of labour for not much return. PAC labour would be better spent on other activities.

Pub Night/Carnival

Not sure if we'll do pub night next year. Thinking about maybe a carnival or fair in the school. It would have a lot of moving parts. Christine Friend will head it up but needs lots of help with it to make it possible. Thinking of doing it in April. A big idea like this needs a solid plan. Other schools have done similar and have made a lot of money from them.

ACTION: Christine will evaluate it and if she wants to move forward will sketch it out by November 30. The PAC will review it.

Thanks to Past Chair

Thanks to Gurj for his 2 years of service as Chair. We appreciate the fairness and diplomacy that characterized the PAC and hope for it to continue.

Motion to Adjourn by Sarah MacDonald, Christine Friend seconded.