

Mundy Road PAC Meeting Minutes

Date: Wednesday, October 19, 2011

Time: 7:00 pm

Location: Library

Attendance: Dusty Stewart, Bryanne Duncan, Suzanne Clements, Mary Babcock, Shannon Antunes, Sheela Amudhanar, Alistair Boakes, Dorothy Sela, Ryan Robinson, Karen Tatham, Erwin Zhang, Tim Madonet, Kam Panju, Diane Meek, Jehnel Wong, Jodi Garofaro, Hilary Drexel, Kathy Anderson, Tracy Gridare, Dalene Shulz, Teresa Battista, Teri Towner, Glen Bailey, Amanda Wai, Kim Driver, Kirsten Wallace, Mindy McIlhargy, Colleen Roberts, Todd Lefebvre, Tina Thompson, Teresa Desantis, Michaela Kelly, Lori Lacroix, Gina Longmore, Stephanie Kane, Edna Fong, Cate Takemori, Nicole Schenato.

Staff: Kelly Zimmer

- Welcome and Introductions.
- Motion to move Sheela to the top of the agenda: Jehnel, seconded by Teresa, all in favor
- Approve Agenda: Kathy, seconded by Teresa, all in favor
- Accept minutes from previous meeting: Teresa, seconded by Jehnel, all in favor
- Motion to elect Sheela as historian: Diane, seconded by Bryanne, all in favor
- **Fundraiser idea:** Sheela would like to propose a dance fundraiser, where she would teach/instruct her dance. She would charge a fee of \$40/month or \$10/class. She would give some of the money to the PAC. Her type of dance is a form of exercise. She would like to use the schools facility (such as the gym). Cate has asked if she can create a business proposal and it be presented to the PAC at the next month's meeting. Sheela will not be here, so she will e-mail her proposal to Cate and she will present the proposal on Sheela's behalf.
- **Chair Person:** The school website and school PAC bulletin board needs to be updated with the new PAC and contact information. Jehnel will do this. There are vacant positions on the PAC.

- **Principal's Report:** Kelly showed 2 video presentations on the smart board about technology and the importance of a parent-teacher relationship. Students are beginning to use the lap tops and learning more about technology and its importance. Teachers have workshops they can go to, to continue learning; parents are also welcomed to join some of the workshops. A guest speaker will be coming to talk about anti-bullying for parents. There is a tentative Christmas concert booked December 15th; however, there is talk that this will be cancelled due to teachers accelerated job action. Doors will not be open until 5 min before the concert begins. Some other schools have raffled off the front row for the concert. Tickets would be \$5 and there are about 25 seats. Shannon also mentioned raffling off parking. Kelly is asking for helpers to set up chairs and put up some decorations. Christmas market November 30th. Gymnastic equipment came earlier this year. It is coming October 25th and will be here for 1 month. Drop everything and read day on Monday Oct 24th. Halloween day we will have costume parade. Costumes are welcomed after lunch only. Photo re-take day November 8th. The Great Shake out will be Oct. 20th. Thank you everyone for coming tonight.
- **Treasurer's Report:** Report was distributed. There are some outstanding transactions, and are listed on the report. This money is not reflected in the bank account. Current bank account is: \$21,275.27. Money we brought in is listed in black and Debits are listed in red. Motion to accept: Shannon, seconded by Niki, all in favor.
- **SPC Report:** Nothing to report.
- **Grade 5 fundraising Committee:** Nothing to report at this time.
- **Fundraising:** Entertainment books are done and we made \$1662.00. This is down from last year. Taxable donations money rose so far: \$3800.00. We cannot take any more donations after December. Niki will put information out next month regarding the pub night fundraiser. We are able to sell 250 tickets. She is

asking everyone in the PAC to get at least one donation. If you need letters, please contact Niki. Before job action Mrs. Perko wanted to run a fundraiser raffle. The tickets come in a book and cost \$2. She would like the money to go towards technology, specifically, smart boards. The tickets will be sold the third week in November and will end in December. The tickets will be drawn at the Christmas concert in December. Mrs. Perko is no longer able to work on this as a result of job action. Niki is now trying to do this alone. There is no money needed for the prizes, they are already here. Niki is asking for people to help and specifically anyone who has done this before. It is part of the PAC fundraising and the proceeds will go specifically to technology. Motion to accept this as a fundraiser: Teresa, seconded by Mary, all in favor.

- **D-Pac:** Nothing to report at this time as there was no meeting in October.
- **Volunteer Coordinator:** Thank you to all who have volunteered to be PAC liaison. Staff appreciation dates are out.
- **Hot Lunch:** Coin sorter is not working properly so Hilary cannot in good faith ask PAC to purchase it. It sorts, but does not count. Motion for PAC to provide Hilary with a fully functional coin sorter. Hilary says she is not sure the coin sorter would really be needed. She has also found out the office has one she may be able to use. Motion to approve PAC to reimburse Hilary: Cate, seconded by Niki, all in favor.
- **Green Team:** No report.
- **Fruit and Veggie Program:** We had carrots this month. It went over well.
- **Coquitlam Express Fundraiser:** We have had 2 orders so far. There are reminder notices going out tomorrow. This is down from last year. If tickets do

not sell, we will have to cancel the fundraiser. We need to sell 100 tickets. Diane recommended another e-mail reminder and stating the free kid's tickets are not valid for this fundraiser.

Old Business

- **Mad Science:** They will come in January or April. PAC will get 10% of the revenue that is raised. It is \$52 for the four week program or \$104 for the 8 week program. They will come in after school for one hour with an instructor. There must be a minimum of 10 kids and maximum of 25, per one instructor. If there are more kids they will send an additional instructor. Kelly said they could use the school. Motion to move forward: Bryanne, seconded by Diane, all in favor.
- **Hot lunch caterer:** Is there interest in having another lunch program? Kathy suggested comparing the two lunch programs and going with the one that offers us the most money. Cate will contact the lunch caterers for more information. A more detailed report will follow for next month's meeting.
- **Teacher's Wish list:** The list this year is more money than we have had in the past. The big ticket items are white boards and smart boards. The list has been provided by Kelly. Teresa proposes to make a copy of the wish list and attach it to next month's agenda.
- **Adopt a Street:** Teri has more information on adopting a street from the city of Coquiltam. We can adopt a road at a minimum of 1 KM. It is the responsibility of the adopter to clean garbage, etc. A sign would go up and would say Mundy Road adopted this street and is taking care of it. A parent has asked for the school to look at cleaning up the glass from the school grounds. Kelly said they have spent 2 hours cleaning up glass. Every weekend there is glass and debris left from the weekend. If you see teenagers hanging out at the school, please call the police. Kelly has asked that perhaps the environmental committee headed by Mr. Porter, can take it on. More information on the Adopt a street to follow. Please put it back on the agenda for November.

- **Playground Committee:** Please see the document, "Mundy Road Playground Committee: Recommendation for Final Phase of Intermediate Playground." Shannon presented the background information to the PAC. As per the Spirit of Coquitlam grant awarded to the school by the city, the playground must be built within the next 6 months and must have a measurable outcome. The children's fitness will be measurable. Mary presented the information on page 2 regarding the different structures including pros and cons for each. After looking at many different playgrounds they have narrowed it down to three playgrounds. Pros and Cons of all playgrounds can be found on page 2. They divided the criteria into the most important things and rated the three different playgrounds accordingly. Please see page 2. Suzanne spoke about the specific criteria and how they were rated. Please see page 2. Play value of each piece was considered. How many different ways can you play with one feature. Also, how many kids can play with the features at one time and can they pass each other with minimal interference. Habitat has 10 components on the circuit and 5/10 are coated in tender tuff coating. This is unique to Habitat structures only. It has many benefits; the biggest is it is warm in the winter and cool in the summer. During the cold weather this will be an issue, in addition, it will stand up in the wet weather and is not slippery. The other two playgrounds are made of bent steel. These benefits are listed on page 3 and 4 of the above named document.
- Bryanne on behalf of the Playground committee is recommending PAC purchase Habitat playground for up to \$47, 095.

There was a lengthy discussion and Q&A session.

Motion to accept the recommendation of the playground committee: Diane, seconded by Kathy.

Secret Ballot was held: Yes: 20 No:13

Diane Meek is resigning from the PAC.

Dalene Schulz is resigning from the PAC.

Motion to adjourn: Teri, seconded by Edna, all in favour.