

Mundy Road PAC Meeting February 24, 2011

In Attendance: Teresa Battista, Diane Hayward Meek, Edna Fong, Shannon Antunes, Kathy Anderson, Hilary Drexel, Suzanne Clements, Dalene Schulz, Nicole Schenato, Mary Babcock, Stephanie Kane, Sheela Amudhanar, Lori LaCroix, Michelle Meech, Colleen Roberts, Teri Towner, Dorothy Sela, Michele MacKenzie, Cate Takemori.

Staff: Kelly Zimmer, Stephanie Perko, Kim Kroeker.

Approve Agenda – Moved by Michelle, seconded by Suzanne. All in favour, carried.

Accept minutes from previous meeting – Moved by Edna, seconded by Teri. All in favour, carried.

Chair Person's report – Teresa

Thanks to: Stephanie Kane & helpers for the Book Sale, to Bryanne & Mary for distributing Fruit & Veggies, to parents that supplied staff treats in January, to Staff and parents for supporting Pink Shirt Anti-bullying Day, and to Staff for a fun "pj" day.

Parents: *please don't park in staff parking* - front and back lots. If coming inside during cold weather, please be respectful of classes in session and keep noise in hallways to a minimum.

Reminder: March 18: Jump Rope for Heart.

Principal's report – Kelly Zimmer

Kindergarten – anticipate two full Kindergarten classes in Fall 2011.

Thank you for coming to Student Led Conferences.

Three recent attempted break-in's – please be vigilant and report any suspicious behaviour.

April 27 – Grade 5 Parent Night at Monty Middle School.

Grade 4 & 5 going to hear Monty Band in April.

Jump Rope for Heart - March 18.

Como Lake Relay & school photos - April 18

Track Meet & Parent Tea - May.

Sports Day – Wednesday, June 22.

Pro-D: Thursday April 21, leads into Good Friday and Easter long weekend. School Closed Thursday, Friday, Monday.

Treasurer's Report – Edna

Chequing account balance \$26,579.57, Computer Savings \$9,672.75. Playground Revenue \$14,151.86 plus \$2,000 from Happy Days Pre-School: \$16,151.86.

Hot lunch and popcorn revenue already exceeding budget for the year.

Grade 5 Candy Sale: Thanks to: Mata Papadogambros, Robin Lowe, Michelle Meech, Diane Lee, Rene Wick, and Mrs. Kroeker & Mrs. Mills' grade five students. Grade 5 revenue is \$900.

Motion to approve Treasurer's Report by Cate, seconded by Nikki. All in favour, carried.

Other Committee Reports:

Emergency Prep – Colleen. Some food in emergency bin is expiring March 6. Colleen will use \$480 of her \$600 budget to replace. Colleen will also order two styles of glow sticks to see which is the better option for the bin.

Students will have an opportunity to try the expiring emergency food and balance will be donated to a charitable cause.

Hot Lunch – Hilary. No hot lunch in March, but there will be lunch & popcorn in April & May. Teachers – if you ever have problems with hot lunch or popcorn, please send kids down to kitchen where Hilary has the order forms. Parent helpers are very much needed and appreciated.

Old BUSINESS:

Stephanie – Book Sale. Thank you to parents who donated and organized books and babysat. Books have been donated to the library and several classrooms. \$300 raised will be used to purchase library books, and the remaining books will be donated to Share. Stephanie applied to Coquitlam Foundation for a \$1,000 literacy grant. The sentiment was expressed that the library needs to be replenished and updated.

Teresa – thank you to all who participated in Coquitlam Express Fundraiser. \$345 was raised for the playground fund.

New BUSINESS:

Shannon – April 28: Clothing Drive. If we collect 75 bags of clothes, we would receive \$2 per bag from Developmental Disabilities Assoc. At 150 bags, increases to \$3 per bag.

Movie Night in March – details tba.

Exec Positions for next school year – At our May 30th AGM, all PAC Exec positions for the 2011-2012 school year are available for nominations. At this time we know that the current PAC Chair and Secretary will not be returning in the same positions. The Treasurer is willing to stay another term if another volunteer is not found.

Discussion ensued regarding the level of the General Account: Edna advised the General PAC account (including gaming) is actually sitting at approximately \$15,600 once we take into account all monies and budget items voted through already. The deducted amount includes \$5020 to be transferred to Computer Account (this year's equivalent gaming funds), \$7400 in pre-budgeted items not spent yet (field trips, cultural events etc), \$900 Grade 5 fundraising, additional \$1000 for teachers' wish list items being voted on. There is an additional \$6000 that has been set aside in a term deposit as an emergency fund that covers the majority of operating costs for 1 year. Current year operating costs are \$8000. There was discussion as to how much should be in the emergency fund and maintained in the chequing account.

Motion by Mary to keep \$6,000 buffer term deposit as is and keep minimum \$3,000 in chequing account. Seconded by Cate. All in favour, carried.

After further discussion, **Motion** by Mary to transfer \$1000 from term deposit to general account if penalty free. Seconded by Nikki. All in favour, carried.

Motion by Colleen to leave \$3000 in our chequing account at all times. Seconded by Suzanne. All in favour, carried.

Teacher's Wish List totals approximately \$2,000.

Motion by Diane to purchase all items on the Teacher's Wish List to a maximum of \$2000. Seconded by Mary. All in favour, carried.

As a matter of principle, the PAC supports the teachers and what they choose to put on the Wish List. For more information about the items purchased, please contact the office.

The PAC asked Kelly what further items would benefit the school, and, based on Kelly's response: **Motion** by Michelle to spend approximately \$3300 for a Smartboard package. Seconded by Nikki. All in favour, carried.

Suggestion was made that the PAC make replenishing the library a priority. Interested parents will meet with Mrs. Mills and draw on her expertise as to the best way to support the library and will report back at our next PAC meeting.

Motion by Shannon to put \$1000 towards library, seconded by Nikki. All in favour, carried.

Motion by Diane to put \$5,000 towards playground, seconded by Hilary. All in favour, carried.

Motion to adjourn by Diane. Seconded by Dorothy. All in favour, carried.

Upcoming PAC Meeting Dates:

All evening meetings start at 7:00 pm, morning meetings at 9:05 am.
Location - Library

Fri. April 15th (morning)
Mon. May 30th (evening) (AGM)