

Mundy Road Elementary School

PAC Meeting Minutes

Wednesday, October 18, 2023 - 7 pm via Zoom

Present: Leann Buteau, Sarah Ng, Shannon McGeehan, Samantha Cohene, Danielle Ciavarro, Jennifer Fernandez, Clara Fogliato, Jay Hilliker, Ina Fung, Mallorie Sander, Nadia Nashlenas, Amy Jaeggler

Meeting called to order: 7:03 pm

Welcome, Land Acknowledgement and Introductions

Adoption of Agenda: Motion: Amy Jaeggler Second: Jay Hilliker

Approve & Adopt Previous Meeting Minutes: Motion: Amy Jaeggler Second: Jay Hilliker

Chairperson's report (Clara Fogliato/ Shannon McGeehan):

- Feedback on first Pac Monthly Bulletin- Just plain font for the next one the green was a bit hard to read, won't be using sign up.com again it wasn't super user friendly and we didn't like the ads popping up.
- We did not receive the gaming grant this year due to an outstanding gaming account summary reports. SC treasurer is challenging the decision. She will keep us updated on the outcome.
- Review of Class Liaisons. PAC is not organizing the class liaisons this year as there wasn't much volunteering help that derived from it in years past. If parents would like to organize this on their own they are more than welcome PAC as a group just isn't facilitating it this year.
- Grade 5 Grad Donation - we have adjusted the yearly contribution PAC makes to the grade 5 leaving ceremony to keep up with inflation. We have increased the amount from \$5 to \$15 per student.
- PAC sign clips are missing. No idea where they went. JH will grab some more.
- Update on how we can help Hazel Trembath. CF is on a collab team of PACS in the district. They are encouraging donations to go to the SD43 education foundation. We could take the sales from one area: emergency kits, me and eds or krispy kreme night to donate funds to the school.

Principal's Report (Leann Buteau):

- Tech update; we need 25 ipads and 5 carts at approx \$300 each to be replaced next year. Apple had a deal in the spring we should order then

- Update on police presence at school in case parents were wondering. There was some small vandalism that brought the police in on Monday morning. They are being extra vigilant and have increased security due to the fire at Hazel Trembath.
- Christmas concert will be December 14th 1:30pm in the gym at Mundy and 630pm at Monty.
- FF new ministry targeted funds for feeding families update. We have 11+ families needing hampers this year. Christmas Market money will be split between more families this year as we don't have as many funds as last year.
- Teacher wishlist will be brought to the Nov Staff meeting and sent to PAC in December to be approved for January.
- Suggested that the principal be involved in the initial planning for the Grade 5 leaving ceremony. For an easier transition and flow year to year.
- Leann announced she will be retiring in January after 36 years as an admin.

Treasurer Report (Samantha Cohene)

Bank - General Account	\$28,005
Bank - Gaming Account	\$382
Bank - Technology Account	\$5,824.62
Bank - Rainy Day Account	\$507.08
Undeposited Funds	\$0
Total Assets	\$34,718.70

DPAC (Amy Jaeggle):

- PAC 101 How to run a PAC effectively
- How to take notes, write reports, run the treasures and codes and bylaws

Online Ordering Administrator (Nadia Nashlenas):

- 192/215 Students registered to date 25/32 staff
 - Ms. Celenza and Ms. Croft have the lowest numbers 12/15
- Current fundraisers are
 - Term 1 Hot lunches (\$10105 in sales)
 - Halloween Dance (\$941 in sales, 43 tickets)
 - Emergency kits (\$305 sales)
- The website allows us to store and organize documents ie: PAC information, notices, school notices etc. or whatever we think would be useful. To date I haven't added any of this information however i could start if we wanted to use it

as an information hub. The group feels the more information the better so we will put up PAC minutes and agenda here as well as on the website.

Hot Lunches (Danielle Ciavarro)

- Frozen Yogurt Day this week, A&W next week.

Safety Coordinators (Jennifer Lowther/Jennifer Fernandes):

- 49 students did the walk/bike/run - very successful
- Crosswalk update - looks like it will be built in the 2024 year!

Emergency Preparedness (Jay Hilliker):

- Looking to find out what the group decided for timing to run the kit fundraiser at last meeting - sounds like they will be up year round on hotlunches but the fundraiser will be in february.
- Last count/year we had 223 kits our max students would be 226 if we order 10 we get a discount. 10 will allow for "shrinkage" easier to send 1 to each div. And ensure harmonizing.
- Group has given the go ahead to buy the 10 kits so we are ready. Most food items have an expiry for 5 years and JH has the list of what expires when. We will need to continue to replenish the kits however we may not need to buy full kits as the whistles, tarps etc don't expire.

Fundraising (Ina Fung)

Current Fundraiser: Epicure Fundraiser

\$160 profit plus Ina donated her \$40 commission so \$200 raised total.
16 kits were sold. Pick up will be October 19th in courtyard.

Halloween Dance (October Fundraiser)

-Stands and lights have been booked with Long and Mcquade Zainab will arrange drop off/pick up.

-\$15 ticket includes pizza, drink, glow stick and ticket - now available on hot lunch.

Pizza sales will be closed on October 20th and then it will be a \$10 ticket. Mallorie will send a reminder tuesday.

-Halloween gift bags are available for \$5 (pre buy only) pencil, glow sticks and candy

-Clara, Zainab and Ina will fill goody bags prior to Oct 27

-Chocolate, juice boxes and water will be purchased and picked up before the dance.

Purdy Chocolate (November Fundraiser)

-Campaign set up online. Just need to get brochures to send home. Historically brochures work best with these fundraisers.

New Ideas/Year Round

-Looking into mabels labels, cobs bread, return it depot, truearth, Nellie's and fundscrip (giftcards). We have to set up a new account for fundscrip as the past one (2021 is expired) . These would run year round with no set deadline. These seem to work well in other schools in SD43.

-Cake walk this would be played like musical chairs at \$2 a play music stops and participants stop on a number. We pull a number and they get that cake to take home. The more cakes donated the more chances to play. Could be a fun community builder for Mundy.

Read-a-thon (March Fundraiser)

-Money will go towards the tech refresh for new Ipads for the classes

Grade 5 Committee (Jay Hilliker will be our go between)

Planning 2 me n eds nights, movie night, and spring growing sales. **Timeline to be decided and brought back to the next meeting.**

Social Coordinator AKA Fun Squad (Vacant)

Volunteer Coordinator (Vacant)

Merchandising Coordinator (VACANT)

New Business:

- Discussed a different line up area for divisions 3 and 4 during storm season. Leann will look into this and teachers will follow up and send out an email.
- Coordinate timing of Grade 5 fundraising - Jay Hilliker will be our go between and work with PAC/Ina on timing
- Vote in new member at large; (*tabled to next meeting as Zainab was not present.*)

Motion to adjourn: all

Time: 8:40 pm

Next Meeting: ~~November 21, 2023 - school library~~ November 28th, 2023 7pm - library