

Mundy Road Elementary School

PAC Meeting Minutes

Tuesday, November 15 , 2022 - 7 pm Library

Present: Shannon, Clara, Heather, Lindsay, Jay, Amy, Jenny, Amina, Zainae, Danielle, Erica

Meeting called to order: 7:02 pm

Welcome and Introductions: Introductions were made around the table.

Land Acknowledgement:

We acknowledge that Mundy Road Elementary Operates on the traditional, ancestral and unceded territory of the k^wik^wəłəm (Kwikwetlem First Nation). We thank the k^wik^wəłəm who continue to live on these lands and care for them, along with the waters and all that is above and below.

Approve agenda from October 18, 2022: Motion: Jay Second: Lyndsey

Motion to approve agenda: Motion: Amy Second: Heather

Chairperson's report (Clara Fogliato/ Shannon McGeehan):

- Not much to add. Busy with Christmas Market.

Principal's Report (Leann Buteau):

Leann could not make it to the meeting. Shannon read the report provided by Leann as noted below:

- FSA -grade 4s completed
- Criminal Record Checks and Drivers Abstract...to do or not to do?
 - Clarification sent to all families regarding watching at the arena and driving their own children vs supervising on ice. Need a criminal record check for supervising but not driving your own child and watching in the stands.
- Pancake Breakfast -need a Santa?
 - Ms. Bordignon's Dad makes an awesome Santa and would like to volunteer - Yes. Heather will touch base with Leanne to get contact.
- Playground grants?
 - We are in desperate need of upgrades and would like PAC's support in making this happen.
 - Table it for next meeting.
- Teacher Wish List underway-bringing back to January PAC meeting for consideration.

- Next spirit day is Dec 8th—same day as market so kids will be dressed festively while they shop.
 - Lindsay will follow up with Leanne to get more information about Spirit Day.

Treasurer's Report (Samantha Cohene):

- Bank - General Account \$23,370.89
- Bank - Gaming Account \$ 382.00
- Bank - Technology Account \$ 5,749.76
- Bank - Rainy Day Account \$ 500.58

The following was discussed:

- Extra Ipads is needed to accommodate the sudden increase in students. A question was raised as to if we should purchase then now, but it was decided we will take a look at the teacher's wish list.
- PAC has many questions for Leann who is not at the meeting today. It was decided that PAC will prep questions to ask Leann. This will allow Leann time to consider our questions and come to the next meeting in January with answers.
- Last year's fundraiser to raffle for the chance to win a Nintendo Switch was very popular. Erica will like to arrange another raffle this year and we discussed items to purchase. We reached the consensus to see if we can get a Switch Light this year. The money raised will go towards school playground.

Volunteer Coordinator (Jenny Gasparini):

- Each class has a liaison volunteer and class lists have been generated.
- Each student should have received an email requesting volunteers for a variety of positions.
- There will only be one staff appreciation day this school year. No date set yet but it will be in the new year. School lead pro-D day or one day in June.
- Need to start thinking about the Gr. 5 committee. The 3 liaisons need to get together to put together a Gr. 5 committee to start arranging for hoodies etc.

DPAC (Amy Jaeggle):

- Digital Safety and Awareness Education presentation
- Discussed cyber bullying, and how to stay safe while on the internet
- A healthy media diet balances three things: what kids do, how much time they spend doing it, and whether their content choices are age-appropriate.
- Basics of online safety and how to play online video games safely
https://beinternetawesome.withgoogle.com/en_us/
- This a great source of contact to arrange for digital safety for the Gr. 4 and 5. Mimi will follow up on this material.

Online Ordering Administrator (Nadia Nashlenas):

- Pancake breakfast will go up on Hotlunches.net. Just need Heather to confirm dates, i.e. first/last day for orders. Confirm menu items.
- Last year PAC paid for an order of 2 pancakes, 1 juice.

- Leann will need to send out a reverse form for those who *do not* want their child to have a pancake.
- Are we restricting the number of orders? Last year, some parents put in multiple orders for the same child. If we allow this, is it at a cost?
 - This year, each child will get a pancake unless specified by the parent. The child will be able to choose their juice.
 - Multiple orders are not allowed.
- There are a number of unpaid accounts on Hotlunches. Can Leann take a look and make sure that these are not any families receiving hot lunch fund. If not, Nadia will reach out to these families to ensure balances are paid before our next term.

Hot Lunches (Danielle Ciavarro)

- Danielle was asked if how she is finding managing hot lunch, especially since we have something every Wednesday. Danielle noted that McDonald is annoying because they said they will label everything, but didn't. However, McDonald was a big hit.
- Overall, everything is fairly smooth.

Safety Coordinators (Mimi Lin/Jennifer Lowther):

1. *Walk or Bike to School Week*: Repeat event in March or May? Decision: "Yes"
2. Updates:
 - Reached out to the flashing light sub-committee for next steps and plans.
 - Reached out to the city and Craig Hodges about the black cat radar request. Waiting to hear back.
 - Emailed Kathleen at ICBC about a LARGE school zone sign Jenn saw in New West (ICBC sign) to see if maybe we can get that.
 - Jenn mailed EPW at the city regarding the lack of crossing on austin at the bus stop and king albert path (between Hickey and Mundy).
 - Emailed EPW about the poor vis and lack of cars stopping at the crosswalk on Hillcrest at King Albert.
 - Craig has been cc'd on some of these emails, and also emailed to let him know the updates of our activities and asking for his engagement with our advocacy plan.

3. Schoolwide Art Project

- Two projects to choose from; Wings, and school of Fish
- Wings:
 - Each student will make a feather and decorate.
 - Watercolour paper - 1 pack of 100 Sheets (26 x 38 cm) is \$32. Need 3 pack = \$96 on Amazon
 - Paint, paint brush, pencil crayon, crayon, felt pens, markers etc. - school supply?
 - Laminate each wing then post it onto the fence by Mundy Road using aluminum wires. 2 mm x 29 m is \$22.99 on Amazon
 - Laminating cost:

Retailer and cost Cost (per basic 8×10 sheet)

- FedEx Kinkos Laminating Expense – **\$3** per square foot (**\$2.55** for employees)
 - Lakeshore Laminating Fee – **\$0.29** per linear foot
 - Mardels Laminating Fee – **\$0.25** per foot
 - OfficeMax Laminating Fee – **\$1 to \$2** per foot
 - Staples Laminating Fee – **\$1.89** for 5 mil, **\$2.29** for 7 mil, **\$2.49** for 10 mil, **\$2** per square foot for anything bigger
 - UPS Shop Laminating Fee – **\$1.50** for a service card, **\$1.95** for 8.5 x 11, **\$4.55** for 12 x 18
- Fish:
 - 217 wooden fishes, each fish is about \$1-\$2. At \$2 per fish, that is \$434
 - Could we get fish from high school woodworking class for free?
 - Acrylic paint - school supplies?
 - Attach each fish onto the fence by Mundy Road using aluminum wires. 2 mm x 29 m is \$22.99 on Amazon
 - Amy will ask her husband to ask his school to see if they can donate wooden fish and aluminum wires.
- Discussion is to be tabled for the next meeting once we have a better idea of overall cost.
 - The general consensus is that a school wide art work to be displayed to raise awareness of our school location is great, but we should do the Fish instead of the feathers. The concern is that feathers, even laminated, will not last very long in the environment.

Emergency Preparedness (Jay Hilliker):

- Questions: can we resume the kit fundraising campaign in newsletter? Decision is “Yes”. Jay will send the blurb from previous years to Jenny to edit and sent to the Classroom liaisons to distribute to all grades.
- It was suggested that instead of email, we may get a lot more response by sending a paper copy through the teachers. We will proceed with this after winter holidays.
- We are short 17 emergency kits. They are around \$600 for the 17 extra kits (\$30 each). These kits, in addition to what our previous once had, will have a whistle, LED flashlight, a rain poncho, and larger food ration (2400 cal instead of 800 cal).
- We need to figure out where these extra 17 students are placed so we know where to place the new kits. Jay’s idea is to place one new one into each division which will provide the teachers with a whistle, light, poncho, and more food.
- We will table the discussion of spending \$600 on these kits to January in conjunction with teacher wish list for budgeting purposes. It was also suggested that we should purchase 20 more (around \$700) emergency kits instead of 17.
- Link to these kits:
- <https://72hours.ca/products/person-school-kit>

FAQ:

- The ones we currently have are custom, which was only possible because of the size of batch we ordered. Hence the price difference.

For information and history regarding Emergency Kits, see attached document.

Fundraising (Heather Hooton)

- Pancake Breakfast December 16th, 2022.
- Pancake breakfast's cost has gone up.
- They will honour the \$ 3 per person, but individual orders (individually wrapped and served) will charge extra 50 cents.
- Another option is pancakes will be delivered in aluminum trays, and we will serve it to teachers and students.
- The cost will be over \$500 for a total of 250 orders.
- Heather will reach out to Safeway or Thrifty to see if they can donate plates and cutlery.
- Heather's plan is to prep the Gym the Thursday, December 15th afternoon at 3 pm (lay out plates, cutlery, juices, etc.).
 - Heather will email Leann to see if we could use the Family Affordability Fund to pay for the pancake breakfast.
- PAC will raffle the front two rows of December 13 Christmas Concert. 1 ticket for \$2, 3 tickets for \$5, 7 tickets for \$10. Money needs to be in by the 9th, and ticket draws on the 12th.
- A question was raised as to what we do with the items not sold at the Christmas Market. Anything we do not sell is usually donated to Big Brothers, but we may keep some of the newer/nicer items for next year's Christmas Market.

Social Coordinator AKA Fun Squad (Lindsay Gallo):

- Purdy's Fundraiser hasn't had much traction. Hoping Digital Flyer going out will help. Deadline is November 22nd.
- So far we raised \$910 on our Purdy's Chocolate fundraiser. We need another \$80 to hit \$1000 to get %25 back. December 7th is the pickup day for Purdy's.
- Lindsay is planning to redo bulletin boards near front office. Ideas are welcome. Lindsay is considering A Sudoku Board with an interactive game and possibly a Bookshelf where kids can write their favourite books.
- Lindsay will like to arrange movie night and school dance. Mimi to check meeting minutes from 2020 to see what was needed to prepare for these events.
- Concerns as to what license is required to hold these kinds of events.

Looking Ahead:

- Christmas Market Update
- We have a good number of volunteers, but we have a lot of shifts to fill. Shannon will send out a google doc to the PACs to sign up for shifts. If we still need more people to

fill out shifts, the google doc will be sent to the classroom liaisons to send out to all parents.

New Business:

- It was decided that we do not require another meeting in December. The next meeting will be held in January 2023.

Motion to adjourn: all

Time: 8:55 pm

Next Meeting: Tuesday, January 17 at 7 pm (School Library)