

Mundy Road PAC Meeting

February 11th, 2020

Present: Jon Lundquist, Leann Buteau, Serena Boivin, Una Wong, Larissa Ringham, Jay Hilliker, Jaime Baker, Bobby Crandall, Christine Friend, Shannon McGeehan, Lindsay DeArcangelis, Samantha Cohene, Ken Porter, Kirk Deutschman, Suzanne LaFleur, Jenny Gasparini

Meeting called to order – 7:03

Welcome and Introductions

Approval of minutes from January 21st, 2020

Motion: Una Second: Samantha

Approve Agenda

Motion: Jenny Second: Shannon

Teacher's Wish List (Leann, Ken, Kirk, Suzanne)

- Please see attached list. Items requested detailed below:
 - Literacy materials: for support of social-emotional needs, however this is not meant to be taken out of the library funds. \$500 requested.
 - Art Starts/Cultural Opportunity – these types of presentations usually run between \$700-\$900 (can be musical presentation, drumming, artist in residence, etc...). \$1000 requested.
 - Technology:
 - classroom-based iPads (currently there is a mobile lab) in order for children to have more opportunities for use, specifically those children who would benefit from the accessible features (talk to text, etc...). \$3000 requested.
 - Supports – funds to maintain and replace accessories such as speakers, headphones, document cameras. \$400 requested.
 - Ken inquired about the replacement of the mobile laptop lab, Jon said the replacement is slated for next year, we have been putting money aside each year for this purpose.
 - PE Equipment: specifically, to replace badminton equipment, among other various items. \$700 requested.
 - Early Learning: items such as magnatiles and light tables.
 - Other:
 - Leann said that teachers have requested that discretionary funding, which was decreased last year from \$200 to \$100, be increased back to \$200. Jon explained that this was decreased in

order to increase the field trip funds, and that we would discuss this matter at the budget meeting in May.

- Christine mentioned that there is already a \$2000 allocation in the PAC budget for cultural events, and suggested that we use the money requested for cultural events on the wish list for the purchase of more iPads. She would like to be able to purchase an iPad for each classroom, rather than only a few (PAC members agreed). Conversation ensued about using money from the tech fund to buy more iPads (this was thought to be feasible because the laptops are still in good shape and could last an extra 2 years – maximum – while we replace those funds).
 - ACTION: The use of these funds for the iPads will need to be voted on, this will be done at the next meeting.
- Sincere thank you to the PAC from the staff for supporting the teachers' requests on the wish list.

Principal's Report (Leann)

- Leann provided some background on her career and family, and thanked Rob for making the transition very smooth. Specifically, Leann's background is student services; she is elementary trained with master's in special ed and leadership.
- There was an incident February 11th 2020, by the forested area at the bus stop. There was a man taking pictures of students. Leann called the non-emergency line as well as the school liaison office who came right away and spoke with the students who saw the man. The officers will be around at recess and lunch for the rest of the week to monitor and have contacted TransLink to get surveillance videos from the bus. Description is: man in his sixties, dark skinned, no facial hair, short graying hair, red jacket with black collar and cuffs, dark jeans and Skecher type runners, using an iPhone or galaxy type phone.
- Grade 5 photos are being organized through Mountain West. Leann was aware of some issues with the proofs and spoke with the company in regards to this.
- Tennis is coming up at the end of the month and gymnastics will begin March 30th to April 17th.
- BOKS (Building Our Kids' Success) is back and is run through Charles Best leadership students. Begins February 21st. Leann will be in the gym supervising.
- Mrs. Chang is working with grade 4's and 5's on Real Acts of Caring. They were set to go to Victoria tomorrow but due to demonstrators, this field trip has been cancelled. Mrs. Chang will now bring the kids down to Newport Village and Coquitlam Centre and do some acts of caring in those locations and on the skytrain.

- Dates for sharing assemblies have been set. First one is February 26th at 9:00-9:35. The K/1 classes will be presenting under the theme of Pink Shirt Day. The remaining assemblies will be April 23rd and May 28th.
- Leann completed the MDI with the grade 4s. According to Leann, there were far too many questions in addition to many that were worded in a confusing manner. She will be sending feedback to UBC in regards to this.
- Kickoff to Jump Rope for Heart campaign was yesterday.
- Leann is toying with the idea of re-instating a newsletter and would like to have this up and running for September.

Chairperson's Report (Jon)

- Jon extends a very warm welcome to Leann.
- We need to start thinking about succession for PAC position for next year. Jaime and Christine will be gone next year and, after serving several years as PAC chair, Jon will not be putting his name forward, so these positions will need to be filled.

Treasurer's Report (Samantha)

- We have raised about \$10000 at this halfway point in the year. We still have a few more opportunities to increase this. The accounts are looking healthy.
- We will be looking at the budget in April so please consider what we may want to increase or decrease and consider how we want to go about fundraising next year.
- Thank you for everyone for being patient with any delays in checks.

Committee Reports

Fundraising (Vacant)

- **Spring Dance** – will be March 6th (St. Patrick's Day theme). Jon would like to have a "save the date" sent out this week. Jon will sit down with Bobby and figure out how to put the information on Munch-a-Lunch. Bobby and Shannon will help with this. Shannon's husband can possibly help out with the music.
- **Munch-a-Lunch** – we are charged a fee for each credit card transaction, Shannon will notify parents through the newsletter that it is more beneficial for the school if they are able to put through their orders in bulk, rather than ordering single items at a time (resulting in more fees charged).
- **Spring Family Photos** – booked for April 2nd and 4th. It will be \$20 per 25 minute sitting.
- Jenny and Bobbi plan to organize a **pub night**

Volunteer Coordinator (Jenny)

- Nothing to report.

- Jenny was a bit unclear about the role of the volunteer coordinator (whether it was to organize all volunteers for all events, or to organize classroom parents and staff appreciation). It was agreed that Jenny will send out emails on behalf of the person organizing each fundraising event but that the volunteers would then contact the event coordinator to organize duties.

District PAC Rep (Larissa – absent, notes sent via e-mail)

- Larissa hasn't quite finished with her notes on the PAC's Constitution review. She should have this done before Friday and will forward to Jon and Shannon.
- Here are her notes from the last DPAC meeting:
 - The Ministry of Education is undertaking a funding model review and has asked for School Districts to provide feedback to them regarding the proposed changes. This will be presented on February 11th and reviewed and discussed at the April 3rd DPAC meeting; for more information on the review and the School Board's response see <https://dpac43.ca/funding-model-review/>
 - There is a district childcare task force that just released a report based on a survey it conducted last year (not yet publicly available, I will provide a link to the report once/if it is). Our district is one of the leading hosts of childcare on school properties and are looking at building child care centres in the new schools (ie not just located in portables).
 - The DPAC has been asked to look into livestreaming their meetings so that parents can view remotely.
 - **NEXT DPAC MEETING IS Feb 26th, 7:00 pm at the Winslow Centre.** There will be a presentation from multicultural parents on their experiences in integrating into the school system.

Hot Lunch (Bobbi)

- Pizza hut this week. There is no gluten-free, which is unfortunate however the quality of pizza should be better.

Safety Coordinator (Janice - absent)

- Apologizes for being away, welcome to Leann, nothing to report.

Merchandising Coordinator (Christine)

- Second round of Falcon wear orders went out, a few extra orders had come in as well, everything has been distributed. There are 40 water bottles left, we may want to consider re-ordering. It was about \$600 for \$300. ACTION: we will need to vote to spend up to \$750 on water bottles to maintain an inventory. We will put this on the agenda for next meeting.

Emergency Preparedness (Jay)

- Jay shared what he has included in the extra care-packs. He will request specific numbers from teachers to see exactly how many extra care-packs are needed. Going

forward, this should be done at the beginning of the year. Leann will forward the teachers' email addresses to Jay.

- Jay revisited to the water filtration system mentioned in last month's minutes to bring Leann up to speed on it. He will share more information with her if needed.
- Jay has been in contact with the city of Coquitlam regarding an emergency preparedness seminar. He will try and schedule this for April 23rd. This is geared towards children aged 7 and up. There was some discussion about whether this presentation should take place during the school day since the focus audience is children, but the maximum audience number (40) is an issue. Another possibility was to promote information for families to attend one of the public sessions.
 - ACTION: Jay will investigate this matter further and pass on the information to Leann. She will speak to the teachers to see if this is a possibility for a school-day event or whether it would work better as an evening session.

Communications Coordinator (Shannon McGeehan)

- Next newsletter will hopefully go out in the first few days of the month. She will also post it outside the office.

Parent Education (vacant)

- Jenny will contact Saleema Noon Body Science Program as soon as possible to book dates for May for both the in-class sessions and parent education evening. Parents will be notified of the content beforehand so they may choose whether they would like their child to participate. Leann is willing to supervise any children whose parents choose not to have them participate. Shannon will include information about the program in the newsletter and Jenny will look into preparing a reverse consent form.

Old Business

- None

New Business

- Heather Hooton forwarded an email about an artist who painted the bathroom stalls at James Park with very positive messages. There was interest from PAC members about doing the same at Mundy Road, however there were questions about whether this is permitted by the school board/cupe. \$350 covers the cost of the artist and painting of each stall in the school, the cost of supplies is extra. Leann suggested the kids contribute to the brainstorming of the messages. Heather will look into the cost of the supplies and send the information to Jon so that this can be discussed at the next meeting. Leann will look into any restrictions in regard to painting school property.

Motion to adjourn: Jaime Second: All Time: 8:55

Next Meeting: March 10th 2020 at 7:00pm