

Kilmer Parents Advisory Council (KPAC) Minutes

Monday, June 3, 2019, at 7 p.m. in the Library

Attended by:

| | | |
|--------------------------------|-------------------------------|------------------|
| Leanne Cahan (Co-President) | Marvin Klassen (Co-President) | Christie Beerens |
| Phyllis Chong (Vice-President) | Karen Homes (Secretary) | Rachel Klages |
| Carlie Jamieson (Treasurer) | Kim Downey | Derek Howell |
| Laurie Birnie (Principal) | | |

Called to Order: 7:03 p.m

General Business:

Approval of Agenda: Carlie/Marvin

Approval of May 2019 Minutes: Marvin/Kim

Motion Carried

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Executive Reports:

Co- Presidents and Vice-President

- Thank you to all KPAC parents and volunteers.

Treasurer:

- Brought April bank statement to circulate to meeting attendees.
- Presented draft budget (see attached)
 - Marvin motions to approve the budget as presented, discussion followed, minor revisions made.

Seconded by Phyllis

MOTION PASSED

DPAC rep (Marvin, in Jeremy's absence)

- DPAC AGM – new Executives voted in; a new Canadian Parents for French (CPF) president was elected.
- Discussion of topics for presentations (fall 2019) has begun.

Committee Reports:

No reports from Fundraising, Hot Lunch, Canadian Parents for French, Social media, nor Fruit and Veggie committees.

Administrative Report: Laurie Birnie, Principal

- Kilmer will continue with social/emotional learning goals (self-regulation): “Second Step Program”
- Program updates:
 - A new program, to replace Young Actors (time for something different)
 - Lessons under consideration: Frisbee Golf, Playground Games
- Reserved dates for next school year (to be confirmed by 2019/20 KPAC):
 - Halloween Dance: Thursday, Oct. 24 (Oct. 25 is a Professional Development day)
 - Movie Night: Friday, November 15

- Fundraised money from Bike Repair session was deposited to help with costs of grade 5 year-end event.
- School jerseys have been ordered, but it's unclear if they have arrived. (KPAC has not yet paid for them.)
- Kilmer's computer lab is being decommissioned; laptops will be signed out by teachers and used in classrooms and in the library.
- The library will begin the transformation into a Learning Commons in Fall 2019. Mr. Van Sickle is very excited to start. The School Board will be funding a portion of the cost.

Old Business:

- **Volunteer opportunity: Sports Day concession volunteers are still needed!**
- Food and drink concession will be open

New Business:

- Two parking spots in the Staff Parking Lot will be up for auction, as they have in past years.

Adjournment: 8 p.m.

Next Meeting: Monday, September 16th at 7pm in the Kilmer library.



Kilmer Parent Advisory Council

KPAC BUDGET: SEPTEMBER 2019- JUNE 2020

INCOME

| | | |
|-------------------------|--------------------|--|
| Gaming Grant Revenue | \$5,640.00 | \$20 per student x 282 student enrollment 2018 |
| Gaming Grant - Interest | \$1.10 | |
| Fundraising: | | |
| Popcorn/Freezie | \$1,000.00 | |
| Sports day Concession | \$500.00 | |
| Theatrix | \$300.00 | |
| Parent Donations | \$1,000.00 | |
| Halloween Dance | \$1,500.00 | |
| Neufeld Farms | \$1,000.00 | |
| Purdy's Chocolate | \$1,200.00 | |
| Clothing Drive | \$800.00 | |
| Hot Lunch | \$5,000.00 | \$500 profit @ 10 lunches per year |
| Carnival | \$5,000.00 | |
| Costume Sale | \$50.00 | |
| TOTAL INCOME | \$22,991.10 | |

EXPENSES

| | | |
|---|--------------------|---|
| Gaming Grant: Cultural Enrichment | \$1,110.00 | In-school performances - SPRING |
| Gaming Grant: field trip fund | \$4,530.00 | \$15/student for field trips additional \$300 support for families with financial hardship. |
| Cultural Enrichment: KPAC Contributions | \$1,000.00 | In-school Performance- FALL |
| Operating Costs: | \$200.00 | babysitting: 10 meetings at \$20 = \$200 |
| | \$100.00 | BCCPAC \$100 Membership |
| | \$350.00 | For KPAC reps to attend BCCPAC conference |
| | \$100.00 | Administration needs (office supply): Stamps, envelopes, folders etc.. |
| Saleema Noon Sexual Health Workshop | \$1,200.00 | |
| School Office: Student Incentives | \$300.00 | Funds for school office, birthday pencils, band aids, tooth containers. |
| Teacher Incentive Program | \$2,163.00 | Classroom Consumables \$7 per student - School provides \$6 per child to match |
| Program Support | \$300.00 | Library |
| Program Support | \$150.00 | Councillor |
| Program Support | \$933.10 | Music |
| Christmas Concert | \$4,000.00 | |
| Fruit & Veggie Program | \$75.00 | Membership to the program |
| Garden Club | \$180.00 | |
| Award Ribbons | \$1,000.00 | |
| Staff Appreciation LUNCH | \$400.00 | |
| Track & Field | \$400.00 | Bus for track and field |
| Grade 5 Camp | \$1,000.00 | |
| 1/2 bus per classroom for fieldtrips | \$3,500.00 | |
| TOTAL EXPENSES | \$22,991.10 | |