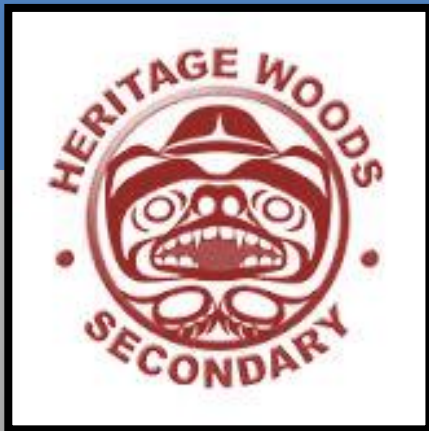




Heritage Woods Course Request Information 2023-2024



+ PART 1: The Courses

Course Requirements

Grade 10 Required

- Language Arts (English) 10
- Math 10
- PHE 10
- Career Life Education 10
- Science 10
- Social Studies 10

Grade 11 Required

- Language Arts (English) 11
- Math 11
- Science 11 or 12
- Social Studies 11 or 12

Grade 12 Required

- Language Arts (English) 12
- Career Life Connections



[Graduation Requirements BC](#)



80 Credits total



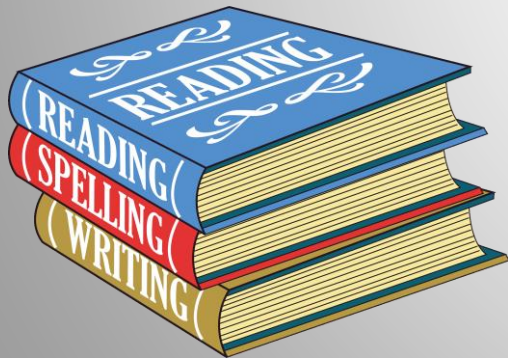
- One Applied Design, Skills and Technologies OR Arts Education
- 16 credits at the Grade 12 level (includes English and CLC)
- 28 credits must be elective course credits
- 4 credits must have an Indigenous-focus (see [Indigenous-Focused Graduation Requirements - Province of British Columbia \(gov.bc.ca\)](https://www2.gov.bc.ca/gov/content/education-training/secondary-education/graduation-requirements/indigenous-focused-graduation-requirements) for additional information)

+ Literacy and Numeracy Ministry assessments

+ Language Arts

ENGLISH 10:

- All students CHOOSE ONE (for 2 credits):
 - Literary Studies 10
 - New Media 10
 - Spoken Language 10
- All students enrolled in Composition 10 (2 credits)



ENGLISH 11 (choose at least one)**

- English First Peoples – Literary Studies and New Media 11
- English First Peoples – Literary Studies and Spoken Language 11
- English First Peoples – Literary Studies and Writing 11

**** this covers the Indigenous Graduation Requirement; if you take a different Language Arts 11, you responsible for making sure you complete this requirement another way**

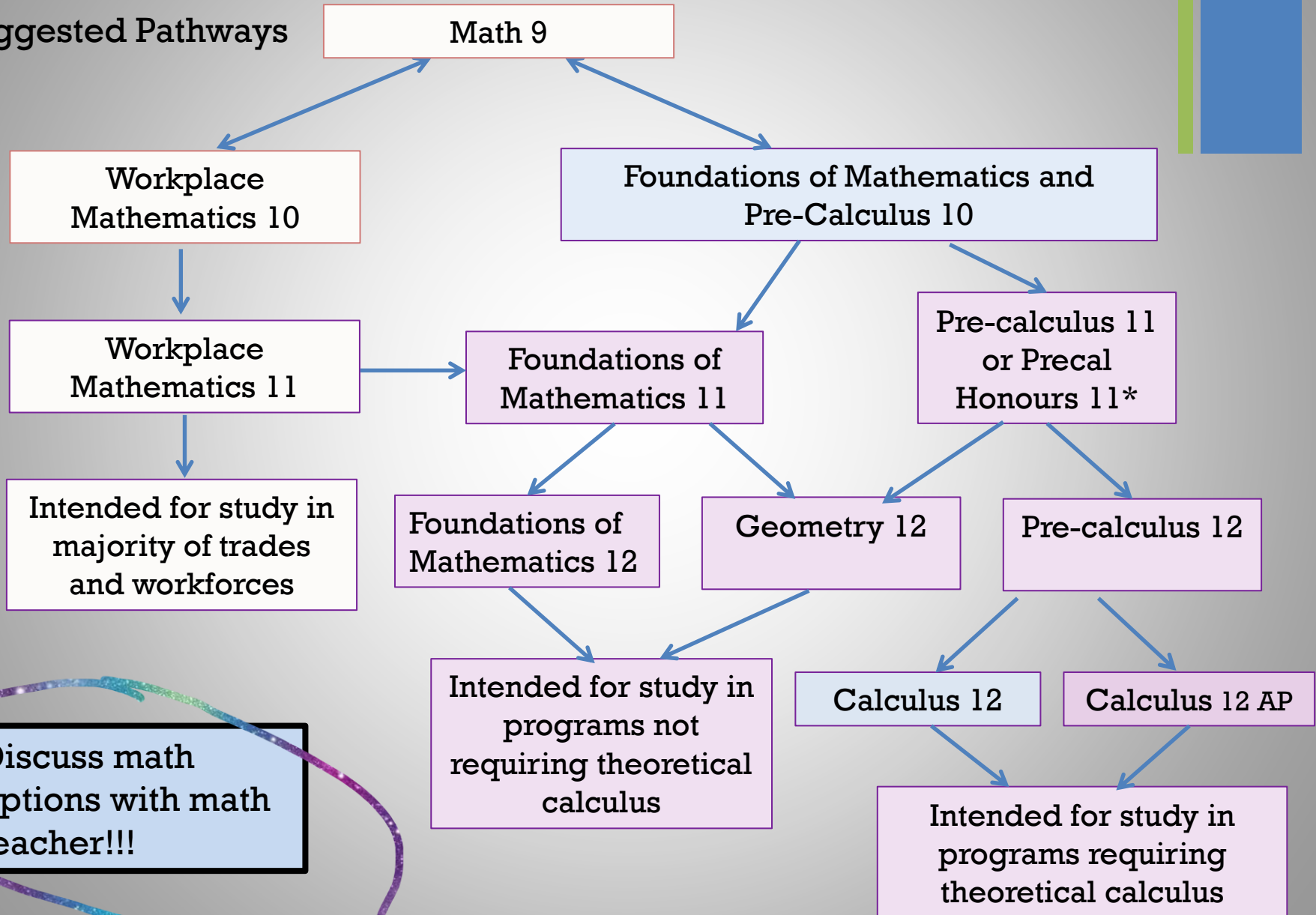
ENGLISH 12:

- English Studies 12 or English Studies 12 Honours

For English Language Learners: the ELL team will assess students for placement in appropriate ELL courses

+ Mathematics

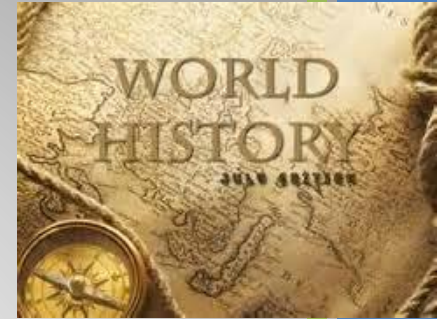
Suggested Pathways



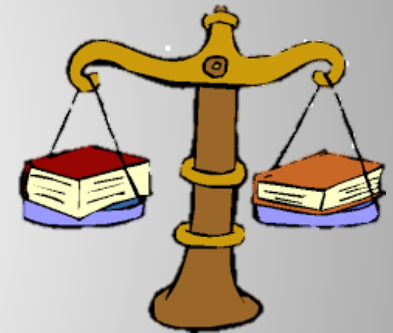
Discuss math options with math teacher!!!

+ Social Studies

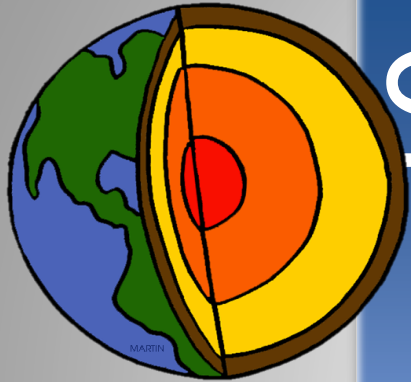
Social Studies 10



BC First Peoples 12
Comparative Cultures 12
Human Geography 12
Physical Geography 12
20th Century World History 12
Political Studies 12
Law Studies 12
Philosophy 12
Social Justice 12



+ Science



Science 10

Life Sciences 11
Anatomy and Physiology 12

Environmental Science 12

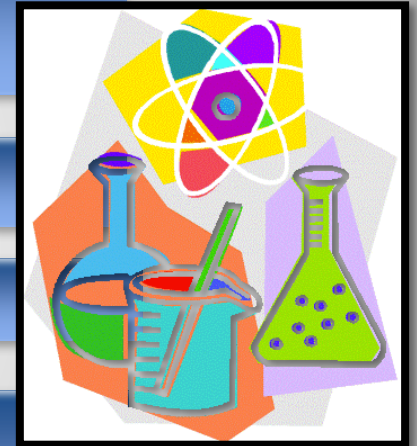
Chemistry 11
Chemistry 12

Earth Science 11

Geology 12

Physics 11
Physics 12

Science for Citizens 11



***Note:** If you are planning on going into the Sciences in post secondary, make sure you **carefully check the requirements** of the specific programs at each institution

+ Science Co-op 11

Science Co-op 11 is a Semester 2 Cohort

- **Chemistry 11**
- **Life Science 11 (Biology)**
- **Work Experience 12**
- **Outdoor PE 11**
- **Leadership 11/12**



Learn more about this exciting opportunity, tailored for grade 11 students who are passionate about Science, the outdoors, and networking.



Science Co-op Info Session

FEBRUARY 6th at 6:00pm

This program is only available to grade 11 students (current grade 10's).

Students will be exposed to many exciting opportunities, including university lab work, 3 week work experience in field of choice, camping, canoeing/kayaking, community aid, and more!

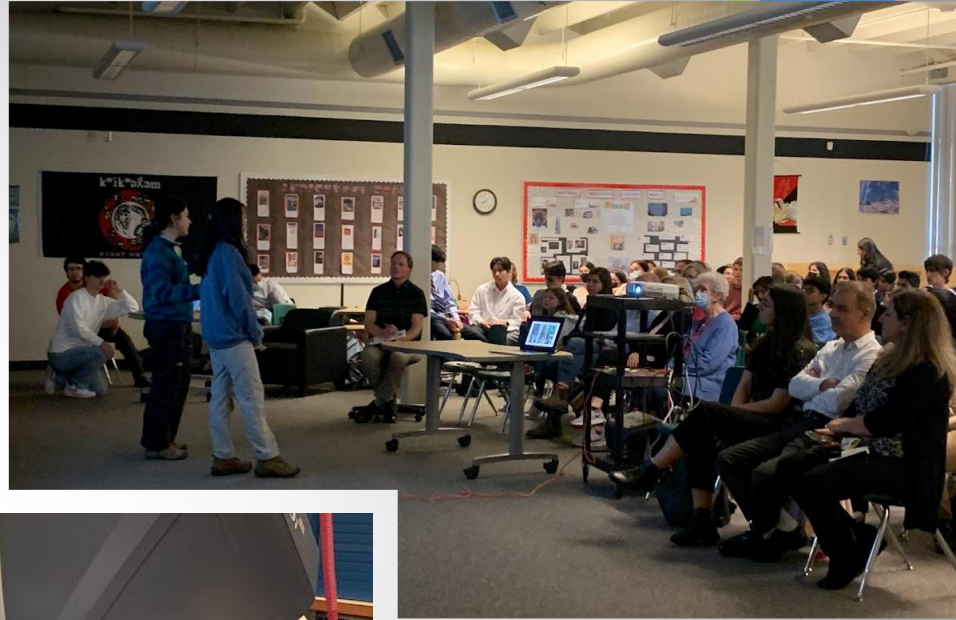


Teacher Sponsors

Brooke Wilson
bwilson@sd43.bc.ca

Mike Baldus
mbaldus@sd43.bc.ca

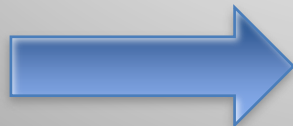
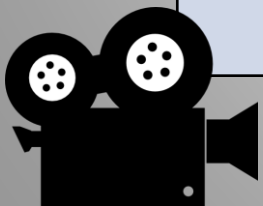




+ Electives



Fine & Performing Arts	Home Economics	Music
Languages and English Language Arts	Technology Education	Information Technology
Business Education	Fitness, Leadership, Peer Tutoring* <small>*(by application)</small>	Sciences & Math
Social Sciences	Film & Multimedia	Youth Train in Trades, Work Experience



[Course Programming Webpage](#)



+ A note about Languages...

We offer...

French

Japanese

Spanish

Did you know?

- A language is NOT required for graduation
- Most post-secondary institutions do not require a language
- If you need a language 11, but did not take a language 9 or 10, you can take the accelerated “Intro11” (9 and 10 combined)

*****STUDENTS AND FAMILIES NEED TO CHECK INDIVIDUAL POST-SECONDARY WEBSITES*****



LANGUAGE PLACEMENT ASSESSMENT

- You have a skill set superior to our introductory level language courses (**Spanish, French, and Japanese**)
- Take a Language Level Assessment
- *There will be a French Assessment happening February 9th for which you need to register; Spanish and Japanese are done on an individual basis by contacting the teacher. See the handout on the course programming website for more information.*



+ Other ways to earn credits



- Online courses
- External credits (sports, dance, first aid, work safe)
- Concurrent courses at Post Secondary (Emily Carr, Douglas, SFU)
- Language Challenge Exam
- Train in Trades, Work Experience, Apprenticeship



Check out the Ministry Website on
External Credit for more information:

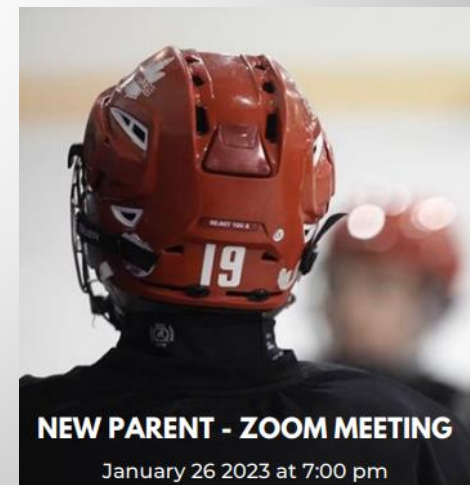
[Approved External Credit](#)



+ Hockey Academy

For information on this program, check out the hockey academy website:

[Hockey Academy | Centennial Course Planning \(sd43.bc.ca\)](https://sd43.bc.ca/hockey-academy)





TRAIN

in Trades Programs

Amazing opportunity for any grade 11 or 12 student to take one of **25+ “Train in Trades”** programs:

- **Tuition Free** – saves \$1,000s
- **Post Secondary** level training
- **Level 1 Certification**
- **Dual /Triple Credits:**
 - high school
 - post secondary and/or
 - industry





TRAIN

in Trades
Programs



- Aircraft Maintenance Engineer
- Appliance Service Tech
- Auto Collision + Refinishing Tech
- Automotive Service Tech
- Baker
- Cabinet Maker (Joiner)
- Carpenter
- CNC-Machinist
- Cook
- Electrician
- Hairstylist
- Heavy Duty Equipment Technician



TRAIN

in Trades
Programs



- Ironworker**
- Landscape Horticulturalist**
- Marine Mechanical Technician**
- Metal Fabricator**
- Millwright**
- Motorcycle Mechanic**
- Painter (commercial)**
- *Part and Warehousing Person**
- Plumber**
- Refrigeration Mechanic**
- *Security Systems Technician**
- Sheet Metal Worker**
- Welder**



WORK

in Trades
Program

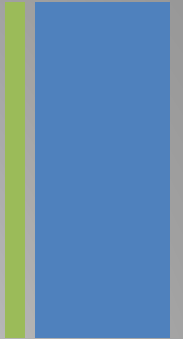
popular student jobs

*carpenter
cook
landscaper
mechanic
floorlayer*

Regardless of your career aspirations...

if you have/get a paying job in a trade you can receive credits toward high school graduation:

- **120 hrs working = 4 credits** (up to 16 credits)
- **900+ hrs worked** (before age of 20) could qualify student for a **\$1,000** award... gave out 30+ scholarships last year
- if you later pursue that trade career, **those hours count towards certification**





TRAIN

contact

Ben King

e: BKing@sd43.bc.ca

c: 778-984-1354

WORK

contact

Joanna Horvath

e: JHorvath@sd43.bc.ca

c: 604-312-7739

More

Info

www.43Careers.com

Parent-Student Info Session

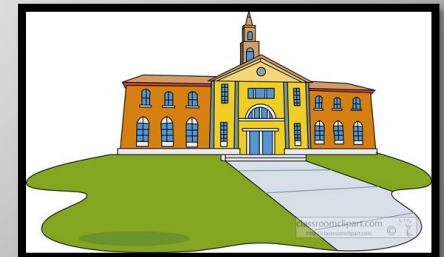
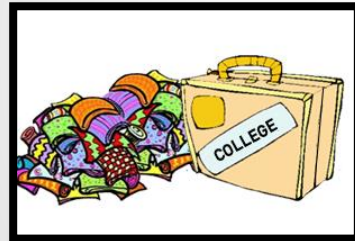
Tuesday February 14th at **6:00pm** at

Centennial

Contact Joanna for more information

+ Many pathways ahead...

- Trade Schools
- Apprenticeships
- College
- University
- Institutes
- Travel
- Workforce
-





Whether it's post secondary schooling,
volunteering, work, travel, apprenticeship...



**Visit the Career Centre
in person or online:**
[Heritage Woods Career Centre](#)



Post Secondary and Career Advisor:

Ms. Darilynn Butler: dbutler@sd43.bc.ca

- Finances
- Awards, bursaries, scholarships
- College, university, institutes

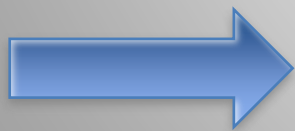


- Apprenticeship opportunities
- Volunteering
- Trade program info

+ Planning Your Courses

■ Think about:

- What are you good at?
- What do you like to do?
- Challenge yourself to try something new!
- Ideas for after high school?
- What courses will give you the skills you need (communication, leadership, teamwork, creative thinking)?
- What is REALISTIC?
- Talk to people



READ THE COURSE BOOKLET!

[Course Programming](#)





Take your time...these are important decisions

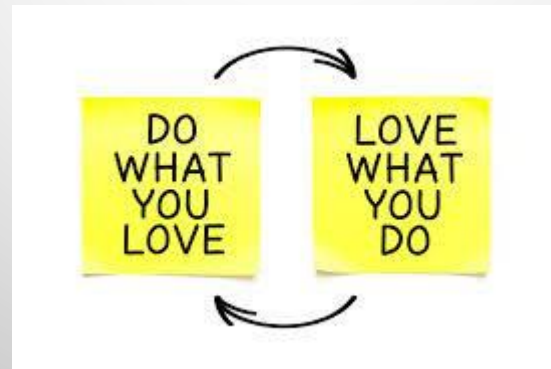
- **Your choices NOW determine the school timetable**
- Many reasons for not getting all requests (conflict, courses not running, courses are full...)
- Not able to make changes based on:
 - Friends
 - Teacher preference
 - Semester
 - Time of Day



Once you know what courses you want, it is time to fill out your planning sheet.



“The only way to do great work is to love what you do. If you haven't found it yet, keep looking. Don't settle.”





Part 2: Online Course Request Process

- The following slides are meant to guide you through the process
- This will be made available on the website
- There will be assistance for those who need it during FLEX in the library computer lab:
 - Wednesday Jan 31
 - Wednesday Feb 7
 - Wednesday Feb 14





STEP 1: Fill out the Course Planning Sheet for the grade you are going into

- Found online [Course Programming](#)



Heritage Woods Secondary
 1300 David Avenue • Port Moody • BC V3H 5A0 • 604.461.8879
 website: <http://www.heritagewoods.ca>

GRADE 11 COURSE PLANNING 2024-2025
MYED will be open for selecting Grade 11 courses: Friday, Jan 26th to Friday, Feb 9th

This sheet is for current GRADE 10 students for planning purposes only. Input your final choices directly into the MyEd portal.
 ► For students waiting for cross-catchment approval, the HWSS portal will be open once you are accepted.
 ► For students not in catchment, please complete the sheet and submit the hardcopy to the front office (clearly write your name at the top of this form).
 ► Students/caregivers are responsible for reading the Course Description Booklet and choosing courses that will lead to graduation. If you have questions about the grad program, refer to the Ministry website: <https://www2.gov.bc.ca/gov/education>
 ► **Example:** If you have questions about courses or streams, refer to the Course Description Booklet on the website under course programming. **If you have further questions, contact your counsellor.**

- If you want to apply to science co-op - select it under the Science tab **in ADDITION** to selecting your primary science 11 course. **Select additional science requests under Electives.**
- Only request **HONOURS COURSES** if you have received approval from your current course teacher.
- **ELL COURSES** - consult your ELL teacher about your next level or entry to English 10.
- **RESOURCE BLOCK** - select **ONLY** if you have been approved by a case manager or counsellor.
- This is a **RECURSIVE**. Every effort is made to accommodate; however, no request is guaranteed.
- Use the **NOTES FOR COUNSELLOR** section for additional information (see below).

ALL STUDENTS MUST SELECT 3 PRIMARY COURSES AND 1 ALTERNATE IN MYED BC

4 Ministry Required Courses - pick ONE from each row

<input type="checkbox"/> English First Peoples (EFP) - Lit Studies and New Media 11	<input type="checkbox"/> EFP - Lit Studies and Writing 11
<input type="checkbox"/> Pre-Calculus 11	<input type="checkbox"/> Foundations of Math 11
<input type="checkbox"/> 20 th Century World History 12	<input type="checkbox"/> BC First Peoples 12
<input type="checkbox"/> Human Geography 12	<input type="checkbox"/> Law Studies 12
<input type="checkbox"/> Physical Geography 12	<input type="checkbox"/> Political Studies 12
<input type="checkbox"/> Chemistry 11	<input type="checkbox"/> Physics 11
<input type="checkbox"/> Science for Citizens 11	<input type="checkbox"/> Environmental Science 12
<input type="checkbox"/> Science Co-op (if you wish to apply, select this in addition to your Primary Science course selection)	<input type="checkbox"/> Geology 12

Electives - List the one you want most first

#1
#2
#3
#4

#5/6 (if already have credit or will have credit for one or more of the above, choose replacements using the electives list)

ELL Courses - (if applicable) choose one or more

ELL Beginners 10 English Language Development 10 Introduction to Academic Language 10
 Academic Strategies for Language Learners English Language Development 11 Civics 11

Student Services (ST SERV) (Resource Block) - teacher or counsellor approval needed

XSEP 1B (if you have an IEP) OR XSPBQA (if no IEP)

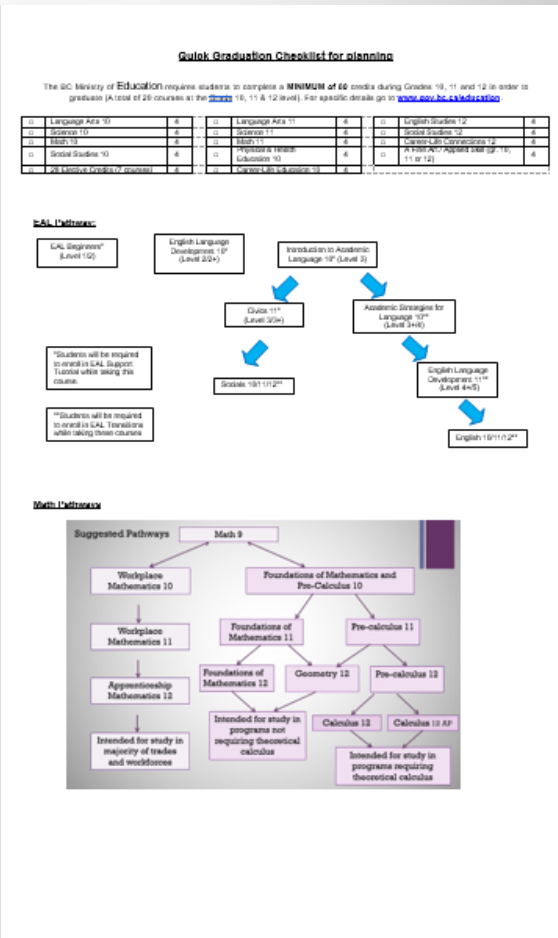
Additional Courses (these are taken in ADDITION to the Electives)

Agility 11 Basketball Agility 11 Athletic Training 11 Basketball Athletic Training 11
 Musical Theatre 11 or 12 Theatre Production 11 or 12
 Concert Chor 11 Vocal Jazz 11
 Beginner Band 11 Concert Band 11 Jazz Band 11 String Orchestra 11
 ELL Transitions 11 Philanthropy 11 IDS

Alternate Request:

NOTE FOR COUNSELLOR section - in the space provided online, make note on the following:

- Indicate a **SECOND ALTERNATE HERE**. If you do not, and we need alternatives, you will be placed in the best fit.
- If you are taking **SECOND SCHOOL** or **ONLINE COURSES** write which course(s) you are planning to take (and make sure you haven't chosen it as one of your courses).
- Indicate a second **SOCIAL STUDIES 12** course here in the event you do not get your first choice.
- If you have selected a **RESOURCE BLOCK**, write the name of the school personnel who has approved this and which semester/seasons you need this most.
- If you have **ELL courses**, write your current ELL class(es) for this year (semester 1 and semester 2).
- Indicate if you intend going to be enrolled in any **specialty programs** (i.e. Train in Trades, Hockey Academy).
- Indicate any other special semester or course placement requests and the reason.
- Write **signature and date** your counsellor needs to be on.
- If you are handing in a hard copy, make notes on the back of this form or a separate sheet.





READ THE INSTRUCTIONS

Grade 10 going into 11's example:



website: <http://www.heritagewoods.sd45.bc.ca/>

CONDAN

GRADE 11 COURSE PLANNING 2024-2025

MYED will be open for selecting Grade 11 courses: Friday, Jan 26th to Friday, Feb 9th

▶ **This sheet is for current GRADE 10 students for planning purposes only. Input your final choices directly into the MyEd portal.**

▶ For students waiting for cross catchment approval, the HWSS portal will be open once you are accepted.

▶ For students not in catchment, please complete the sheet and submit the hardcopy to the front office (clearly write your name at the top of this form).

▶ Students/caregivers are responsible for reading the Course Description Booklet and choosing courses that will lead to graduation. If you have questions about the grad program, refer to the Ministry website: [Graduation Program](#). If you have questions about courses or streams, refer to the Course Description Booklet on the website under course programming. **If you have further questions, contact your counsellor.**

- **IF YOU WANT TO APPLY TO SCIENCE CO-OP** – select it under the Science tab **in ADDITION** to selecting your primary Science 11 course. Select additional science requests under Electives.
- Only request **HONOURS COURSES** if you have received approval from your current course teacher.
- **ELL COURSES** - consult your ELL teacher about your next level or entry to English 10.
- **RESOURCE BLOCK** – **select ONLY** if you have been approved by a case manager or counsellor.
- This is a **REQUEST**. Every effort is made to accommodate; however, no request is guaranteed.
- Use the **NOTES FOR COUNSELLOR** section for additional information (see below).



Grade 11 going into 12's example:

GRADE 12 COURSE PLANNING 2024-2025 *MYED will be open for input from Friday Jan 26th – Thursday, Feb. 22rd*

▶ **This sheet is for current GRADE 11 students for planning purposes only. Input your final choices directly into the MyEd portal.**

▶ For students waiting for cross catchment approval, the HWSS portal will be open once you are accepted.

▶ For students not in catchment, please complete the sheet and submit it to the front office (clearly write your name on the top of this form).

▶ Students/caregivers are responsible for reading the course description booklet and choosing courses that will lead to graduation. If you have questions about the grad program, refer to the Ministry website: [Graduation Program](#). If you have questions about courses or streams, refer to the Course Description Booklet on the website: [Course Programina](#). **If you have further questions, contact your counsellor.**

- Only request **HONOURS COURSES** if you have received approval from your current coursework teacher.
- **ELL COURSES** - consult your ELL teacher about next ELL level or entry to English 10.
- **RESOURCE BLOCK - ONLY select** if you have been approved by a case manager or [counsellor](#)
- **CLC 12** – CLC is a required course for graduation. This is outside the timetable as a 9th course.
- **STUDY BLOCK** – applications will be available in Spring. You will need to select a full courseload for now.
- **EARLY GRAD** – if you are planning on graduating early, make an appointment with your counsellor. Select a full courseload for now.
- **MAKE SURE YOU HAVE 4 TOTAL GRADE 12** courses (English 12, CLC 12 and any other 2 from any year)
- This is a **REQUEST**. Every effort is made to accommodate; however, no request is guaranteed.
- Use the **NOTES FOR COUNSELLOR** section for additional information (see below)



Make sure you read it carefully and add any needed notes at the end

+ Plan your required and elective courses

Grade 10's going into 11 example:

You need 8 or more courses total for a full course load

ALL STUDENTS MUST SELECT 8 PRIMARY COURSES AND 1 ALTERNATE IN MYED BC

4 Ministry Required Courses – pick ONE from each row	
<input type="checkbox"/> English First Peoples (EFP) – Lit Studies and New Media 11	<input type="checkbox"/> EFP – Lit Studies and Spoken Language 11
<input type="checkbox"/> EFP – Lit Studies and Writing 11	
<input type="checkbox"/> Pre-Calculus 11	<input type="checkbox"/> Pre-Calculus 11 Honours
<input type="checkbox"/> Foundations of Math 11	<input type="checkbox"/> Workplace Mathematics 11
<input type="checkbox"/> 20 th Century World History 12	<input type="checkbox"/> BC First Peoples 12
<input type="checkbox"/> Comparative Cultures 12	
<input type="checkbox"/> Human Geography 12	<input type="checkbox"/> Law Studies 12
<input type="checkbox"/> Philosophy 12	
<input type="checkbox"/> Physical Geography 12	<input type="checkbox"/> Political Studies 12
<input type="checkbox"/> Social Justice 12	
<input type="checkbox"/> Chemistry 11	<input type="checkbox"/> Physics 11
<input type="checkbox"/> Earth Science 11	<input type="checkbox"/> Life Sciences 11
<input type="checkbox"/> Science for Citizens 11	<input type="checkbox"/> Environmental Science 12
<input type="checkbox"/> Geology 12	
<input type="checkbox"/> Science Co-op (if you wish to apply, select this in addition to your Primary Science course selection)	
Electives – List the one you want most first	
#1	
#2	
#3	
#4	
#5/6 (if already have credit or will have credit for one or more of the above, choose replacements using the electives tab):	

Required courses

Electives

IMPORTANT: If you are planning on doing summer school or online for any of the above required courses, **PLAN** for what you would like instead here (i.e. if you are planning on Chem 11 in summer school, you might choose Chem 12)



Grade 11's going into 12 example:



Only two
required grade
12 courses

ALL STUDENTS MUST SELECT 8 PRIMARY REQUESTS AND 1 ALTERNATE IN MYED BC.	
Ministry Required Course:	
<input type="checkbox"/> English Studies 12	<input type="checkbox"/> English Studies 12 Honours
CLC – this is a required course outside the timetable	
<input type="checkbox"/> Career Life Connections 12	
Electives	
#1	
#2	
#3	
#4	
#5	
#6	
#7	
#8 (if you have taken English in summer school or online)	

Everything
else is
considered
elective

****Grade 12's – make sure you have English 12, CLC 12 plus two other grade 12 level courses toward graduation (could have been taken any year)**

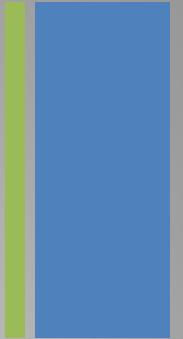
+ Plan if you are taking ELL, Student Services Support, Additional Courses

ELL Courses – (if applicable) choose one or more
<input type="checkbox"/> ELL Beginners 10 <input type="checkbox"/> English Language Development 10 <input type="checkbox"/> Introduction to Academic Language 10 <input type="checkbox"/> Academic Strategies for Language Learners <input type="checkbox"/> English Language Development 11 <input type="checkbox"/> Civics 11
Student Services (ST SERV) (Resource Block) – teacher or counsellor approval needed
<input type="checkbox"/> XSIEP1B (if you have an IEP) OR <input type="checkbox"/> XSPBK0A (if no IEP)
Additional Courses (these are taken in ADDITION to the Electives)
<input type="checkbox"/> Agility 11 <input type="checkbox"/> Basketball Agility 11 <input type="checkbox"/> Athletic Training 11 <input type="checkbox"/> Basketball Athletic Training 11 <input type="checkbox"/> Musical Theatre 11 or 12 <input type="checkbox"/> Theatre Production 11 or 12 <input type="checkbox"/> Concert Choir 11 <input type="checkbox"/> Vocal Jazz 11 <input type="checkbox"/> Beginner Band 11 <input type="checkbox"/> Concert Band 11 <input type="checkbox"/> Jazz Band 11 <input type="checkbox"/> String Orchestra 11 <input type="checkbox"/> ELL Transitions 11 <input type="checkbox"/> Philanthropy 11 IDS
Alternate Request:

Choose your TOP alternate



Notes For Counsellor Section



NOTES FOR COUNSELLOR Section - in the space provided online, make notes on the following:

- ▶ Indicate a **SECOND ALTERNATE HERE**. If you do not, and we need alternates, you will be placed in the best fit.
- ▶ If you are taking **SUMMER SCHOOL** or **ONLINE COURSES** write which course(s) you are planning to take (and make sure you haven't chosen it as one of your courses).
- ▶ Indicate a second **SOCIAL STUDIES 12** course here in the event you do not get your first choice
- ▶ If you have selected a **RESOURCE BLOCK**: write the name of the school personnel who has approved this and which semester/classes you need this most.
- ▶ If you have **ELL courses**: write your current ELL classes for this year (semester 1 and semester 2).
- ▶ Indicate if you are/are going to be enrolled in any **specialty programs** (i.e. Train in Trades, Hockey Academy).
- ▶ Indicate any other special semester or course placement requests and the reason.
- ▶ Write anything else you think your counsellor needs to know.

If you are handing in a hard copy, make notes on the back of this form or a separate sheet



In MyEd, this section will be blank – use these points on the planning sheet to guide you through this section





Need help knowing if you have your grad requirements?



Quick Graduation Checklist

Quick Graduation Checklist

The BC Ministry of Education requires students to complete a **MINIMUM** of 80 credits during Grades 10, 11 and 12 in order to graduate (A total of 20 courses at the Grade 10, 11 & 12 level). For specific details go to www.gov.bc.ca/education.

<input type="checkbox"/>	Language Arts 10	4
<input type="checkbox"/>	Science 10	4
<input type="checkbox"/>	Math 10	4
<input type="checkbox"/>	Social Studies 10	4
<input type="checkbox"/>	28 Elective Credits (7 courses)	4

<input type="checkbox"/>	Language Arts 11	4
<input type="checkbox"/>	Science 11	4
<input type="checkbox"/>	Math 11	4
<input type="checkbox"/>	Physical & Health Education 10	4
<input type="checkbox"/>	Career-Life Education 10	4

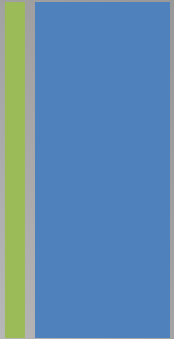
<input type="checkbox"/>	English Studies 12	4
<input type="checkbox"/>	Social Studies 12	4
<input type="checkbox"/>	Career-Life Connections 12	4
<input type="checkbox"/>	A Fine Art / Applied Skill (gr. 10, 11 or 12)	4



[Certificates of Graduation BC](http://www.gov.bc.ca/education)



STEP 2: Login to the MyEd Portal



MyEducation BC Prod

MyEducation BC Login ID

[Request an account](#)

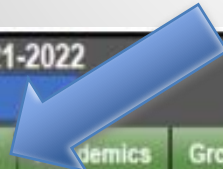
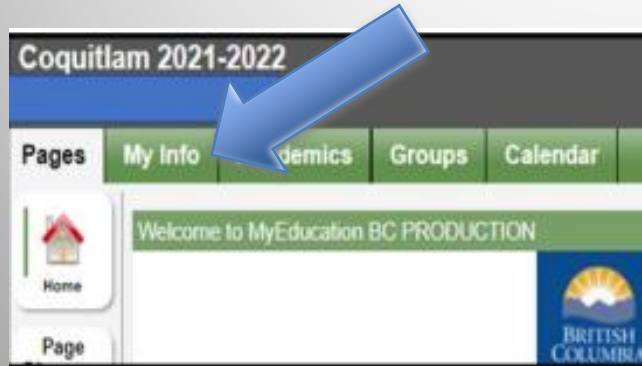
MyEducation BC Password

[Login Information](#) [I forgot my password](#)

Log On



Go to MYED BC and login with your 7 Digit Student Number (not an email address or PEN number)

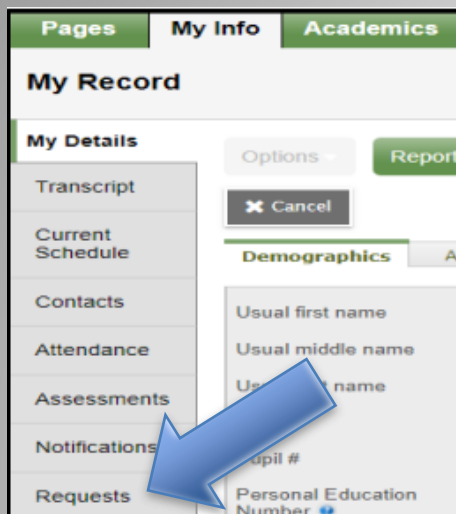


Click on “MY INFO” in the top left corner.

+ NOTE:

- As a parent/caregiver you can REVIEW the course requests through the parent portal, but cannot make changes through there
- There are detailed instructions on how to view the requests on the parent portal under “Support Documents” on the HWSS course programming webpage: [Course Programming - Heritage Woods Secondary School \(sd43.bc.ca\)](https://www.sd43.bc.ca/course-programming)

+ STEP 3: Click on REQUESTS



Click on “REQUESTS”
at the bottom of the left
sidebar.

STEP 4: RE-READ all the instructions



Heritage Woods Secondary

School District No. 43 (Coquitlam)

1300 David Avenue Port Moody

Phone: 604.461.8679 Email: heritagewoods@sd43.bc.ca



Instructions mirror
what is on the
planning sheet

GRADE 11 COURSE PLANNING 2024-2025

MYED will be open for selection input from WEDNESDAY, Jan. 26th – Feb. 9th, 2024

IMPORTANT - read all of the following carefully before beginning:

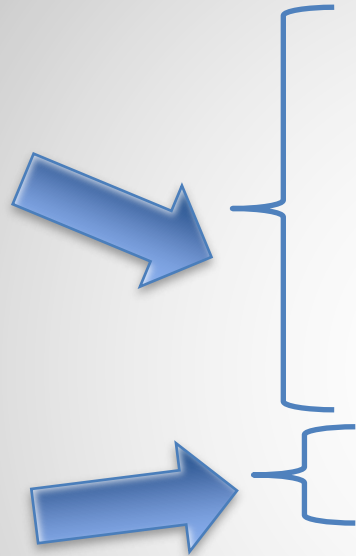
- This sheet is for your **planning purposes only** – for current **GRADE 10** students
- Students and families are responsible for choosing courses that will lead to graduation. If you have questions about the graduation program, refer to the Ministry of Education website: [Certificates streams](#), refer to the Course Request Booklet on the website under Course Programming: [Course Programming](#) . **If you have further questions, contact your counsellor.**
- **IF YOU WANT TO APPLY TO SCIENCE CO-OP** – select it under the Science tab in addition to selecting your primary Science 11 course. You may select other science 11 courses under Electives
- Only request **HONOURS COURSES** if you have received approval from your current coursework teacher
- **FOR ELECTIVES** - only choose the grade 12 level course if you have completed the grade 11 level course
- **EAL COURSES** - students should speak with their teacher about their next EAL level or entry to English 10
- **RESOURCE BLOCK - ONLY** select if you have been approved by a case manager or counsellor
- This is a **REQUEST**. Every effort is made to accommodate; however, no request is guaranteed
- Use the **NOTES FOR COUNSELLOR** section for additional information (see below)

ALL STUDENTS MUST SELECT 8 INSIDE THE TIMETABLE COURSES AND 1 ALTERNATE IN MYED BC. ADDITIONAL COURSES FALL OUTSIDE THE REGULAR SCHEDULE AND DO NOT 'COUNT' AS ONE OF

+STEP 5: Enter Your PRIMARY REQUESTS

Click on select and enter each of your core courses (this example is showing Grade 11)

Click on select and enter the correct number of electives (primary plus electives = 8)



	Subject area
Select...	English
Select...	Mathematics
Select...	Social Studies
Select...	Sciences
Select...	Science Co-op
Select...	Electives
Select...	ELL COURSES
Select...	ST SERV
Select...	Additional Courses



Interested in Science Co-op?

Fill out your requests as if you are **NOT** in co-op!

Under the Science tab, fill out choices for Science if you do not get in



ALSO choose "Science Co-op" to indicate you wish to apply

	Subject area
Select...	English
Select...	Mathematics
Select...	Social Studies
Select...	Sciences
Select...	Science Co-op
Select...	Electives
Select...	ELL COURSES
Select...	ST SERV
Select...	Additional Courses



Select	CourseNumber	CourseDescription
	MSC--10	SCIENCE 10
	MCH--11	CHEMISTRY 11
	MESC-11	EARTH SCIENCE 11
	MEVSC12	ENVIRONMENTAL SCIENCE 12
	MGEOL12	GEOLOGY 12
	MLFSC11	LIFE SCIENCES 11
	MPH--11	PHYSICS 11
	MSCCT11	SCIENCE FOR CITIZENS 11



+ Each tab has some instructions for the subject area



Subject area	English
Instructions	<p>You must have one English 11 to graduate. You may select additional English courses as Electives.</p> <p>Students require a First Peoples' course as a graduation requirement and the school is offering 3 kinds of English 11 courses to fulfill this requirement.</p> <p>English First Peoples' Literary Studies and New Media 11</p> <p>English First Peoples' Literary Studies and Spoken Language 11</p>

You may need to scroll down (look on the right to see if there is a scroll bar so that you don't miss something important)

Choose your course and click "OK"

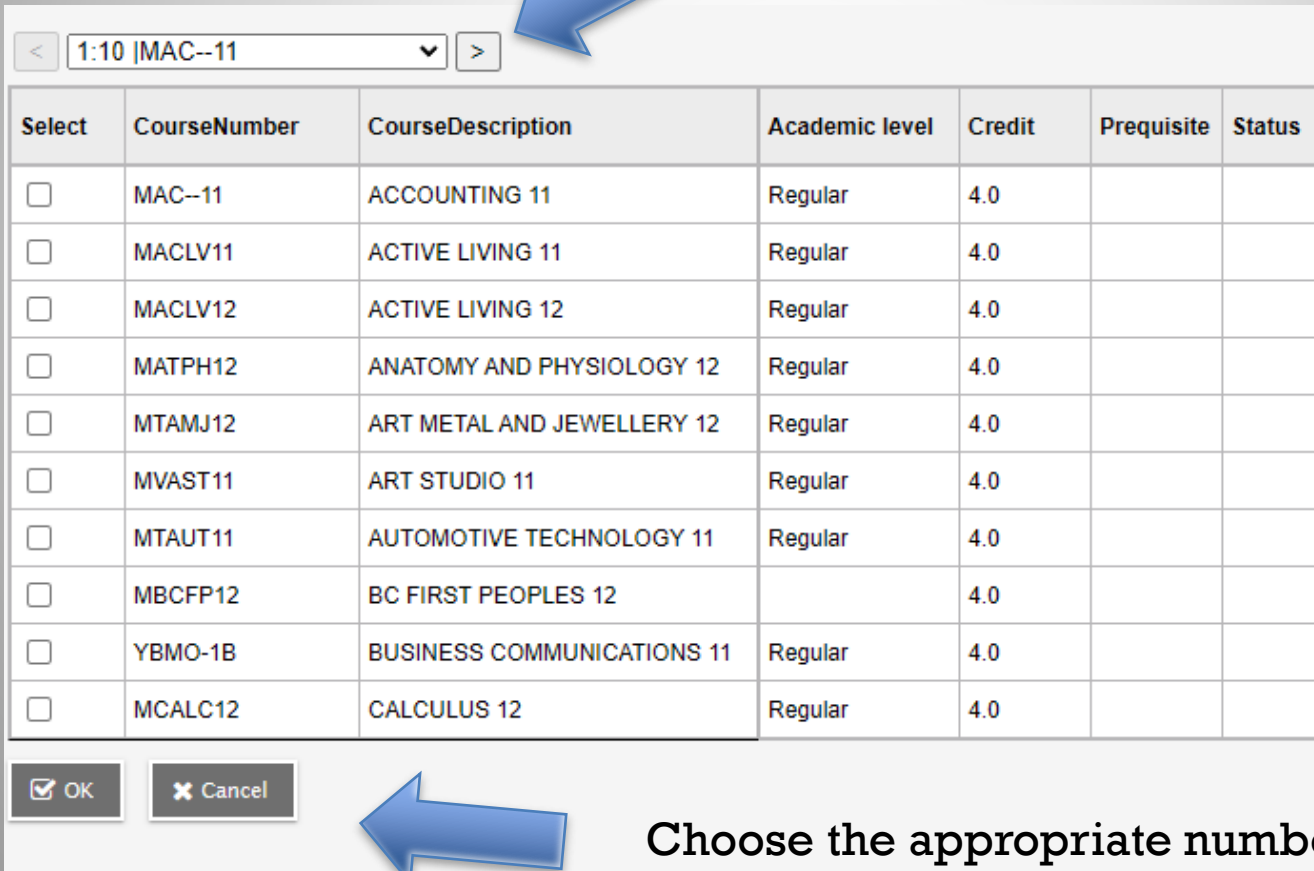


Select	CourseNumber	CourseDescription
<input type="checkbox"/>	MELNM11	EFP LITERARY STUDIES AND NEW MEDIA 11
<input checked="" type="checkbox"/>	MELSL11	EFP LITERARY STUDIES AND SPOKEN LANGUAGE 11
<input type="checkbox"/>	MEFLS11	EFP LITERARY STUDIES AND WRITING 11
<input type="checkbox"/>	MLTST10	LITERARY STUDIES 10
<input type="checkbox"/>	MNMD-10	NEW MEDIA 10

OK Cancel

+ When entering electives...

When entering electives use the < > arrows to scroll through to each page of electives



Select	CourseNumber	CourseDescription	Academic level	Credit	Prerequisite	Status
<input type="checkbox"/>	MAC--11	ACCOUNTING 11	Regular	4.0		
<input type="checkbox"/>	MACLV11	ACTIVE LIVING 11	Regular	4.0		
<input type="checkbox"/>	MACLV12	ACTIVE LIVING 12	Regular	4.0		
<input type="checkbox"/>	MATPH12	ANATOMY AND PHYSIOLOGY 12	Regular	4.0		
<input type="checkbox"/>	MTAMJ12	ART METAL AND JEWELLERY 12	Regular	4.0		
<input type="checkbox"/>	MVAST11	ART STUDIO 11	Regular	4.0		
<input type="checkbox"/>	MTAUT11	AUTOMOTIVE TECHNOLOGY 11	Regular	4.0		
<input type="checkbox"/>	MBCFP12	BC FIRST PEOPLES 12		4.0		
<input type="checkbox"/>	YBMO-1B	BUSINESS COMMUNICATIONS 11	Regular	4.0		
<input type="checkbox"/>	MCALC12	CALCULUS 12	Regular	4.0		

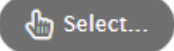
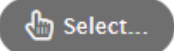
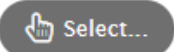
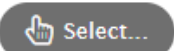
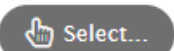
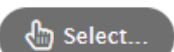
Electives are in alphabetical order

Choose the appropriate number of electives. Then, click okay



Grade 12's have to have English and CLC; everything else is considered an Elective and/or Additional Course (outside timetable)

Primary requests

	Subject area	SchoolCourse > CrsNo
	English	
	Career Life Connections	
	Electives	
	EAL courses	
	ST SERV	
	Additional Courses	

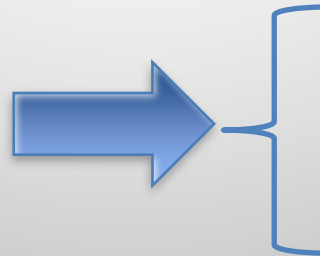
Alternate requests

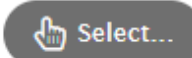
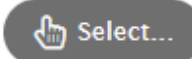
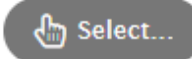
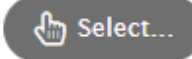
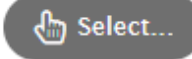
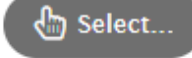
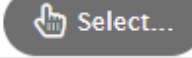
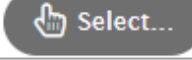
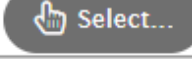
	Subject area	SchoolCourse > CrsNo
	Alternates	

+ STEP 6: Enter any ELL, Student Support Services, Co-op, and Additional Courses Requests

Students may take ADDITIONAL COURSES from the Music, Theatre, Physical Education and ELL departments, which meet outside a student's primary timetable. See course descriptions under the appropriate department for more information

Follow same procedure: hit select, click on course choice(s), click "OK"



	Subject area
 Select...	English
 Select...	Mathematics
 Select...	Social Studies
 Select...	Sciences
 Select...	Science Co-op
 Select...	Electives
 Select...	ELL COURSES
 Select...	ST SERV
 Select...	Additional Courses



STEP 7: Enter ONE alternate



Alternate requests		
	Subject area	SchoolCourse > CrsNo
<input type="button" value="Select..."/>	Alternate	

STEP 8: Notes for Counsellor

Notes For Counsellor: Use the bullet points on the planning sheet to guide you in writing anything important we need to know for your course planning

Notes for counsellor





When you have finished selecting your courses, please click on



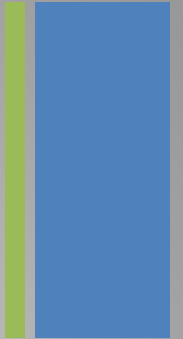


“Choose to pursue something you love and you will never have to work a day in your life”





STUDENT ASSEMBLIES FOR COURSE REQUEST PROCESS



- ❑ Grade 9's: January 24 @ 10:00
- ❑ Grade 10's: January 25 @ 10:00
- ❑ Grade 11's January 25 @ 1:00pm

**ALL PLANNING DOCUMENTS WILL
BE ON COURSE PROGRAMMING
WEBSITE**

Course Request Portal Dates:

For 9's going into 10:

☐ ***FRIDAY, Jan. 26th – FRIDAY Feb. 2nd, 2024***

For 10's going into 11:

☐ ***FRIDAY, Jan. 26th – FRIDAY Feb. 9th, 2024***

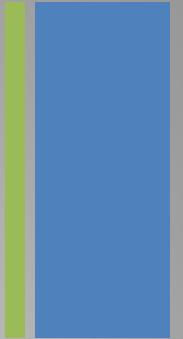
For 11's going into 12:

☐ ***FRIDAY, Jan. 26th – THURSDAY Feb. 22nd, 2024***





FLEX HELP IN THE LIBRARY COMPUTER LAB



- There will be assistance for those who need it during FLEX in the library computer lab:
 - Wednesday Jan 31
 - Wednesday Feb 7
 - Wednesday Feb 14



FOR PASSWORD RESET SUPPORT:

**Please see the support document on
the course planning mainpage:**

**[Course Programming - Heritage
Woods Secondary School \(sd43.bc.ca\)](#)**

YOUR COUNSELLOR CONTACT INFO:



(Last Names A-G) Karen Watt

kwatt@sd43.bc.ca

(Last Names H-N) Karen Leeden

kleeden@sd43.bc.ca

(Last Names O-Z) Curt DeWolff

cudewolff@sd43.bc.ca

Questions?

