

Heritage Mountain Elementary Parent Advisory Council Meeting General Meeting

June 16, 2022 6:30pm In-person & online via Teams

Attendance In Person

Marco M.

Sherry B.

Tracy L. (chair)

Jonathan Sclater (principal)

Sarah P. (past chair)

Kirsten R. (minutes)

Karen K. (communications)

+one father who missed attendance

Screen names Via teams

Eric L. (vice chair) & Brett L.

Ladawne S.

Takeshi E.

Maya R.

Regrets Amy W. (secretary)

Welcome & Introductions

Tracy called the meeting to order at 6:31 pm. Tracy acknowledged that our meeting is taking place on the unceded traditional territory of the Kwikwetlem First Nation, which lies within the shared territories of the Tsleil-Waututh, Katzie, Musqueam, Qayqayt, Squamish, and Sto':lo Nations and that we are grateful to live, learn, and work on these lands.

She acknowledged Indigenous history month, inviting reflection on how we can support the truth and reconciliation process.

Agenda

Marco requested an addition to agenda for traffic safety.

Minutes Approval for meeting on May 19th, 2022 motion by Sarah, second by Tracy. No questions received. All in favour.

Principals Message

- Mr. Sclater shared many thanks – check out the video and the Changemaker video shared via email today
- Several successful recent events were able to include the parent community Terry fox, Relay track and field, parents were very respectful and it was appreciated.
- Connecting to Kindergarten event was in-person outside, with nice weather!
- Grade 5 events next week, the grade five families are invited in, scaled back for safety
- Last week of school –possibility for a Sprinkler day, potentially on Tuesday, weather dependent.
- The last day of school is a half day per the district, let Jonathon know if there is difficulty
- Gift given to Tracy in thanks for executive role for the past three years

Treasurer's Report

Tracy stepped in to give this report as we don't have a treasurer. She input all transactions since December to our new Quickbook online account and the account is now totally up to date.

- Our income was a little over \$2000 less than what the projected budget included. Some anticipated events/activities/fundraisers did not run due to covid restrictions, particularly at start of the school year. For example: movie nights, dance, raffle baskets, no afterschool coding club. Hot lunch started in December and then was put on hold again. It ran more frequently for the last third of the year.
- A heartfelt shout out to PAC member volunteers
 - **Sheri**, whose creative ideas and efforts running fundraisers raised over \$5000! (Paint parties; coffee, Neufeld foods, Meridian meats, pizza nights)
 - **Tricia** for running the Card Project and Purdy's (over \$2500). Tracy will take over the Card Project next year.
 - **Hot lunch volunteers**: Eric gave shout out to Julia for consistently volunteering
 - **Grade five volunteers**: Sarah wanted to give thanks for the committee Katie G., Colleen O.– organizing all the day-of volunteers, and chairs (food- Amanda Robertson) activity committee Alison, Melody , Yearbook: Jodie, Sharon, Sally
- We spent over \$8000 less than anticipated for similar reasons.
- There were two in school performances funded by the PAC: RhythmWorks and Digital Guise. Music/arts performances were selected due to the loss of music teacher. Planning 3 for next year to support identified focus areas of STEAM / Indigenous Culture (?play) / Arts (?dance)
- Technology renewal – PAC funds supporting laptop replacement this year, smartTVs all ok
- Outdoor sports equipment ordered – invoice to come
- Other bigger budget items will be open house/carnival in the fall (from Gaming budget)
- Teachers and support staff have really appreciated the consumables funds and have been sending thank you cards, letting Tracy know how the money was spent (e.g., support for running a classroom store for Financial Literacy project for Gr 5s; various arts and crafts and science materials for Kindies; EAL teachers ordering learning support materials, games, and workbooks; counsellor purchased Social Thinking curriculum and resources .
- Amy has applied for the gaming grant for next year. It turns out there are more ways we can use these funds (e.g busses for Field Trips, and school performances).
- Expenses across the board are increasing with inflation

PAC Funded Events

- Staff appreciation
- Grade 5 Leaving Review– the planning is well underway with luncheon activities for Wednesday. Back-up volunteers are desired in case of last minute exposures/sickness. Please contact Sarah if you can help out day of. There will be pizza for volunteers.
 - We need tents if it rains – suggestion to contact Farmers Market or Port Moody soccer to see if we can borrow any
 - There will be a food truck and the kids will eat outside or the library if raining. Some events move into gym but some will need to be under tents.

Survey Results

Eric championed a survey sent earlier in the month. We received 49 anonymous responses. Eric described the responses which included ideas such as tennis and basketball.

Jonathan looked into tennis, as he has had this at schools in the past. It is a more expensive program to run compared to GymSense: for Tennis 9 days - \$4200. Tentative dates are booked for next school year. Teachers felt there was value in Gymsense next year, as it runs over a month, very cost effective for PAC, and have booked dates. However, Jonathan identified GymSense can run from school budget if PAC wants to fund tennis.

Motion by Kirsten to include tennis in the discussion for budget planning for next year, second by Marco, all approved, motion carried.

Traffic Safety – Marco

Discussion occurred to how we can best advocate for road safety at corner of Heritage Mountain Boulevard and Turner Creek, right hand turn lane. Our school is in a cue for the city to conduct an active school travel planning study. There is potential to do this in 2023 with Port Moody city consultant. As the area of concern is not on district property the school is unable to advocate for the concerned parents. Parents are encouraged to speak to the city directly. Marco will contact the city staff and organize a meeting to determine how to best deliver parent concerns as a group.

Election of PAC Executive Officers 2022-2023

There are six elected positions (chair, vice chair, secretary, DPAC representative, treasurer, communications) and one unelected (past chair). Very limited volunteers this year. Two volunteers for executive positions stepped forward from the same family, one of whom is also a School District employee. Extensive discussion occurred about ethical concerns and the potential for perception of bias. Our bylaws do not explicitly prevent two people from the same family sitting on the Executive, but the bylaws do limit the voting rights to one per family, regardless of the amount of children, which implies one family member. BCCPAC or DPAC regulations may help to inform discussion. No resolution was reached on this matter and the in-person members acknowledged general discomfort. Meeting was adjourned due to running over time and individuals expressing need to leave. Parents who identified interest in serving on the PAC Executive:

Tracy Lindberg – to serve as Past Chair

Eric Lau – expressed interest in serving as Vice Chair or Chair

Brett Lau – expressed interest in serving as Chair or Events Officer (a position that could be made)

Kirsten Redman – expressed interest in serving as Vice Chair

Ladawne Sha – expressed interest in serving in joint capacity with someone, possibly as Secretary or events coordinator.

Karen Kerwin – expressed willingness to stay on if no volunteers for Communications

DPAC -vacant

Treasurer - vacant

Meeting adjourned at: 8:15pm with Eric Lau and Kirsten Redman agreeing to take on chair/vice chair and other positions not confirmed.

Post meeting addendum:

Eric L. and Kirsten R. agreed to serve as co-chairs

Marco M. agreed to serve as treasurer

Brett L. withdrew her interest from the PAC executive.

Jen C. volunteered for the DPAC representative position.

Many non-executive volunteer roles are available and will be discussed at beginning of school year.