

Aspenwood PAC Meeting – Minutes

May 17, 2023 7:00 PM

Attendance:

PAC Members

Ine V. A.
Jessica S.
Lara P.
Geoff
Kathryn
Alaina P.
Janine C.

Parents

Gwynn
Lindsay
Corinna
Saurabh

Call to order 7:00 PM by Jessica S.

1. Approval of agenda: Lara made a motion to approve the agenda. This was seconded by Kathryn.
2. Adopt Minutes from April 17, 2023 meeting – Move to adopt the minutes by Jessica, seconded by Lara.
3. Message from the Chair
All events are wrapped up and we are preparing for the elections at our next PAC meeting. We encourage volunteers and people interested in joining the PAC to attend the June PAC meeting.
4. Admin Report
 - Earth Week: Earth based activities happened in school.
 - Pro-D Day was themed around Indigenous learning – including restorative practices.
 - Track practice has started, the track meet will happen May 26th.
 - April 27 – Eagle Mountain Middle had an orientation for grade 5 students and parents.
 - Aspenwood shirts have been ordered and are expected to arrive in the next few weeks.
 - Tribal Dance Group performed at school.
 - Urban Safari visited the grade 1's
 - Montessori class went to Mossom Creek Hatchery
 - Teacher Appreciation Day was well received.
 - A sensory path has been installed for mindful movement breaks.
 - May 9-12 – Book Fair was a success.
 - May 11 – Music Jamboree
 - May 12 – Professor Wow
 - Student Led Conferences
 - Grade 5's put on a freezie sale for the Grade 5 leaving fundraiser.

- Family Day based activities
 - Upcoming:
 1. Long Weekend
 2. School Wide Write
 3. May 26 – Track meet
 4. May 29th – Grouse Mountain Field Trip
 5. Urban Safari for Grade 2-3
 6. Welcome to Kindergarten for parents
 7. May 31 Assembly
 8. June 2 – Pro D day (S.T.E.A.M. based focus)
 9. Ultimate Frisbee is coming – every class will receive a 30 min lesson.
 10. June 8th Grade 5 will visit Eagle Mountain and Connect to Kindergarten
 11. June 14 – Bowling for grade 1
 12. Parent Appreciation event
 13. June 19 – 23 collecting toiletries for a women’s transition House
 14. Talent Show
 15. Eagle Ride Pool field trip for Grade 4 – 5’s
 16. Erosion issues have been showing up on school grounds. The City and District are aware and are addressing the issues.
 17. Please be bear aware. Bears have been around the school. The school supervisors are aware and making sure sightings are communicated effectively and monitored.
 18. 21 divisions for next year.
5. Treasurer’s Report - Quarterly Report:
- BANK BALANCES**
- Operating Balance: \$60,950.79
- Note:
- Actual bank balance: \$66,987.11
- Cheques still to be cashed \$6036.32: \$1,883.72 (Sushi Mori), \$357.06 (Aspenwood – Garden Boxes), \$3,233.41 (Aspenwood – STEAM room), \$562.3 (Aspenwood – STEAM room)
- Gaming Balance: \$13,678.04
- Fundraising Amounts since Sept to now:***
- Hot Lunch: \$21,348.35
- Family Dance: Broke Even
- Movie Nights: \$5,468.11
- Pancake Breakfast: \$870.30
- Art Cards: \$2,917.80
- Mabel’s Labels: \$127.08
- Purdy’s: \$1,852.33 which has been donated to the STEAM room
- Grade 5 Grad:

Pac Funds - \$1,975 (79*\$25)
Grade 5 Grad Fundraised - \$2,792.53
Total: \$4,767.53

NOTE:

1. Grade 5 Budget is at \$3,490.00 (see attachment)
2. Grade 5 Expenses so far: \$827.25 (invitations & Survivor T-shirts)

REVIEW OF FINANCIAL COMMITMENTS

From operating account:

PAC Sponsored Events:

Treat Day: \$580.38

Welcome Back BBQ: \$1,583.45

Total: \$2,163.83

Classroom Enhancement:

Teachers: \$6,000.00

Student Services, Library, Music: \$200/each = \$600.00

SLP, Indigenous, Counseling: \$100/each = \$300.00

Total: \$6,900.00

Reimbursed: (\$2,996.52)

Balance: \$3,903.48

STEAM Room - \$3000 + \$1852.33 (Purdys) = \$4,852.33

We have purchased:

Cricut (\$778.38)

Lego Wall (\$839.36)

VEVOR Heat Press Machine (\$395.89)

Art Craft Supply Organizer and Rubbermaid Containers (\$507.98)

Plus-Plus 600 Pcs Basic Toy (\$166.89)

Microphones & Snap Circuits (\$183.35)

Button Maker Badge Maker Machine (\$173.59)

3Doodler, K'NEX, Dicuno, Corks, Duct Tape, PicassoTiles, Lego Pieces (\$1,692.95)

Microphone (\$112.76)

Total Purchased: \$4,851.15

Balance - \$1.18

Garden Boxes \$357.06

TV/Stand – Budgeted \$3600. Janine has purchased three tvs for \$1950 – still waiting for invoices

Field trips – As per Feb PAC meeting vote, it has been increased from \$10 to \$12/student

Staff Appreciation Luncheon: Budgeted \$1,000.00 / Actual cost \$730.55

From gaming account:

Arts Program \$4400

BC Artifacts (already paid for) \$1732.50

Coming up:

Indigenous Dance Group \$1040

Professor Wow \$870

Total: \$3,642.50

Outdoor playtime equipment (eg bouncy balls) – approx. \$4-600

Aspenwood Owls Logo t-shirts – approx. \$8-10,000 – will have invoice by end of the month

Volleyball jerseys – cost TBD. Move to next school year 2023-2024

Taking into account the above financial commitments from gaming's current balance, the gaming account will have a balance between \$1-2000 by end of the school year.

5. DPAC Report – No update
6. Parent Education Coordinator Update – No update
7. Grade 5 Leaving Committee Update – Everything is on track. Freezie sale was a huge success. Volunteers are actively involved in the planning and execution.
8. Events and Activities Update - no updates

9. Hot Lunch Update – Some date changes and an update to the subway menu (roast beef is no longer available).

Our hot lunch lead will remain involved, and most coordinators will continue as well. We are continuously looking for volunteers to support, please contact PAC if you wish to sign up.

10. New Business

- Presentation of the Constitution and Bylaws rewrite: Geoff presented the highlights of the Constitution and Bylaws rewrite.
 1. They were last reviewed in 2014.
 2. We used a template provided by DPAC. We incorporated Best Practices.
 3. The document was set up as a framework for the future.
 4. Please review the summary document for details.

Motion made by Corrina and seconded by Lindsay.

The new Constitution and Bylaws have been voted in.

Geoff will reach out to DPAC to update the Constitution and Bylaws

- A concern was brought forward with Translink buses speeding through the area.

11. Adjournment

- Next meeting is **June 15, 2023 in the library**
- Adjourned at 8:23 pm