

**Aspenwood PAC Meeting  
Tuesday, September 15, 2015  
Meeting commenced 6:30 pm**

Present:

Principal: Sean Della Vedova

Vice Principal: Jason Giles

Chair: Erin Schneider

Fundraising Coordinator, Subway/Booster Juice Coordinator, acting Secretary: Barb Anderson

SPC (School Planning Council): Wendy Werier

Social Coordinator & Pizza Coordinator: Crestina Amado

Health & Safety Coordinator: Jen Cox

Social Media Coordinator: Angela Salehi

Parent Education: Kelly Raabe

Grade 5 leaving committee chair: Felicia Reamsbottom

Fruit & Vegetable Coordinator: Dawn Johnson

Milk Program Coordinator: Claire Turner

18 parents

**Welcome, sign in and introductions**

**School Report by Sean Della Vedova and Jason Giles**

- Welcome barbecue this summer was a success
- LIF - Learning Improvement Fund
  - “bring your own device” (BYOD) for grade 4/5 was last year’s LIF initiative
  - continue BYOD with grade 4/5 students by mentoring the grade 2/3 students thus increasing peer to peer interaction
- Introduction of the new mascot and sports jerseys purchased with PAC funds
- Superblock
  - all students are in the gym at one time, working on one idea
  - the first superblock was utilized to name the mascot
  - this activity connects students
- Anti-spam forms need to be filled out by parents and sent back to classroom teachers to facilitate communication between parents and the school administration and teachers
  - monthly Aspenwood newsletter will be emailed to parents once anti-spam forms have been returned
- Kindergarten changes
  - kindergarten students will go out at recess and lunch at the same time as the rest of the students in the school
  - there will be a designated area on the playground for kindergarten students only
  - there will be kindergarten student head counts on the way out and when they come back in to the school
- Terry Fox long run - training is open for students in grades 4/5
- Uniform shirts for the school choir will be discussed further

## **Fundraising goals & initiatives**

- Our main focus this school year is PLAYGROUND EXPANSION
- We'll be running our regular milk and hot lunch programs, movie nights, as well as the Spring Carnival and other smaller fundraisers through the year
- The focus of our fundraisers are FUN and the building of ASPENWOOD COMMUNITY
  
- MunchaLunch is our online ordering and payment system
  - parents order hot lunches, milk, tickets for events, and all other fundraisers
  - reports are generated from the orders placed online
  - decreases volunteer hours spent organizing paper orders and counting cash
  - payment for orders place through MunchaLunch can be made by credit card or paypal through MunchaLunch, or by a cheque brought to the school
  
- Milk program review
  - Diane MacSporran & Claire Turner run this program
  - program runs Tuesdays, Wednesdays, Thursdays
  - parents have the option of ordering just one or two days or 3 days, but the whole term is purchased at once (term 1 is Oct - Jan) (term 2 is Feb-June)
  - prices will remain the same (\$1.11/carton) despite slight price increase by Saputo
  - RESPONSIBILITY for RECYCLING is a major focus within the milk program
    - our goal is for each child to rinse their container and place it in a recycling bin, so one parent isn't doing this job at the end of every milk delivery day
  - volunteers are always needed - sign up through MunchaLunch and then access to VolunteerSpot, our online scheduling system, will be emailed to you
  
- Hot lunch review
  - last year hot lunches consisted of Subway/Booster Juice and Little Caesar's pizza alternating every Monday, this schedule will be continued this school year
  - discussed the possibility of adding a special Burger Day - Vera's Burgers
  
- Next Movie night Thursday, Oct 22 - Inside Out pre-release
  - popular family fundraiser includes a concession and raffles for a nominal price
  - those that buy tickets in advance are entered in raffle for VIP seating
  - pre-sell tickets through MunchaLunch, but tickets also available at the door
  - \$5/adult, \$2/child
  - children must be accompanied by an adult
  - volunteers are needed - right after school for set-up, and before and after movie for concession & clean-up
  
- The Card Project is a proposed school-wide fundraising project
  - uses existing artwork to make planners and cards for purchase
  - each child gets one free card to take home
  - family can then order more products if they choose
  - deadline for artwork is Oct 13
  - school administration will further discuss the possibility of proceeding

- **Discuss upcoming PAC events & committees**
- Welcome Barbecue Sep 24 @ 5:30
  - Kinsmen are booked to cook for the barbecue
  - classrooms will be open as of 5:45 for students and parents to tour
- Movie Nights - monthly
- Pub Night Nov 20
- Pancake breakfast with Santa Dec 17 @ 7:30 am
- Spring Carnival May 27
- Staff Appreciation Lunch in May - date TBD
  
- **PAC Executive elections**
  - Meagan Huculak voted in as Secretary
  - Christy Caza voted in as Parent Education Coordinator
  - Kelly Raabe voted in as District PAC Representative
  - Treasurer position remains vacant
  
- **Treasurer Report**
  - BC Gaming Grant funds are expected by the end of September
  - all bank accounts are up-to-date
  
- **Health & Safety Update**
  - Emergency kit contents are continually updated
  - Kindergarten students and students new to the school are required to pay \$20 towards replenishing emergency supplies
  - Planner strips will be sent out in student planners reminding parents and students that Aspenwood Elementary is a nut-free school
  - Traffic concerns were discussed
  - Walk and Wheel to School Week Oct 5-9 will be further discussed
  - Bell schedule was discussed - first morning bell 8:35, second bell & attendance taken at 8:37
  - Kilometer Club will be further discussed
  
- **NEW PAC Facebook Page**
  - an Aspenwood Elementary School Facebook has been established
  - the purpose of the page is to communicate with and engage the parent, student and staff community
  - like us on Facebook and visit the page frequently for news and links to resources
  
- **Parent Education Events**
  - marketing the events needs to be improved
  - possible parent education topics were discussed, including nutrition and anxiety

Meeting adjourned at 8:00 pm

Next PAC meeting is Tuesday, October 13 @ 6:30 Free babysitting is provided.