

PAC Meeting Minutes **May 12, 2015 – 6:30 to 8:30 p.m.**

Present

Chair: Erin Schneider	Health and Safety: Jen Cox
Secretary: Angela Salehi	School Planning Council: Wendy Werier
Treasurer: Diane MacLeod	School Planning Council: Kate Pshennykh
Parent Education: Kelly Raabe	Grade 5 Coordinator: Michelle Polat
Fundraising: Barbara Anderson	Aspenwood Principal: Laurie Birnie
Pizza Program Coordinator: Crestina Amado	Aspenwood Vice-Principal: Jason Giles

Regrets

Milk Program Coordinator: Claire Turner	Fruit/Veggie Program: Felicia Reamsbottom
Milk Program Coordinator: Diane MacSporran	Social Coordinator: Andrea Vagnarelli

Parents/Guests: 2

Call to Order

- E. Schneider called the meeting to order at 6:30 p.m. Introductions followed.
B. Anderson motioned to accept the April 19 minutes. Motion is seconded by K. Pshennykh.

Principal's Report

- L. Birnie and J. Giles provided an update on what is happening at the school:
- In the process of preparing for yearend and planning for the 2015-16 school year.
 - In September 2015 the school will benefit from additional administrative help.
 - 130 kids in grades 3, 4 and 5 will participate in track and field events at Town Centre in Coquitlam on May 21.
 - Aspenwood hosted a multiple school music jamboree in May, organized by Ms. Kiddie.
 - Teachers and staff are aware and monitoring school grounds for wild animals.
 - Learning Improvement Funds application has been submitted; focus on mentoring and technology to support student learning.
 - Quotes have been collected for blacktop improvements. Work will be scheduled in the near-term.
 - 2014-15 yearbook sales have concluded.
 - June 1st parent night – update on the 'bring your own device' program for grades 3, 4 and 5.

Fundraising Update

- B. Anderson provided an update on fundraising activities and staff appreciation lunch on May 1.
- PAC is very appreciative of all the volunteers who provided food for the event and helped up on the day-of.
 - Grade 5 sports jerseys for track and field, basketball and other sports purchased through PAC fundraising.
 - The spring plant sale raised \$277.
 - Next movie night is May 29 – selection TBD. It will be an outdoor event, weather permitting.
 - Booster Juice program – request from organizers to put all recyclables into the yellow bins on delivery day.
 - Unpaid Munch-a-lunch account holders have been reminded via email on monies owing – a further notice will be sent via snail mail after which service will be suspended to unpaid accounts.

If you are interested in volunteering for any of these activities, please email our [volunteer coordinator](#).

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Sports Day

B. Anderson provided an update.

- In the process of looking at food options to accommodate the variety of food allergies in the school community: nut-free, vegetarian, gluten-free.
- Date set for June 18.

Parent Education Update

K. Raabe provided an update on planning for the 2015-16 school year.

Health & Safety Update

J. Cox and volunteers will take inventory of classroom emergency kits and replace any expired/missing/damaged product. The music room is available as a workspace if the project is completed on a Friday.

SPC Meeting Update

K. Pshennykh will be meeting to discuss school organization and school goals before the end of the school year, date to be confirmed once budgets and staffing are confirmed by the district.

Ruben Shoes

C. Amado provided an update on Aspenwood's donation. 713 shoes were collected – our goal was 500. Way to go!!

Grade 5 Update

M. Polat provided an update. Plans are on track.

Treasury Update

D. MacLeod provided an update on PAC finances. Accounts are on budget. The budget for the 2015-16 academic year will be discussed at the next meeting.

A. Salehi motioned to accept the 2015-16 Budget; seconded by B. Anderson. Budget approved.

Playground Improvements

E. Schneider provided an overview on the exploratory work done to-date to identify playground options. The final option will be highlighted as the primary fundraising goal.

Coffee with the Principal and Vice-Principal

The last event of the year is on June 5 at 9 a.m. in the multi-purpose room.

Adjournment

The PAC meeting was adjourned at 8:30 p.m.

**The final PAC meeting for the school year is on Tuesday, June 9, 2015 at 6:30 p.m. This is Election Day!!!
Details on PAC Executive positions are on the PAC website.**