

PAC Meeting Minutes **Feb 16, 2016 – 6:35 to 8:05 p.m.**

Present

Chair: Erin Schneider	Social Media: Angela Salehi
Secretary: Meagan Huculak	Fundraising & Booster Juice/Subway: Barbara Anderson
Health & Safety: Jen Cox	Parent Education: Christy Caza
Treasurer: Linda Doove	Social/Pizza Coordinator: Crestina Amado
School Planning Council: Natalie Branco	Grade 5 Leaving Committee: Felicia Reamsbottom
Milk Program Coordinator: Claire Turner	Aspenwood Vice-Principal: Jason Giles

Regrets

Booster Juice/Subway: Taruna Singh	Milk Program Coordinator: Diane MacSporran
Fruit and Veg Program: Dawn Johnson	School Planning Council: Wendy Werier
Parents/Guests: 2	Aspenwood Principal: Sean Della Vedova

Call to Order

E. Schneider called the meeting to order at 6:35 p.m.
B. Anderson motioned to accept the January 12th minutes. Motion was seconded by C. Turner

School Report

J. Giles provided an update on what is happening at the school:

- Thank you to the PAC for the 18 new iPads. They are currently getting installed with software and will be likely be placed in primary grade classrooms when they are ready. This will provide an opportunity for primary students to work with their buddy classes to learn how to use these devices.
- Ministry-provided PD day on Feb 9th. This was a great day where teachers dove deeper into the newly revised curriculum. Our staff has been working on implementation already, however the time allowed for collaboration and very mindful work. The next Ministry-provided PD day will be on May 13th.
- Articulation to Middle School: The filling out of forms for Eagle Mountain has begun by our Grade 5 teachers.
- KEV (online payment system) is up and running. There's a button on the Aspenwood website. Currently we have donations (\$2 a student) for our mural that is being created by all of our students and staff at Aspenwood. Eventually it will be used for other activities that require payment such as field trips (and the consent forms that go with them!) Donations of \$25 or more are eligible for tax receipts.
- China trip. The Aspenwood mural will be copied and the copy will be brought with some of our staff to China during Spring Break. In the fall, a group from our sister school in China will be coming to visit Aspenwood.
- Kindergarten registration is at 57 students for the neighbourhood program (compared to 74 last year). This number is in line with the district projection for the upcoming school year.
- Jason put the question to the PAC as to which classrooms might be needed for the Carnival Event.
 - Response from E. Schneider and B. Anderson: Classroom needs will be weather dependant and lower floor classrooms would be preferred, as there is a committee meeting upcoming, the classroom needs will be discussed and an answer will be provided before the staff meeting on March 7th.

Fundraising Update

B. Anderson provided an update on fundraising activities.

- Milk orders are down this term – this was expected as orders are always less in the 2nd half of the year.
- There is a consistent lack of volunteers for milk distribution (as compared to pizza which has lots!)

We are in need of milk program coordinators for this fall – if you're interested please contact our [volunteer coordinator](#).

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- New Hot Lunch Added: March 29th, Vera's Burgers.
- Keara Killam joined us to talk about a fundraising opportunity with Skoah. Facial Gift Certificates for Mother's/Father's day, regular price \$85, Aspenwood price \$75 with a portion of sales coming back to the PAC. Gift Certificates would be good for ANY Skoah location.
- Next Movie night will be April 14th

If you are interested in volunteering, please email our [volunteer coordinator](#).

Social Media

A. Salehi provided an update:

- Likes of our page are up to 157,
- Our biggest reach has been from our 5@5, the photo of J. "santa" Giles and media coverage such as with our choir.
- We are looking at adding some more interactive items such as a poll to choose an upcoming movie night.
- Look for Carnival info to be up on the Facebook page as it becomes available.
- Next 5@5 with Deb Dorcas our School Secretary (date for this?)
- Looking at highlighting teachers and staff that are getting involved in our community with volunteering etc.
- The Ad for Boy Smarts reached over 25,000 we had 37 click throughs, but not much in the way of purchases. This could have been because our ad sent people directly to our Munch-a-Lunch page and if users were not familiar with it they may have stopped there.

Treasurer Report

L. Dove provided an update on finances:

- Accounts are balanced and up to date.
- Monies received:
 - Boy Smarts Program: Funds has been received from Heritage Mountain Elementary, but not from Bramblewood Elementary.
- Recent payments:
 - Hot lunch supplies; Art Start performance; final payment for Parent Education – Boy Smarts; Brandee Bubl  - Children's Author presentation.
- Donation was received from Kinder Kampus for the Carnival.
- Grade 5 Field trip: buses paid for by PAC, this was noted by the teachers and we appreciate it!

Parent Education

C. Caza provided an update:

- We had a packed house! This well-attended event was enjoyed by many in our community and we broke even!
- C. Caza noted that the shared program with Heritage Mountain and Bramblewood was also a great learning opportunity for her as the other schools Parent Ed Coordinators have been in their positions for many years and had insights to share.

Social Coordinator

C. Amado provided an update:

- Beginning to prepare for the Staff Appreciation Luncheon – May 11th. We are looking for 5-10 volunteers to help with setup for this event and will begin advertising for volunteers in April. We'll also be asking parents to contribute items toward a potluck lunch, more details to come.

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Grade 5 Leaving Committee:

F. Reamsbottom provided an update:

- Grade 5's voted! Their leaving activity will be a trip to Westhill with field activities coordinated by the teachers in the morning and swimming in the afternoon. Lunch will be Vera's Burgers
- Committee will also look to book the Westhill Lacrosse box for additional activities.
- Committee is looking at Ice-cream at the end to incentivize the kids to get out of the pool!
- Tentative Date June 17th.

Carnival Committee:

E. Schneider provided an update:

- Next committee meeting scheduled for Feb 25 @ 7pm, parents welcome!
- Food Vendors booked: White Spot, Rocky Point Ice Cream, Cheeses Crust, tentative – Tacofina
- Outdoor activities are booked: bouncy castles, hamster balls etc.
- Save the date notes will be going in planners shortly.
- Requests will go out shortly for volunteers and prize donations.
- We'll also be asking families to sell 1-2 books of Raffle tickets (10x\$5)
- Looking for donations from parents, companies and local businesses – if anyone has a contact or something to donate please contact the PAC or email Erin: erinvbs@gmail.com
- Carnival is May 27 4-8pm

Playground

J. Giles and E. Schneider provided an update:

- Additional quote has been received from Habitat Systems.
- PAC hopes to have the funds for the project by June but will likely be next school year.
- PAC is waiting to hear from the District on costs for the site prep to install the playground.
- A meeting will be set up to receive input from parents and students as to which option they like best.

Adjournment

The PAC meeting was adjourned at 8:05 p.m.

Next PAC meeting is Tuesday, March 8th @ 6:30pm Free babysitting is provided.