

**PAC Meeting Minutes**  
**Dec 8, 2015 – 6:30 to 7:35 p.m.**

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**Present**

Chair: Erin Schneider	Fundraising & Booster Juice/Subway: Barbara Anderson
Secretary: Meagan Huculak	Milk Program Coordinator: Claire Turner
Fruit and Veg Program: Dawn Johnson	Aspenwood Principal: Sean Della Vedova
Health & Safety: Jen Cox	Aspenwood Vice-Principal: Jason Giles

**Regrets**

Treasurer: Linda Doove	Booster Juice/Subway: Taruna Singh
DPAC Rep: Kelly Raabe	Milk Program Coordinator: Diane MacSporran
School Planning Council: Wendy Werier	Parent Education: Christy Caza
School Planning Council: Natalie Branco	Grade 5 Leaving Committee: Felicia Reamsbottom
Social/Pizza Coordinator: Crestina Amado	Social Media: Angela Salehi

**Parents/Guests: 2**

**Call to Order**

E. Schneider called the meeting to order at 6:34 p.m.

D. Johnson motioned to accept the November 10<sup>th</sup> minutes. Motion was seconded by Josie Salvail

**School Report**

S. Della Vedova and J. Giles provided an update on what is happening at the school:

- Mr. Della Vedova reported that 1<sup>st</sup> term report cards went out this past week. No feedback was received either positive or negative, this is typical as most report card issues are resolved at the classroom level. According to Mr. DV teachers generally do a great job communicating with parents and there are few surprises come report cards. Even so, he will put out a survey requesting feedback from parents regarding reporting and the letter grade system, especially as our intermediate students will NOT receive letter grades once they move to Eagle Mountain middle.
- Our sister school in China
  - Teachers from our district, including some from Aspenwood will be traveling to China over Spring Break to visit and teach at our Sister school.
  - Teachers will be providing 3-5 lessons a day
  - The sister school is close to Shanghai so this will be the starting point of the trip
  - S. Della Vedova is looking at creating a banner to print (silk screen likely) and take over to the school, with possibly as second one to stay at Aspenwood as a reminder or our Sister School.

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- PAC was notified that our District has added 2 new Pro D Days to the schedule to provide additional time for teachers to integrate the new curriculum. These will be in February and May and have already been added to the online school calendar.
- J. Giles reported on the changes to curriculum and used a math lesson as an example
  - Article: Hard Isn't Bad was presented to start our discussion (appendix 1a)
  - Distributed Properties Math lesson was presented (Appendix 1b. In this lesson students are grouped into pairs and asked to look at a set of correct and incorrect equations, just a few at a time and to what the correct ones have in common and what the common math concept might be. This lesson focuses on cooperative work, concept attainment and independent study rather than a lecture on the concept. This lesson is then broken down into how it meets the curriculum in several ways: What is the "Big Idea"; how does it meet curricular competencies; how does it include creative thinning, critical thinking, communication, social responsibly etc. (Appendix 1c)
  - J. Giles went on to tell the PAC that this lesson is 15 years old, that old lessons are able to adapt to and meet the new curriculum guidelines when they are well built and teachers will need support and guidance in adapting their current teaching methods and resources to the new curriculum outlook. "Your good lessons are good for a reason, they just need to be adjusted to the new curriculum"
  - The additional 2 Pro D Days this year will be an opportunity for teachers to expand their toolkit in inquiry based learning and look at the new curriculum with Teacher Leaders who will be "brining home" knowledge from courses and conferences they have attended.
  - S. Della Vedova also reiterated that discovery learning is good, great even, but we won't lose the basics, to that end the school will be adding in new readers for home reading.
  - Adaptations for learning were also discussed and it was clear that adaptations should be available where appropriate for students regardless of IEP status. Such adaptations have benefits for many students not just those on Individual Education Plans. For example adaptations such as the use of Pictures for EAL (English Language Learners) can be valuable for all students.
  - Despite changes to the curriculum we will still be doing foundation skills assessment tests.
  - S. Della Vedova, "Any test is important because it is a piece of learning so we do our best. It doesn't affect your grade or report card, but we do our best none the less. "
  - Parents will still have the option to opt their children out of the Foundation Skills Assessment should they so choose.

## Fundraising Update

B. Anderson provided an update on fundraising activities.

- Movie Night: November's movie night saw many new faces for setup! Thank you to everyone for their help with this event! \$750 was raised at this event with \$600 going to the bank account after all expenses.
- Next Movie night is January 15, 2016.
- Carnival is our next bit fundraiser being held May 27th. A committee for this will be struck in January to begin planning in earnest. The Carnival is a big fundraiser with \$15000 raised in 2014.
- Majority of the funds raised for the carnival came from the sale of raffle tickets, we will again be asking for the support of our Aspenwood parent community to make these sales a reality.
- Pancake breakfast with Santa December 17<sup>th</sup> 7:15-8.35 am. Many volunteers will be needed for this even roles include: Table setup the night before (after the concert Dec 16<sup>th</sup>) Setup starting at 7am December 17<sup>th</sup>, Sales of tickets, Serving pancakes. Pancakes will be cooked by Coquitlam Kinsmen.
- Please keep your eye on the PAC board for a volunteer signup sheet for the Pancake Breakfast

If you are interested in volunteering, please email our [volunteer coordinator](#).

## Treasurer Report

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L. Dove was unable to attend but provided this updated via email:

- Gr 5. Hoodies: 84 orders entered on Munch-a-Lunch for sales of \$2,688. Once we receive an invoice for payment it will be a profit of \$420.
- Gingerbread cookies - payment of \$550 made.
- Classroom enhancements \$4,500 payed to Aspenwood in November
- Pub night raised \$2,430 with 58 in attendance
- bank accounts are balanced and on budget
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- **Health & Safety**

J. Cox provided an update:

- Supplies were inventoried and are up to date
- Some water is nearing its expiry date, it can still be used for washing, but will need to be replaced for drinking end of this year or early next.

### **Social Media**

A. Salehi was unable to attend but provided an update via email:

- Our FB fans have increased from 127 to 144 in the last month - that is an increase of 13%
- Our first Five at Five will be posted on December 10th, featuring Principal Sean Della Vedova
- I will also be scheduling some holiday posts during the school break!

### **Grade 5 Leaving**

F. Reamsbottom was unable to attend so report was made by E. Schneider

- Gingerbread cookie sales are going well, half the cookies were sold last Friday, with an additional sale scheduled for this Friday December 11<sup>th</sup>.
- Communication between the committee and administration regarding the field trip is ongoing, however a final plan has yet to be made.

### **Parent Education**

C. Caza was unable to attend so report was made by E. Schneider

- tickets are available on [munchalunch.com](http://munchalunch.com)
- Flyers are done and ready to post once ticket sales are ready
- I will be forwarding Angela the flyer to post on social media once we are set up for ticket sales
- I will also forward to Ms.Dorcas to add to the January newsletter
- We have a very lofty goal to sell 100 tickets just at our school!!
- Bramblewood + Heritage Mountain are starting to promote/sell tickets
- We will need some volunteers the night of to help out with various things (babysitting/ticket sales/book selling (after presentation)/set up-take down) both Heritage Mountain and Bramblewood will be bringing some volunteers too.

### **Volunteers**

- We are in need of volunteers for various roles over the next few weeks
  - Christmas concert rehearsal Dec 15<sup>th</sup> 10-1pm and 1pm to 2:40 (tentatively taken by Dawn & Josie)
  - Pancake Breakfast setup December 16<sup>th</sup> after concert
  - Pancake Breakfast 7am December 17<sup>th</sup>
  - Movie Night committee
  - Carnival Committee

If you are interested in volunteering please contact our volunteer coordinator! 071-pac@sd43.bc.ca

### **New Business**

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- Playground is moving forward, Administration met with the District, placement is tentatively set for beside the existing playground (next to the sandbox). Awaiting estimate for “site prep.” District has confirmed that they will cover the cost of replacing the existing pea gravel surface cover with wood chips at a cost of approx. \$8-\$11k
- PAC received a note of thanks from the student teachers (see attached)
- Choir will be performing Thursday Dec 10<sup>th</sup> at 11:30 at Lougheed Mall. In their snazzy new Choir polo shirts.
- Spirit wear: Toques have been ordered in pink or grey and will be available for purchase at the Christmas Concerts. Cost is \$12. Logo t-shirts have also been made available to teachers.
- Kelly Rabb will be resigning her post as DPAC rep effective immediately. This leaves an opening on PAC for a DPAC rep who would be available to attend the District PAC meetings once per month starting in January. If you are interested in this position please contact the Aspenwood PAC

### **Adjournment**

The PAC meeting was adjourned at 7:35 p.m.

Next PAC meeting is Tuesday, January 12<sup>th</sup> @ 6:30pm Free babysitting is provided.