



## Aspenwood PAC Meeting – Minutes

November 16, 2023 7:00 PM

### Attendance:

#### PAC Members

Jessica S.  
Fiona K.  
Corinna W.  
Lisa M.

#### Parents

Noreen M.  
Brianna A.  
Jennifer M.  
Alex W.  
Brynna C.  
Daniela K.  
Woojo J.  
Kyle E.  
Alicia L.  
Tricia T.  
Gwynne F.

### Call to order 7:00 PM by Jessica

1. Approval of agenda: Approved By Corinna and Seconded by Fiona
2. Adopt Minutes from September 28, 2023 – Adopted by Gwynne and seconded by Brynna
3. Message from the Chair
  - Planning ahead for the next 3 months. Look out for updates in the school newsletter, planner strips, and the class WhatsApp groups
4. Admin Report
  - Update by Mrs. Tipper
    - Update on air conditioning. The infrastructure cannot accommodate an air conditioning system in the school
    - Looking at purchasing additional fans for classrooms, keep blinds lowered and look at adding film to south facing windows
    - Presentation by Alicia and Kyle regarding the benefits of STEAM within the classroom and the practical application of mobile STEAM carts
5. Multicultural and Diversity Coordinator Update
  1. Looking at setting up an event for parents. More info to come



## 6. Food Support Program Update

1. Pam discussed the 3 year commitment from the BC Government to improve the quality of food insecurity
2. Purpose of Food Support Program at Aspenwood:
  - Access to healthy and nutritious snacks
  - Identification of need
  - Eliminate stigma
  - Reduce food waste
  - Respectful of cultures and food sensitivities

## 7. Treasurer's Report

1. All our documents are on Quickbooks
2. PAC finances and budget were reviewed. Parents may request a copy of the all financial materials at any time by emailing the PAC at [aspenwoodpac2001@gmail.com](mailto:aspenwoodpac2001@gmail.com)

Vote to amend the budget, Motion by Fiona, seconded by Brynna. All in favour and carried.

## 8. Events and Activities Update:

1. PJ's and Pancakes will be a treat day. Vendors confirmed
2. Spirit Wear – will need volunteers to distribute
3. Grade 5 fundraising:
  - bath bombs and gingerbread cookies for the Christmas concert.
  - Leaving Event theme will be a carnival. We will need volunteers for this event

## 9. Hot Lunch Update: Ordering for winter will be coming up soon. Sourcing additional vendors to trial

## 10. Adjournment

- Next meeting will be February 8, 2024
- Adjourned at 8:34 pm