



**Coast Salish Elementary – Parent Advisory Committee
Tuesday, June 7th @ 7:30 PM**

1. Welcome and Introductions / Call Meeting to order
 - a. Land Acknowledgement
 - b. Principal Frank Pearse to chair this initial P.A.C. Meeting
 - c. Attendance

Ben Adaszynski, Christina Wright, Kay Yoon, Chris Jung, Grace Chan, Wai Yi Li, Sonia Ham, Andrea Burgoyne, Niki Moghaddam, Hamid Moghaddam, Dzemila Caluk, Jahyun Lee, Atash Askarian, Gabby Li, Ningning Lin, Kamilah Basra, Casey Chiu

2. Approval of Agenda
 - a. Destruction of ballots added to the agenda
 - b. Principals Report added to “New Business”

**** Moved by Atash Askarian, seconded by Ningning Li. All were in favour. Agenda Approved****

3. Approval of Previous Meeting Minutes
 - a. No previous minutes to approve

4. Old Business
 - a. No old business – This is our first meeting!

5. New Business
 - a. Presentation of request for permission to form a PAC and permission letter from Superintendent Patricia Gartland.
 - b. Presentation of Draft Constitution / Bylaws by Frank Pearse
 - i. Reviewed the following areas:
 1. Section VII.2 and VII.3 – Quorum and notice for meeting requirements
 2. Section IX.1 – School Board Employees can not run for PAC
 - a. Atash Askarian noted that Irvine PAC had amended this such that school board employee could be on their PAC as long as there was no conflict of interest. She will bring language to a future meeting to allow for discussion and potential adoption of this language.
 3. Section IX.6 – Rules for co-chairing a position
 4. Section IX.9 – Destruction of ballots in elections
 5. Section XI.1 – Length of Term
 - a. Rosie Manhas suggested we think about length of term for Chair position.

- b. Atash Askarian suggested we think about limits on the terms in office, and think about two year terms for president and treasurer.
 - c. Decided to allow newly elected executive to discuss this and bring recommendations to the September General Meeting.
6. Section XIV – Finances / Gaming Grants
- a. Rosie explained process Smiling Creek used for requesting money from other PAC's for transferring students.
 - b. Rosie explained process for applying for gaming funds and recent changes to these rules.
 - i. Deadline June 30th for application
 - c. Rosing talked about Role of treasurer.
7. Appendix A
- a. Discussed Roles in the PAC
8. Rosie Manhas – Gave overview of PAC
- a. Every parent at the school is a member of the PAC
 - b. Elected members are representative of the parents.
 - c. Discussion of the role of the PAC
 - d. Gaming Grant – Due June 30th.
 - e. Fundraising
9. Question for Dzeila – re: clarification of roles.
- a. Rosie talked through the main roles on the PAC
10. Chris asked a questions: Are treasurers responsible for monthly financial statements. Rosie responded yes

c. Election of P.A.C. Executive Call for nominations

Each position was discussed and then there were three calls for nominations. Elections were conducted for each position by secret ballot for each person who was nominated.

- i. Chairperson –
 - 1. Atash Askarian nominated as chair.
 - 2. Unanimously elected chair.
 - ii. Treasurer
 - 1. Grace Chan nominated as treasurer.
 - 2. Unanimously elected chair.
 - iii. Secretary
 - 1. Kay Yoon nominated as treasurer.
 - 2. Unanimously elected chair.
- d. Question – Kamillah – Can other positions be elected later on.
- 1. Rosie – Yes, as long as the main positions are taken care of
- ii. DPAC Representative
 - 1. Andrea Burgoyne nominated as DPAC Representative
 - 2. Unanimously elected chair.
 - iii. Vice Chairperson
 - 1. Kamillah Basra nominated as Vice Chairperson
 - 2. Unanimously elected chair.

*** CHAIR OF MEETING PASSED TO FIRST CHAIRPERSON OF COAST SALISH PAC ATASH ASKARIAN ***

- iv. Atash spoke about how she would love to have several Member at Large to help out the elected executive positions in their roles and potentially assume other roles. The following were nominated
 - a. Dzemila Caluk,
 - b. Wei Yi Li
 - c. Gabby Li
 - d. Hamid Moghaddam
 - e. All four were unanimously elected to Member at Large positions.

- e. Niki motioned we destroy the ballots, Ben seconded. All were in favour. Ballots were given to Frank Pearse to destroy.

- f. Other New Business
 - i. Principals Update
 - 1. Mr. Pearse reviewed the letter that was sent regarding partial occupancy and the contingency plan in place if the building was not ready for partial occupancy.
 - a. Nothing has changed, we are still expecting to have the building in September with partial occupancy.
 - b. We really wanted to ensure that the community knew what our plan was in case the building is not ready.
 - c. In the event that this happens this will make the transition easier.
 - d. I visited the site last week. The bottom floor was dry, and the contractor has move drywall into the building in anticipation of hanging it.
 - e. If we don't have occupancy of the building in September the daycare will open at Irvine Elementary with the school and then move to the Coast Salish site with us.
 - f. There was a questions regarding bussing.
 - i. Any Coast Salish student who needs bussing will have bussing available. They will be picked up from the from of the Coast Salish site and driven to Irvine Elementary and then bussed back to the Coast Salish Site at the end of the school day.

- 6. Date setting for next meeting – Atash will reach out to the Executive and decide on a date for an executive meeting.

- 7. Adjournment @ 9:24. I don't remember who motioned for or seconded adjournment. Atash seconded.