

WESTWOOD PAC MEETING MINUTES

Monday, September 10, 2018

PAC Executive Attendees:

Raquel Cooper - Chair/President
Tammy Ellis - Past Chair
Hadar Hamid - DPAC Representative
Darla Tinderland, - Co- Chair
Vanessa Janusz - Secretary
Jenn Jarvis - Treasurer

Principal - Bryn Williams

Other Parent Attendees: Sara Parvaneh, Sahar Naderi, Farhang Koohestanian, Eva Lau, Stephen Choi, Sara Di Giusto, Lincoln Penner, Robin Matthews-Kanhai, Olesya Gagnon, Jessica Murphy, Jenny Burgess, Sherry Korstad,

Regrets: Madelyn Jewell (Co-Secretary), Wati Choi, Chelle Van Dyke

Approving last meetings minutes - Approved

Approving agenda - Approved

Principal Report: Bryn Williams

- Welcome - first week update
- How we determine the classroom assignments
- Teachers moving around
- We now have 9 divisions, plus K French Immersion
- Music program
 - Potential needs ORF instruments
- Portables - primarily will be used for music classes
- First Monday in October - PAC representatives to attend staff meeting to kick off the year
- September 30th - Orange Shirt Day

President Report: Raquel Cooper - Chair and Darla Tinderland - Vice Chair:

- Welcome New PAC Members
- Correspondence
- Kindergarten parent meet and greet – September 10th (morning) - update
- Confirm future PAC Meeting dates and time:
 - Confirming first Monday of each Month, to coincide with Staff Meetings.
 - Will be moved to 2nd Monday of the month, if there is a Stat Holiday.
 - 7pm - 9pm - aiming to get down to 90 minutes once we get into our routine
 - Raquel to send all dates for this year to Vanessa
- Cotton Candy Kids
 - We have booked them for Halloween and we will do our own popcorn and goodies for the rest of the events this year.
- Upcoming Events
 - Terry Fox Run – Thursday, September 27th, 2018 @ 1:30pm – Juice & Water / Volunteers needed
 - Jenn, Tammy, Jenny B
 - Darla will get juice by September 26

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- Raquel will get cups by September 26
- Halloween Dance – October 26th @ 6pm - 8:30pm
 - Halloween: Notice to parents/guardians to go out prior to October 1st meeting - Raquel
 - Committees:
 - Decoration Committee - Darla (Head), Jessica Murphy, Raquel
 - Concession Committee - Jenn Jarvis (Head), Stephen Choi, Jessica Murphy, Tammy Ellis,
 - A/V Committee - Jay Jarvis (Head), Jerry Janusz
 - Draw for costume participants, instead of votes
- Volunteer Coordinator - Jenn Jarvis
 - If any parents would like to volunteer or join one of the committees, please let Jenn know.
- Community Events – Movie Night - some time in the winter - last week of January potentially
- Last year's Fundraising Events:
 - Fundraising donation letter – confirmed to be sent out in early November
 - Christmas Raffle – Not this year, but maybe spring or tied to a community event
 - Grouse Mountain (early bird pass) – No interest last year, so we are going to pass this year
 - Personalized Art – Needs teachers involvement to get the art work done during class time
 - Raquel will bring it to Brynn and see if we have capacity in the teachers schedule to get this done this year
- Alternative Fundraising Events:
 - Purdy's - Tammy to look into this
 - Epicure Selections – 40% of sales goes towards PAC - Raquel & Hadar to look into this
 - Cobs Bread Update - Darla - 5% of the total sale goes back to the school and we are now set up with Cobs at Sunwood and in the process of getting set up with Cobs at Oxford
 - Possible option through Me & Ed's

Past Chair Report: Tammy Ellis

- PAC sponsored skating night Wednesday, December 19th
 - 4:30 - 6:30pm - Attendants booked 4 - 7pm
- Grade 5 committee - Tammy, Jenny B, Darla, Vanessa (Helen Lamb - parent volunteer)
 - \$2300 in the budget, plus any profits from t shirt sales this year.
 - Tammy has begun working with the company and Mr. Williams to come up with the shirt design for grade fives, PAC, Staff shirts and school spirit wear.

Treasurer Report: Jenn Jarvis

- Gaming account \$4821.35
- Operating account \$9805.85
- PAC online \$4723.50
- Hot Lunch
 - October 12th – first hot lunch of the year - hot dogs with fruit & veggies

DPAC Report: Hadar Hamid

- First meeting of the school year
 - October 3rd - Winslow Centre @ 6:20pm
 - Register in advance of you want to attend

Secretary Report: Vanessa Janusz

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- Madelyn Jewell has resigned as Co - Secretary - Vote on nominees for new Secretary or Co-Secretary
 - Any parents interested in filling this role, send your nomination to westwoodpac@sd43.bc.ca or post to the role description on FB, once the position posting has gone up there.
 - Raquel will connect with Mr. Williams to send a notice to all parents, as well.

Agenda Items for Next Meeting:

- Excel Martial Arts – representative will attend PAC meeting - table until next meeting
- 50/50 at the skating night - are we going to go ahead with this?

Coming up on the Calendar:

Sept 20th- 6-7 pm Open House

Sept 21st - Pro D Day (School Based)

Sept 27th - 1:30 pm Terry Fox National School Run Day

September 30th - Orange Shirt Day

October 8th - Thanksgiving

October 12th – first hot lunch of the year - hot dogs with fruit & veggies

October 16th - Individual Student Photo Day

Oct 19th - Pro D Day

October 26th – Halloween Dance