

WESTWOOD PAC MEETING MINUTES

Tuesday, December 12th, 2017

PAC Executive Attendees: Tammy Ellis, Hadar Hamid, Vanessa Janusz, Jenn Jarvis, Pooneh Krausher, Raquel Cooper, Bryn Williams

Other Parent Attendees: Helen Lamb, Rebecca Iwata

Regrets: Kelly Kidd

Approving last meetings minutes

Approving agenda

PRINCIPAL REPORT: (Bryn Williams)

- Winter Concert – December 21st, 2017
 - Luv2Groove dance studio will be working with the students for a dance performance
 - Dress rehearsal scheduled. This will give the students the opportunity to watch their peers performance (winter theme)
 - Concerns from parents have been raised about having a daytime only event. Cost of doing an evening concert with the dance studio was substantially more. If costs are ever a concern, refer to PAC for support.
 - An email will be sent to parents with details
- Emergency Release Process
 - Working through the process. Recent emergency releases have been a good learning experience
 - Thursday, December 14th, 2017. A drill will be held with respect to lockdown/shelter in place situations
- Upcoming Field trip
 - Science World on January 19th, further details to follow in January.
- Proposed Changes to School Programs
 - Reminder that the Glen Elementary Early French Emersion relocating to Westwood Elementary is in the early stages of discussion. Many details need to be fine tuned and this is in the 'proposal' stage only.
- Parking Lot Safety
 - Traffic has improved after the closure of the parking lot for a couple of days. The on going traffic situation will be monitored.
- Book sale was a success - \$3,000. in purchases, with \$1,500. earned to purchase books for the school. Would like to see this event happen again. It was suggested that more variety of books be made available for purchase.

PRESIDENTS REPORT (Tammy Ellis and Hadar Hamid):

- Correspondence – Flying Wedge Pizza, Beyond the Bell (January to March), Wilson Centre is holding Auditions for Poco's Got talent variety show
- Results for Art Fundraiser
 - \$189.04 Profit

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- 59 orders placed
- Would like to arrange again next year with more time for art work and time to get orders submitted
- Quality of items were good
- Update for Raffle (as of December 12th, 2017)
 - 1074 tickets sold, which is a quarter of what went out
 - Additional Tickets will be sold at the Holiday Bake Sale and Winter Concert
 - Tammy, Hadar and Raquel will count all sold and unsold tickets after Winter Concert for the draw taking place the following day.
- Pink Shirt Day (awareness against bullying)
 - Taking Place on Wednesday February 28th, 2018
 - Pink Shirts will be available for purchase for \$3. for Westwood Students only and \$6. for everyone else. Retail cost is \$6. Each. PAC is supporting this important cause by contributing half of the cost for Westwood students only.
 - Financial assistance will be made to Westwood students who are not able to afford a shirt but wish to participate. (At principal's discretion)
 - Information coming out in January, including details of the Pink Day Bake Sale (volunteers will be needed)
 - Note: Beyond the Bell will be taking place on the same day, need to find alternative space ie) Multi Purpose Room
- Bake / Craft Sale (December 18th, 2017)
 - Taking place in Multi Purpose Room at 3pm
 - Pizza dough pick up
 - Kindergarten classes are invited to attend at 2:45pm
 - Volunteers will be there in the morning to collect donations and will begin set up at 2pm
- Alternate Payment Options
 - Need to discuss alternate payment options for events such as hot lunch days
 - Online payments, back pack fundraising etc.
- Proposed Garage sale
 - Sale of new and used items in sellable condition (potential fundraising activity for next year)
- Family Fun Night
 - Movie Night at Westwood – date and details: TBD
- Free Family Math Night @ Westwood Elementary
 - Proposed for Friday January 26th, 2018
 - Hadar to provide additional information, after she meets with Mathnasium Learning Centre on December 16th for further details

TREASURER REPORT (Jenn Jarvis):

- Operating Account Balance: 10,483.87
- Gaming Account Balance: \$5836.37
- School Account Balance: \$6045.12
 - Playground Equipment payment still outstanding

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- Hot Dog Hot Lunch Profit: \$411

DPAC (Pooneh Kraushar):

- Bryn advised that assistance is not required by PAC to go over the Emergency Supplies. There is a health and safety committee
- New water will be brought in

Next Meeting Date – Monday, January 15, 2018

- Pink Bake Sale / Pink Shirts
- Upcoming Hot Food Lunches
- Family Fun Night – movie night
- Grade 5 fundraising update
- Final numbers of the raffle
- Discuss updating of Constitution and Bylaws

Meeting Minutes prepared by Raquel Cooper