

WESTWOOD PAC MEETING MINUTES

Monday, November 20, 2017

PAC Executive Attendees: Tammy Ellis, Hadar Hamid, Vanessa Janusz, Jenn Jarvis, Pooneh Krausher, Bryn Williams

Other Parent Attendees: Shizuka Matsumiya, Kayoko Yamada, Maggie Chen

Regrets: Kelly Kidd, Raquel Cooper

Approving last meetings minutes

Approving agenda

Principal Report: Bryn Williams

Wish List:

- breakfast program
 - \$250 donation and reassess in January
 - Jenn will send out an email and a Facebook notice with a process for sign up
- ukuleles
 - Looking for 15 more. Walmart donation approved - up to \$1000, don't know how much yet. The money will go towards purchasing the 15 ukuleles. PAC will cover any shortfall.
 - light covers need 12 packages of 4 ~ \$42/package - PAC will cover the funds required
- PAC Board move - Wall between the washrooms and display fundraising thermometer there as well
- Playground payment \$5159.11 funds to be disbursed
- New Communicating Student Learning

PRESIDENTS REPORT (Tammy and Hadar):

- Correspondence
- Update for Donation Campaign: total donations received \$3075.00
- Update for Art Fundraiser
 - Due date for artwork is Thursday
 - Spent \$35.84 on paper and \$31.34 on ziplock bags
- Update for Raffle
 - Winner of most tickets sold - Dinner for family of 4 at White Spot and Movie tickets. Pac will cover the cost of 2 more movie tickets
 - Funds spent on prizes for raffles
 - Nintendo Switch \$562.80
 - Samsung Tablet \$245.27
 - Movie pass \$31.49
 - License fee \$25
 - \$864.56 total
 - Mr. Williams will draw the winners
 - \$2 each ticket and each student gets 1 book. Additional books will be given to students who sell all their tickets. Unused books need to be returned so others have an opportunity to sell them
 - Partial proceeds to benefit Grade 5 leaving ceremony
 - Dec 21 Winter Concert - sell any remaining - PAC executives to set up a table and assist is sales

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- Pink Shirt Day: how far in advance do we need to get in contact with vendor about shirts? PAC used to pay \$3 per shirt 50% of cost - Discuss at next meeting
- Pink bake sale for Anti-Bully day February 28 - need to work on it - discuss at next meeting
- Carnival: should think about getting started after winter break. Committee? Date?
- Math night - with parents
 - Hadar to let Mr. Williams know potential nights
 - Possibly a Friday night in late January

TREASURER REPORT (Jenn Jarvis):

- \$11387.63 operating account
 - \$2639.96 in outstanding amounts
- \$6229.25 Pac online account
 - We have agreed to pay for the playground, laminating, light covers, breakfast program
- \$5036.37 Gaming account
- Profit \$127 halloween dance
- Profit \$187 pizza lunch
- Bake Sale/Pizza dough fund raiser - Dec 18 or 19 - TBD
- Hot lunch schedule for January, February and March - moved to December meeting
- Next Hotdog lunch Dec 1
- Science work shops - May 10 as proposed date. Vote passed to spend \$800 to host the work shops

Pooneh Krausher:

- Grade 5 updates
- Hoodie orders due this week
- We can fund-raise where we are short, once we see how well the raffle does.

Next Meeting Date - Tuesday, December 12

Items for next meeting:

Martial Arts event - Raquel

Hot lunch dates for January, February and March - Jenn

Math night - Hadar to update

Carnival - form committee and pick a date, actual planning will start after winter break

Anti - Bully Day on February 28 - form committee and start planning

- Pink Bake Sale
- Pink Shirts