

# WESTWOOD PAC MEETING MINUTES

Monday, January 15, 2018

PAC Executive Attendees: Tammy Ellis, Hadar Hamid, Vanessa Janusz, Jenn Jarvis, Pooneh Krausher, Raquel Cooper

Other Parent Attendees: n/a

Regrets: Bryn Williams, Kelly Kidd

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Approving last meetings minutes

Approving agenda

## **PRINCIPAL REPORT: (Bryn Williams via correspondence)**

- January 2018 Newsletter sent out which includes:
  - Gym Sense Starts next week – no cost to parents
  - Science World Field Trip for Div 4, 5, 6, 7,8 – January 19<sup>th</sup>, 2018
  - Math Night put on by PAC is scheduled for January 26<sup>th</sup>, 2018
  - Kindergarten and Cross Catchment registrations start in early February
- Early French Immersion info. session taking place tonight at Winslow (7pm)

## **TREASURER REPORT (Jenn Jarvis):**

- Operating Account Balance: \$10,925.44
- Gaming Account Balance: \$10,613.49
- School Account: \$6,145.12
  - Funds to be used for Breakfast Program. Searching for alternate sponsorships for this program ie) Cobbs, Local grocery stores etc.
  - Funds to be used for Ukuleles
  - Field Trip Buses are budgeted for \$1,200. (Gaming Account)
  - December, 2017 bake sale raised: \$423.70 / \$40 donated
  - Pizza Crusts & Dough Sale: raised \$175. 100% profit, as ingredients donated

## **PRESIDENTS REPORT (Tammy Ellis and Hadar Hamid):**

- Correspondence – Panago
- Next Hot Food Lunch planned; February 2<sup>nd</sup> & March 2<sup>nd</sup> – propose hot dog lunches
- Juice will be provided again for Jump Rope for Heart
- Would like to see more focus on music curriculum; request for Ukuleles, however need clarification who will be working with the students to learn this instrument
- Proposed after school activities
  - Choir
- Raffle Fundraising Update
  - Total Raffle Tickets Sold: 2,795 out of 5,000. (Total Revenue: \$5,590.)
  - Expenses to date: \$927.45, Profit: as of January 15<sup>th</sup> \$4,662.55
  - Additional expenses to be spent for pizza party lunch for class that sold most raffles (Mrs. Johnson, Div. 2) . Lunch scheduled for January 19<sup>th</sup> 2018.
  - Grade 5's sold \$1092 worth of tickets, which will go towards their year end celebrations

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- Pink Shirt Day (awareness against bullying)
  - Taking Place on Wednesday February 28th, 2018
  - Pink Shirt order forms are due back January 25<sup>th</sup>, 2018
  - Hadar in charge of collecting orders and will submit orders 2 weeks prior to February 28<sup>th</sup>. She will advise if assistance is required with sorting and handing out shirts.
- Pink Shirt Day Bake Sale
  - Taking Place on Wednesday February 28th, 2018, 3pm
  - Bake sale information forms will go home approximately 2 weeks prior to event
  - Volunteers are needed for morning drop off and organize in the multi purpose room
- Free Family Math Night @ Westwood Elementary
  - Friday January 26th, 2018 @ 6pm
  - 43 RSVP's
  - Volunteers confirmed, but may require more
- Constitution and Bylaws (C&B)
  - Can start fresh with DPAC's template or update the C&B that is in place
  - Suggestion to have a Hot Lunch Coordinator
  - Tammy will review again and to be discussed in detail at next PAC meeting
- Upcoming Events to Plan
  - Family Fun Movie Night, tentatively scheduled for May 4<sup>th</sup>, 2018, need confirmation that movie screen is available, discussed a Star Wars movie, if parental guidance rating is PG or G. If this proceeds need to book Cotton Candy kids, and suggest that families RSVP
  - Staff Appreciation Day – proposed June 15<sup>th</sup>, 2018

## GRADE 5 FUNDRAISING (Pooneh Kraushar):

- Sales from shirts raised \$347.30 in profit
- \$25 per student has been budgeted
- \$1,092 raised from raffle ticket sales
- Funds to go towards cultus lake, buses, medals

## DPAC (Pooneh Kraushar):

- No report

## Next Meeting – Monday, February 19, 2018

- Pink Bake Sale / Pink Shirts – finalize details
- Upcoming Hot Food Lunches
- Family Fun Movie Night – finalize details including date, if screen is available
- Remaining events for the year
- Discuss Constitution and Bylaws in detail

Meeting Minutes prepared by Raquel Cooper