

# WESTWOOD PAC MEETING MINUTES

Monday, February 19, 2018

PAC Executive Attendees: Tammy Ellis, Hadar Hamid, Jenn Jarvis, Pooneh Krausher, Raquel Cooper, Bryn Williams

Other Parent Attendees: None

Regrets: Kelly Kidd, Vanessa Janusz

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Approving last meetings minutes

Approving agenda

## **CORRESPONDENCE: (Tammy Ellis / Hadar Hamid)**

- Hanging Flower Baskets / Bulbs (Pooneh)
- Flying Wedge
- Clothing Drive
- On the Go First Aid Training (geared for older children; middle school age)

## **PRINCIPAL REPORT: (Bryn Williams)**

- Ms. Lupien will purchase Ukuleles
- Starfish Pack program; Mr. Francis will handle
- Upcoming Events: Staff Appreciation; proposed June 6<sup>th</sup> / Parent Appreciation: TBA
- Tennis program went well – during school hours and after school program
- Kindergarten Registration is good – 23 english students and 18 french immersion K students enrolled
- There are 2 portable/modular classrooms proposed for Westwood (preliminary discussions)
- Next Professional Development Day is Friday, February 23<sup>rd</sup>.
- Student Behavior: Zones of regulation; implemented through classroom. Sensory Room available with experienced OT (rules are posted in this room)
- Teachers are being trained to handle various student behaviors
- Office door will continue to be locked
- Information sent out regarding DPAC Policy 22 (Parent code of conduct)
- May 15<sup>th</sup> – Welcome to Kindergarten: English Students / May 22<sup>nd</sup> – Welcome to Kindergarten: French Immersion Students; need PAC presence

## **TREASURER REPORT (Jenn Jarvis):**

- If no further fundraising is done for the year, and with budgeted expenses proposed until the end of year, funds will be \$3,000. in the black (positive earnings)
- Grade 5 grad; budgeted @ \$25 per child
- Last Hot Lunch profit: \$503.

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## **PRESIDENTS REPORT (Tammy Ellis and Hadar Hamid):**

- Pink Shirts will be distributed next week (Hadar); 79 shirts ordered
- Next hot food lunch days: March 2<sup>nd</sup> (hot dogs) and April 27<sup>th</sup> (pizza)
- Pink Shirt Day Bake Sale: February 28<sup>th</sup> – volunteers needed
- Constitution and Bylaws (C&B)
  - Will adopt DPAC template with our amendments. Hoping to meet deadline of May meeting to vote new C & B into effect.
  - Vote to change current C & B Section VII: Voting and Quorums and Section VIII: Executive Officers (in case deadline of May is not met) in order to update C & B to make future voting and positions more in keeping with present times and PAC needs.
  - Vote approved by majority (5 executive votes, including Kelly Kidd (Past Chair) voted via email). Majority also approved by vote to allow voting by proxy (email) for this vote.
- AGM scheduled for May 14<sup>th</sup>; need to nominate executive members prior to meeting
- Raffle Fundraising Final Update
  - Prize Expenses: \$839.56
  - Other Expenses (supplies, movie passes for student selling most tickets, pizza lunch for students who sold the most tickets): \$219.37
  - Total Expenses: \$1,058.93
  - Total Raffle Sales: \$5,590.
  - Total Expenses: (\$1,058.93)
  - Profit: \$4,531.07
  - Grade 5 Student Sales: (\$1,092.) – proceeds for Gr 5 end of year events
  - Total left for students: \$3,439.07**
- Upcoming Events to Plan
  - Family Fun Movie Night, tentatively scheduled for May 25<sup>th</sup>, 2018, movie screen is available
  - Teacher Appreciation Day (Wednesday, June 6th)
  - Sports/Activity Day (Friday June 15th)

Next Meeting – Tuesday April 10th

Meeting Minutes prepared by Raquel Cooper