

**Terry Fox Secondary School
PAC Meeting Minutes
November 20, 2025 @ 7:00 pm
Held in Terry Fox Library**



Attendance: PAC Executive & Committee Members

Chair	Andrea Howorth	Present
Vice Chair	(Dee) Asmund	Absent
Treasurer	Jamie Manchester	Present
Secretary	Andrea Jabour	Present
Fundraising Coordinator	Mariah Bojko	Absent
Social Media Coordinator	Joanna Moss	Present
After Grad Liaison	Karen Last	Present
DPAC Representative	Ron Foster	Present
Members At Large	Jimmy Fung	Present
School Administration	David Starr	Present
Members Present:	Sarah Wright, Rhonda & John Karaboitis	

Other Guests:

Contact Emails:

PAC: terryfoxpac@gmail.com
Dry Grad: terryfoxdrygrad@gmail.com

Meeting called to order by Andrea Howorth at 7:06 pm.

1. Welcome, Introductions & Land Acknowledgment

2. Additions to Agenda

- a. None requested.

Approval of Agenda				
MOTION:	Andrea Howorth	SECOND:	Sarah Wright	CARRIED

3. October 17, 2025 meeting minutes were approved via email and are posted on the school website —> [click here](#).

4. Committee Reports

a. PRINCIPAL'S REPORT: David Starr

- i. Athletic updates
- ii. Next week is Spirit Week
- iii. Staff Appreciation lunch - Dec 8. Thank you to PAC for funds.
- iv. Skills program - expanded to more teachers and rooms. The catering program has expanded to the district, including other programs.
- v. School District 43 - re: Burke Mountain School. Letter distributed to all parents in the catchment. Meeting to be convened with 1-2 representatives from each school to share the collective concerns of the PAC and school community December 4th at 6:30pm. Jimmy Fung and Rhonda Karaboitis to attend from TFSS PAC.
 - ACTION ITEM - Send information to TF admin re: newsletter about how to forward concerns to PAC email address.

b. PAC EXECUTIVE REPORTS

Chair: Andrea Howorth

- i. Food Hampers - high number of food hampers requested this year. Historically, PAC has donated up to \$1,000.
- ii. Discussion to have a November campaign to ask for PAC donation through School Cash online with the PAC matching donations up to a set value.
- iii. ACTION ITEM - Add Support for Food Hampers to annual budget as a line item for 2026-2027.

Motion to use \$1,500 from General funds, toward hardship (Food hampers)

MOTION:	Andrea Howorth	SECOND:	Ron Foster	CARRIED
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Vice Chair: Dee Asmund

- i. No report.

Treasurer: Jamie Manchester

- i. Craft Fair proceeds \$10,499
- ii. Gaming Account balance: \$37,934
- iii. General Account balance: \$18,498
- iv. BCCPAC membership - DPAC has renewed membership. PAC votes to continue membership.
- v. ACTION ITEM: items that were delayed from PAC budget in the approximate amount of \$4,000. Add to January meeting agenda.
- vi. ACTION ITEM: add Mariah Bojko as signing authority on PAC Bank account.

Secretary: Andrea Jabour

- i. Nothing to report.

Social Media Coordinator: Joanna Moss

- i. If you have anything to be posted to the PAC Facebook and IG account please tag Terry Fox PAC or send a direct message.

DPAC43: Ron Foster

- i. Meeting minutes on DPAC43 [website](#)
- ii. SD43 launching a new website.
- iii. Updates provided on schools in the district.

Fundraising: Mariah Bojko / Andrea Howorth

- i. Craft Fair update
 - Craft Fair proceeds \$10,499
 - Mariah will take on Craft Fair management next year.

Grad Liaison: Karen Last

- i. Please contact terryfoxdrygrad@gmail.com to be notified of after grad details. Parent committee is collecting contact information to keep graduating parents informed. New Facebook page created for 2026 Dry Grad. [LINKED HERE](#).
- ii. WhatsApp group created for better communication.
- iii. Many fundraising events upcoming.

Members at Large: Jimmy Fung

- i. No report.

5. **Business Arising from Previous Minutes:**

- a. Nothing to report.

6. **New Business:**

- a. Nothing to report.

7. **Next Meeting Date:**

- a. Next meeting will be Thursday, January 15, 2026, 7pm in the school library.

8. **Meeting Adjournment**

- a. Meeting adjourned at 8:16 pm.