

**Terry Fox Secondary School
PAC Meeting Minutes
November 21, 2024 @ 7:00pm
Held in Terry Fox Library**



Attendance: PAC Executive & Committee Members

Chair	Andrea Howorth	Present
Vice Chair	vacant	
Treasurer	Jamie Manchester	Present
Secretary	Andrea Jabour	Present
Fundraising Coordinator	Lisa Currier	Absent
Social Media Coordinator	Karen Last	Absent
After Grad Liaison	vacant	
DPAC Representative	Jimmy Fung	Present
Members At Large	(Dee) Asmund	Absent
	Ron Foster	Present
School Administration	David Starr	Present

Members Present:

Other Guests:

Contact Emails:

PAC: terryfoxpac@gmail.com

Dry Grad: terryfoxdrygrad@gmail.com

Meeting called to order by Andrea Howorth at 7:00 pm.

1. Welcome, Introductions & Land Acknowledgment

2. Additions to Agenda

a. None

Approval of Agenda				
MOTION:	Andrea Howorth	SECOND:	Jamie Manchester	CARRIED

3. October 17, 2024 meeting minutes were approved via email and are posted on the school website —> [click here](#).

4. Committee Reports

a. PRINCIPAL'S REPORT: David Starr

i. Activity/News

- Thanks from the school admin for the exceptionally well organized Craft Fair.
- 25th anniversary. Well attended event with School alumni.
- Winter sports are starting.
- Staff appreciation lunch will be held December 2.
- Inclement weather decisions to close schools will be made by 6:00-6:30am by School District 43. Check the District website, and/or social media channels. Decisions are made based on transportation, school staffing levels, snow removal, power outages, etc.
- Email sent today (Nov 21) for Wall of Fame nominations.

b. PAC EXECUTIVE REPORTS

Chair: Andrea Howorth

- i. Attended 25th Anniversary event as a representative of the PAC / parents.

Vice Chair: open

- i. No report.

Treasurer: Jamie Manchester

- i. Gaming Account balance: \$34,411
- ii. General Account balance: \$32,083
- iii. Suggestion for PAC donation online School Cash online to have multiple amounts - \$10, \$25, \$50, etc. Smaller donation amounts to be included.

Secretary: Andrea Jabour

- i. Nothing to report.

Social Media Coordinator: Karen Last

- i. If you have anything to be posted to the PAC Facebook and IG account please email jklast@shaw.ca . Or tag Terry Fox PAC or send direct message.

DPAC: Jimmy Fung

- i. Next session will be a panel discussion. Email sent for input.
- ii. BCCPAC fees have not yet been paid. Discussion on the benefit of membership. Decision to renew our membership for this school year.

Fundraising: Lisa Currier

- i. No report.

Grad Liaison: Jimmy Fung

- i. Please contact terryfoxdrygrad@gmail.com or jimmysh.fung@gmail.com to be notified of after grad details. Committee is collecting contact information to keep graduating parents informed. New Facebook page created for 2025 After Grad. [LINKED HERE](#).
- ii. Committee has been formed. Looking at incentives for volunteers.
- iii. Deposit paid on Surrey Central City Fun Park. Buses booked.
- iv. Fundraising initiatives forthcoming to raise a target of \$10K. 50/50, Trivia Night, pub night, etc.

Members at Large: Ron Foster

- i. Family Smart Program – support for parents available.

5. Business Arising from Previous Minutes / Old Business:

- a. Craft Fair
 - i. 1,600 admissions - 300+ from last year.
 - ii. \$2,000+ made in concessions for Football. \$1,000+ Leadership team for bakery.
 - iii. 2026 library, commons and gym is a good layout with a good mix of products.
 - iv. Final accounting to come, but estimated \$10,200 profit after expenses.
 - v. 2025 date - November 1.

6. New Business:

- a. Teacher Appreciation Lunch
 - i. Costs have increased and more staff to accommodate this year (140). Ask from principal to increase.

To increase the Staff Appreciation Lunch budgeted approved amount \$300 to a total of \$1,500.

MOTION:	Jamie Manchester	SECOND:	Andrea Howorth	CARRIED
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7. Next Meeting Date:

- a. Thursday, January 16, 2025 at 7 pm in the Library.

8. Meeting Adjournment

- a. Meeting adjourned at 8 pm.