

**Terry Fox Secondary School
PAC Meeting Minutes
May 15, 2025 @ 7:00 pm
Held in Terry Fox Library**



Attendance: PAC Executive & Committee Members

Chair	Andrea Howorth	Present
Vice Chair	vacant	
Treasurer	Jamie Manchester	Absent
Secretary	Andrea Jabour	Present
Fundraising Coordinator	Lisa Currier	Absent
Social Media Coordinator	Karen Last	Present
After Grad Liaison	vacant	
DPAC Representative	Jimmy Fung	Present
Members At Large	(Dee) Asmund	Present
	Ron Foster	Present
School Administration	David Starr	Absent
Members Present:		

Other Guests:

Contact Emails:

PAC: terryfoxpac@gmail.com

Dry Grad: terryfoxdrygrad@gmail.com

Meeting called to order by Andrea Howorth at 7:06 pm.

- 1. Welcome, Introductions & Land Acknowledgment**
- 2. Additions to Agenda**
 - a. None requested.

Approval of Agenda

MOTION:	Andrea H	SECOND:	Dee	CARRIED
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3. April 10, 2025 meeting minutes were approved via email and are posted on the school website —> [click here](#).

4. Committee Reports

a. PRINCIPAL'S REPORT: David Starr

- i. A very successful Rock the Fox with a full house over two nights. Congrats to Dan Tilsley and the crew at Rock School
- ii. Timetable building underway. All students will be scheduled into their classes for the next school year by the end of the month
- iii. Staff Pro- D had a former student Jack Thomas speaking, Jack is a drummer who lost his arm in an industrial accident and now is a public speaker
- iv. No admin changes for the next school year
- v. Soccer and rugby wrapped up. Senior boys rugby won the Fraser North banner
- vi. Upcoming events are highlighted on our calendar. They include:
 - Scholar's banquet
 - Athletic banquet
 - Indigenous Ed graduation
 - Dinner Dance
 - Commencement
- vii. Huge thanks to John Murphy and the Athletics Dept for a great first annual Alumni Golf Tournament Fundraiser at Golden Eagle. Thanks to the PAC and our other sponsors for your generosity in supporting Fox athletics.

b. PAC EXECUTIVE REPORTS

Chair: Andrea Howorth.

- i. Craft Fair applications will open in May. Hope to have 165+ vendors.

Vice Chair: open

- ii. No report.

Treasurer: Jamie Manchester provided prior to meeting

- i. Gaming Account balance: \$27,975
- ii. General Account balance: \$19,695

Secretary: Andrea Jabour

- i. Nothing to report.

Social Media Coordinator: Karen Last

- i. If you have anything to be posted to the PAC Facebook and IG account please email jklast@shaw.ca . Or tag Terry Fox PAC or send direct message.

DPAC: Jimmy Fung

- i. Last meeting each current executive described their position and answered questions about being on the DPAC executive
- ii. Open forum discussion
- iii. Next meeting is the AGM and election - all positions are up for election and budget will be presented.

Fundraising: Andrea H

- i. Shaved Ice fundraiser paused until next year.

Grad Liaison:

- i. Please contact terryfoxdrygrad@gmail.com or jimmysh.fung@gmail.com to be notified of after grad details. Committee is collecting contact information to keep graduating parents informed. New Facebook page created for 2025 After Grad. [LINKED HERE](#).
- ii. Last day for ticket sales is [June 1st](#)
- iii. The minimum ticket threshold is met
- iv. Trivia night was very successful
- v. Next meeting is [Tuesday May 27, 7pm](#) at Poco Rec Centre.

Members at Large:

- i. Family Smart information to be forwarded by Ron, as appropriate.

5. Business Arising from Previous Minutes / Old Business:

- a. Terry Fox Athletic Golf tournament sponsorship approved. PAC will not provide a person to man a tent but just post signage.

6. New Business:

- a. PAC Elections for 2025-2026 school year. Open positions reflect no one put their name forward for the position OR we had multiple people interested in the position, but were no present at the meeting. Open positions will be filled in September.

Voting of Executive:

- Andrea Howorth has been nominated for the position of **CHAIR**; all in favour. CARRIED
- Dee Asmund has been nominated for the position for **VICE-CHAIR**; all in favour. CARRIED
- Andrea Jabour was nominated for the position as **SECRETARY**; all in favour. CARRIED
- Jamie Manchester has been nominated for the position of **TREASURER**; all in favour. CARRIED
- Ron Foster has been nominated for the position of **DPAC REPRESENTATIVE**; all in favour. CARRIED
- _____ has been nominated for the position of **FUNDRAISING COORD.**; POSITION OPEN

- _____ has been nominated for the position of **GRAD LIAISON**; POSITION OPEN
- _____ has been nominated for the position of **SOCIAL MEDIA COORD.**; POSITION OPEN
- Karen Last was nominated for the position as **MEMBER AT A LARGE**; all in favour. CARRIED
- Jimmy Fung was nominated for the position as **MEMBER AT A LARGE**; all in favour. CARRIED

7. **Next Meeting Date:**

- Thursday, June 12, 2025 meeting has been cancelled as there are no outstanding items to discuss.
- Next meeting will be Thursday, September 18, 2025.

8. **Meeting Adjournment**

- Meeting adjourned at 7:35 pm.