

**Terry Fox Secondary School  
PAC Meeting Minutes  
May 16, 2024 @ 7:00pm  
Held in Terry Fox Library**



**Attendance: PAC Executive & Committee Members**

Chair	Andrea Howorth	Present
Vice Chair	Kelly Cooper	Present
Treasurer	Jamie Manchester	Present
Secretary	Andrea Jabour	Absent
Fundraising Coordinator	Lisa Currier	Absent
Social Media Coordinator	Karen Last	Present
After Grad Liaison	Kelly Cooper	Present
DPAC Representative	Paulina Larrain	Absent
Members At Large	(Dee) Asmund	Present
	Jimmy Fung	Present
School Administration	John Campbell	Present
Members Present:	Gaby Green	

Other Guests:

**Contact Emails:**

PAC: [terryfoxpac@gmail.com](mailto:terryfoxpac@gmail.com)

Dry Grad: [terryfoxdrygrad@gmail.com](mailto:terryfoxdrygrad@gmail.com)

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Meeting called to order by Andrea Howorth at 7:01pm.

**1. Welcome & Introductions**

**2. Additions to Agenda**

None

Approval of Agenda				
MOTION:	Dee	SECOND:	Gaby	CARRIED

3. April 23, 2024 meeting minutes were approved via email and are posted on the school website —> [click here](#).

#### 4. Committee Reports

##### a. PRINCIPAL'S REPORT: John Campbell

##### i. Activity/News

- Numeracy scores up .5
- Beacon school for student services with other districts sending delegates to learn from TFox student service teachers.
- Solar Max Field Trip was big success
- Mother's Day Tea organized and served by students of Helping Hand
- Sr. Boys Rugby are heading to the finals
- Track continues into the season
- Girls Rugby 3<sup>rd</sup> in Frasers
- Co-op Program providing a vast array of experiences for students
- STEAM For All program successful with library as the Hub.
- Fox students won 2<sup>nd</sup> place at the district STEAM Fair
- Female Strong in the 2<sup>nd</sup> year and now have over 30 young women
- Spoken Word was this past week with very strong presentation
- CLC-12 Capstones are underway
- TFSS Retirements, Rhonda Trunkfield, Donna Lawson
- Take a Hike program is a mental wellness program with outdoor experiences will start in September

##### ii. Upcoming Dates

- May 16/17 Rock the Fox
- May 28/29 Student vs Staff softball game
- June 1 Dinner Dance
- June 5 STEAM Fair
- June 6 Excellence Banquet
- June 7 Grad Breakfast
- June 7 Year end Band/Choir concert
- June 9 Ravens Rods & Classic Car Show fundraiser
- June 10-14 Grad Assessments
- June 11 Athletic Banquet
- June 12 International Student Farewell
- June 20 Skills Squad Banquet
- June 21 Last day of scheduled classes
- June 22 Commencement
- June 24-27 I week

## **b. PAC EXECUTIVE REPORTS**

**Chair:** Andrea Howorth

- i. Nothing to report.

**Vice Chair:** Kelly Cooper

- i. Thanked PAC for the collaborative, inclusive and welcoming environment for the last 5 years. Wished the PAC and TFOX continued success for the future.

**Treasurer:** Jamie Manchester

- i. Gaming Account: \$28,380.59
- ii. General Account: \$21,029.49

**Motion of \$2,000 from gaming account to go to the school bus field trip funding**  
**Motion carried, all in favour and no opposed.**

**Secretary:** Andrea Jabour

- i. Nothing to report.

**Social Media Coordinator:** Karen Last

- i. If you have anything to be posted to the PAC Facebook and IG account please email [jklast@shaw.ca](mailto:jklast@shaw.ca) . Or tag Terry Fox PAC or send direct message.

**DPAC:** Jamie Manchester provided report.

- i. Changes to the wording C&B for DPAC
- ii. Next meeting May 29, 2024 @7pm \*elections to be held

**Fundraising:**

- i. No report.

**Grad Liaison:** Kelly Cooper

- i. Email sent to grade 12 students/parents. If you did not receive it please contact [terryfoxdrygrad@gmail.com](mailto:terryfoxdrygrad@gmail.com). Committee is collecting contact information to keep graduating parents informed.
- ii. Tickets are available until May 25<sup>th</sup>
- iii. 2 more final fundraisers – Me & Eds on May 22<sup>nd</sup> and Frans Flowers ongoing

**Members at Large:** Jimmy / Dee

- i. Nothing to report.

### **5. Business Arising from Previous Minutes / Old Business:**

- a. Request from school administration for PAC funds for school bus maintenance.
- b. Next PAC meeting will be moved up a week to June 13, 2024

### **6. New Business:**

- a. June PAC Meeting

- i. Elections at June PAC meeting.
    - ii. Invitations to Middle School parents – Principal/President to send invitation. School administration to help with emails.
  - b. Craft Fair - November 2, 2024
  - c. Grad 2025 - communication for Chair for dry grad.
7. **Next Meeting Date:**
- a. Thursday, June 13, 2024 at 7pm in the Library.
8. **Meeting Adjournment**
- a. Meeting adjourned at 8:13 pm.