

**Terry Fox Secondary School  
PAC Meeting Minutes  
January 24, 2024 7:00pm  
Held via Zoom**



**Attendance: PAC Executive & Committee Members**

Chair	Andrea Howorth	Present
Vice Chair	Kelly Cooper	Present
Treasurer	Jamie Manchester	Present
Secretary	Andrea Jabour	Present
Fundraising Coordinator	Lisa Currier	Absent
Social Media Coordinator	Karen Last	Present
After Grad Liaison	Kelly Cooper	Present
DPAC Representative	Paulina Larrain	Absent
Members At Large	(Dee) Asmund	Present
	Jimmy Fung	Present
School Administration	John Campbell	Present
Members Present:	Gabi Green	

Other Guests:

**Contact Emails:**

PAC: [terryfoxpac@gmail.com](mailto:terryfoxpac@gmail.com)  
 Dry Grad: [terryfoxdrygrad@gmail.com](mailto:terryfoxdrygrad@gmail.com)

Meeting called to order by Kelly Cooper at 7:10 pm.

- 1. Welcome & Introductions**
- 2. Additions to Agenda**  
None

Approval of Agenda				
MOTION:	Andrea Howorth	SECOND:	Andrea Jabour	CARRIED

3. November 16, 2023 meeting minutes were approved via email and are posted on the school website —> [click here](#).

## 4. Committee Reports

### a. PRINCIPAL'S REPORT: John Campbell.

- i. Update on Athletics: Basketball tournament (Leagle Beagle)
- ii. 7 new teachers begin Monday as enrollment up to 1,500 students.
- iii. 20 hampers handed out prior to holiday season.
- iv. Dates: Rock the Fox Jan 19 and 24, I-week this week, Course changes ongoing.
- v. Info Session new students: Parent's night Jan 25 via zoom 6:30pm. Grade 8 tours Jan 26.
- vi. Monday begins Semester 2.
- vii. Learning updates (report cards) week of Feb 5.
- viii. School musical February 21-23 & Feb 28 - Mar 1, 7:30 pm.
- ix. Open house Monday, February 26 - Grade 11 and prep for graduation / college application.
- x. Celebration of students: Teacher's Raven Award - nominees shown TFSS 4 pillars - Kindness/ Integrity / Leadership / Perseverance.
- xi. Department awards - Subject Excellence & Top Student awards - Math, LLC, Info Tech, Languages, Home Ec, Counselling, SPED, PE, Science, English, SS, Tech Ed, Business/Careers, Performing/Visual Arts: Request to PAC to provide funding for these
- xii. After grad items – does current committee want previous props?
- xiii. After grad liquor donation - TFSS to PAC to After Grad committee.

### b. PAC EXECUTIVE REPORTS

**Chair:** Andrea Howorth

- i. Request to John Campbell to secure Saturday, November 2 for the 2024 Craft Fair.

**Vice Chair:** Kelly Cooper

- i. Nothing to report.

**Treasurer:** Jamie Manchester

- i. As of January 2024 balances
  - General acct \$26,676
  - Gaming acct \$39,273

**Secretary:** Andrea Jabour

- i. Nothing to report.

**Social Media Coordinator:** Karen Last

- i. Posting consistently. If you have anything to be posted to the PAC Facebook and IG account please email [jklast@shaw.ca](mailto:jklast@shaw.ca) . Or tag Terry Fox PAC / send message.

**DPAC:** Jamie Manchester provided report.

- i. Next meeting is Wednesday, January 31 7pm via zoom.

**Fundraising:**

- i. No report.

**Grad Liaison:** Kelly Cooper

- i. Email sent to grade 12 students/parents. If you did not receive it please contact [terryfoxdrygrad@gmail.com](mailto:terryfoxdrygrad@gmail.com). Committee is collecting contact information to keep graduating parents informed.
- ii. Fundraising budget \$12,400. More details to come on events as they are confirmed.
- iii. After grad - \$100/ticket to cover hard costs.
- iv. Jamie requested information on raffle or 50/50 for licensing.
- v. Next meeting Feb 6 @ 7:30 at Community Centre.

**Members at large:** Jimmy / Dee

- i. Solar Max - Pub night Feb 23 @ Cat & Fiddle. Trip is April 3-6.

**5. Business Arising from Previous Minutes / Old Business:**

- a. Craft Fair
  - i. Final Gross revenue \$12,418.15
  - ii. PAC raised \$9,170.52
  - iii. Some changes to be made to 50/50 draw
  - iv. Great feedback from vendors. Will keep to the same number of vendors for 2024 Fair.

**6. New Business:**

- a. Teacher’s Appreciation Lunch - included in budget. No additional approval/motion required.
- b. Grade 12 PAC Grad Scholarship Awards- \$2,000 from General account to continue to be awarded as approved. Due to success of 2023 Craft Fair, PAC will approve an additional \$1,000 to be awarded for 2023-24 year. Criteria to be discussed further for these additional funds.

Approval of additional \$1,000 from General fund for increasing 2024 scholarships by \$1,000 for a total of \$3,000.

MOTION:	Jamie Manchester	SECOND:	Andrea Howorth	CARRIED
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- c. John Campbell requested funds for Departments to fund awards for student achievement. Referred to as Subject Excellence & Top Student Awards.

Approval of General funds towards Department - Subject Excellence & Top Student awards appreciation event as requested by John Campbell.

MOTION:	Jamie Manchester	SECOND:	Karen Last	CARRIED
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7. **Next Meeting Date:**

- a. Thursday, February 15, 2024 at 7pm in the Library.

8. **Meeting Adjournment**

- a. Meeting adjourned at 8:15 pm.