

**Terry Fox Secondary School
PAC Meeting Minutes
April 10, 2025 @ 7:00 pm
Held in Terry Fox Library**



Attendance: PAC Executive & Committee Members

Chair	Andrea Howorth	Present
Vice Chair	vacant	-
Treasurer	Jamie Manchester	Present
Secretary	Andrea Jabour	Present
Fundraising Coordinator	Lisa Currier	Absent
Social Media Coordinator	Karen Last	Absent
After Grad Liaison	vacant	-
DPAC Representative	Jimmy Fung	Present
Members At Large	(Dee) Asmund	Absent
	Ron Foster	Absent
School Administration	David Starr	Present
Members Present:	Michael Thomas, Myra Golab	
Other Guests:	Chantelle, Anita, Mariah, Jenny	

Contact Emails:

PAC: terryfoxpac@gmail.com

Dry Grad: terryfoxdrygrad@gmail.com

Meeting called to order by Andrea Howorth at 7:03 pm.

- 1. Welcome, Introductions & Land Acknowledgment**
- 2. Additions to Agenda**
 - a. Request from Athletics for golf tournament

Approval of Agenda

MOTION:	Jamie	SECOND:	Myra	CARRIED
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3. February 20, 2025 meeting minutes were approved via email and are posted on the school website —> [click here](#).

4. Committee Reports

a. PRINCIPAL'S REPORT: David Starr

- i. Welcome to new parents for 2025/26 school year. Goal is to create school for everybody.
- ii. STEAM program - 80 kids next year in grades 9 and 10. Interdisciplinary program between science, technology, engineering, arts and math.
- iii. TFSS PAC value – Primary fundraising is done through craft fair which allows this committee to do more with funds.
- iv. Athletics - Unified basketball tournament upcoming (neurodivergent students). Spring sports are starting.
- v. Middle school liaisons are currently visiting schools to provide info.
- vi. Timetable schedule for next year is being building now based on student input.
- vii. 430 Grade 9 students incoming. School attendance for next year just under 1,600.
- viii. Graduation – Dinner / dance is June 7. Valedictorian selection is happening now. Commencement June 24 (grads +4 people). Scholars and Athletic banquets upcoming.

b. PAC EXECUTIVE REPORTS

Chair: Andrea Howorth.

- i. No report.

Vice Chair: open

- ii. No report.

Treasurer: Jamie Manchester

- i. Gaming Account balance: \$27,940
- ii. General Account balance: \$15,093

Secretary: Andrea Jabour

- i. Nothing to report.

Social Media Coordinator: Karen Last

- i. If you have anything to be posted to the PAC Facebook and IG account please email jklast@shaw.ca . Or tag Terry Fox PAC or send direct message.

DPAC: Jimmy Fung

- i. Budget development currently being crafted. Preliminary Budget Presentation April 15. Meeting for Public Comments, Tuesday, April 22. [SD43 website](#)
- ii. May 28 - DPAC AGM and elections.
- iii. April 30 – DPAC meeting, Superintendent report and open forum.

Fundraising: Lisa Currier

- i. List of potential fundraising opportunities forwarded.
- ii. One-off events are preferred other than the food ordering fundraisers that other clubs are doing (i.e. Meridian, Purdy's).
- iii. Suggestion to have a food truck with multiple trucks to handle capacity.
- iv. Lisa requested to contact David to arrange onsite truck i.e. Kona Ice.

Grad Liaison:

- i. Please contact terryfoxdrygrad@gmail.com or jimmysh.fung@gmail.com to be notified of after grad details. Committee is collecting contact information to keep graduating parents informed. New Facebook page created for 2025 After Grad. [LINKED HERE](#).
- ii. April 25 Trivia Night @ Riverside Church – tickets are available.

Members at Large:

- i. Nothing to report

5. Business Arising from Previous Minutes / Old Business:

- a. TF Grad Committee donation request - \$750
 - i. Due to PAC administration error in submitting the gaming license for 50/50, committee was unable to raise maximum funds.

Motion to provide grad committee \$750 for an administration error as a one-time payment in good faith.

MOTION:	Andrea H	SECOND:	Jimmy	CARRIED
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6. New Business:

- a. Request for funds for Tech Ed CNC machine
 - i. Cost to school to purchase is more than \$10,000 for the machine. Request PAC funds to assist in the purchase.

Motion to give \$2,000 from General funds to contribute to the purchase CNC for Tech Ed.

MOTION:	Jamie	SECOND:	Jimmy	CARRIED
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- b. Athletic fund request for Golf Tournament
 - i. PE department requests a donation from the PAC to raise funds.
 - ii. Athletics Funding Golf Tournament - May 24 at Golden Eagle .
 - iii. Looking for sponsors – silent auction, draw prizes, hole sponsors, cart sponsors.

Motion to donate \$500 toward Golf tournament to sponsor a hole. To be taken from Gaming funds.

MOTION:	Jamie	SECOND:	Jimmy	CARRIED
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- c. 2025/26 TFSS Grad Committee lead
 - i. Looking for a lead for 2025/26.
- d. 2025/26 PAC committee elections in June
 - i. Please contact Andrea Howorth with interest to participate on next year's PAC. Treasurer position needed with time for transition.
 - ii. Move elections to May meeting instead of June.
- e. Craft Fair committee
 - i. Looking for Craft Fair committee volunteers for next year.

7. **Next Meeting Date:**

- a. Thursday, May 15, 2025 at 7pm in the Library.
- b. June meeting date will be moved to June 12.

8. **Meeting Adjournment**

- a. Meeting adjourned at 8:30 pm.