

	<p><b>Terry Fox Secondary School</b>  <b>PAC Meeting Minutes</b>  <b>September 26, 2022 7:00pm</b></p>
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**Attendance:**

**PAC Executive & Committee Members:**

<b>Chair:</b> Andrea Howorth	Present
<b>Vice-Chair:</b> Cassie Holden	Present
<b>Treasurer:</b> Jamie Manchester	Present
<b>Secretary:</b> Kelly Cooper	Present
<b>Fundraising Coordinator:</b> Lisa Currier	Absent
<b>After Grad Liaison:</b> Andrea Jackson	Absent
<b>DPAC Representative:</b> Shannon Leadbeater	Present
<b>Members at Large:</b> Paulina Larrain, (Dee) Asmundsdottir	Absent Absent

**School Administration: Principal:** David Starr Present

**Members Present:** Nancy Fernandes,

Meeting called to order by Andrea Howorth at 7:02 pm

**1. Welcome to New and Returning Members**

**2. Additions to Agenda**

None

**Approval of Agenda**

**Motion:** Michelle 2<sup>nd</sup> Shannon **Carried**

**3. Review and Approval of Minutes from June 27, 2022 Meeting**

None

**Approval of Minutes**

**Motion to accept:** Karen , 2<sup>nd</sup> Jamie **Carried**

**4. Committee Reports:**

**a. Principal's Report: David Starr**

- 1485 Students this year and next year anticipated close to 1600
- Burke Mtn school announced but has capacity of 1200
- 107 international students this year.
  - International students bring more staff to school

- 350 students with ministerial designation
  - 8 school structures that provide various supports
- Assemblies have been held with students to establish expectations
  - Further discussions regarding course changes
    - Many factors come into play with course schedules
- FOIPPA – freedom of information and protection of privacy
  - Tightening of forms of communication between parents and students.
    - Parent permissions requirements etc.
- Terry Fox Run was successful. TFSSS fundraises for TFF all year long
- 2022/23 Action Plan for Learning is online for review.
- Family Affordability Fund
  - 62,000 was given to TF specifically
  - Food security
  - Supplies
  - Fees/Field Trips and costs associated with school life (grad)
  - One time grant. Funds need to be spent this school year
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Topic of Discussion for next PAC Meeting – further discussion to provide input on how Family Affordability Fund

**b. PAC Executive Reports:**

- **Chair:** Andrea Howorth
  - Cassie Holden has resigned as co-chair
  - A parent has approached and offered to take on the role of Secretary
- **Treasurer:** Jamie Manchester/Karen
  - Add Karen Last for Signing authority at Vancity

**Motion: To add Karen Last to the Terry Fox PAC Executive and add Karen as a signing authority at VanCity and remove Cassie Holden as a signing authority.**

**1<sup>st</sup>: Andrea**

**Jamie 2<sup>nd</sup> motion**

**All in favour**

**Carried**

- Budget meeting will be October 25', 2022
- Gaming grant money is expected in the next month
- Donations are coming in. Unknown at this point the total
- **Secretary:** Kelly Cooper
  - None
- **DPAC:**
  - Next DPAC meeting will be October 26, 2022

○ **Grad Liaison:**

- None

5. **Business Arising from Previous Minutes / Old Business:**

a. **Craft Fair: November 5, 2022**

- Registration is going well.
- Registration fees have been raised
- Currently have 58 vendors and on 16 tables left
- Revenue will come from Silent Auction, registration and concession

b. **Grad Committee:**

- Mr. Wyper is the VP involved in Grad
- Discussion on whether School leads dry grad or if parents take 100%
  - School endorsed event is subject to restrictions and guidelines with school supervision
- Dry grad is a safe space for grads to hang out.
- Will poll students to see what they wish to do

6. **New Business:**

a. **Elections:** Andrea has received written request from interested parents in participating in the PAC Executive.

- Vice Chair: There is no one at this time to take on role
- Secretary – Andrea Jabour

**Motion: To put forward and accept Andrea Jabour as the PAC Secretary.**

**1<sup>st</sup>: Andrea**

**Michelle 2<sup>nd</sup> motion**

**All in favour**

**Carried**

- Member at large - (Dee) Asmundsdottir

**Motion: To put forward and accept Dee Asmundsdottir as the Member at Large.**

**1<sup>st</sup>: Andrea**

**Michelle 2<sup>nd</sup> motion**

**All in favour**

**Carried**

- 2<sup>nd</sup> Member at large – Jimmy Fung

**Motion: To put forward and accept Jimmy Fung as the 2nd Member at Large.**

**1<sup>st</sup>: Andrea**

**No written consent has been received for Jimmy. It was agreed that we nominate Jimmy once we receive a written request or Jimmy attends the meeting in person.**

**Action: reassess the nomination at the next PAC Meeting in October.**

7. **Next meeting date:** October 20, 2022 @ 7pm

8. **Meeting Adjournment**

a. Meeting adjourned at 8:47 pm

**MOTION:** - Andrea,                    2nd Kelly