

**Terry Fox Secondary School
PAC Meeting Minutes
June 15, 2023 7:00pm
Held in Library, TFSS**



Attendance: PAC Executive & Committee Members

Chair	Andrea Howorth	Present
Vice Chair	Kelly Cooper	Present
Treasurer	Karen Last	Absent
Secretary	Andrea Jabour	Present
Fundraising Coordinator	Lisa Currier	Absent
After Grad Liaison	Nancy Fernandes	Present
DPAC Representative	Shannon Leadbeater	Present
Members At Large	(Dee) Asmund	Present
	Jimmy Fung	Present
	Myra Golab	Present
School Administration	John Campbell, Acting Principal	Absent
Members Present:	Gabi Green, Michelle Lahti	

Contact Emails:

PAC: terryfoxpac@gmail.com

Dry Grad: terryfoxdrygrad@gmail.com

Meeting called to order by Andrea Howorth at 7:00 pm.

1. Welcome & Introductions

2. Additions to Agenda

None

Approval of Agenda				
MOTION:	Andrea Howorth	SECOND:	Kelly Cooper	CARRIED

3. **Review and Approval of Minutes** from May 17 meeting. Distributed via email prior to meeting.

4. **Committee Reports**

a. **PRINCIPAL'S REPORT:** John Campbell

- i. Unable to attend.

b. **PAC EXECUTIVE REPORTS**

Chair: Andrea Howorth

- i. Dry Grad committee meeting to be scheduled in September. Venue hold will need to be placed after the Parent/Admin meeting. Committee to be formed in the fall.
- ii. Liability will need to be explored by committee.
- iii. Potential venues discussed. PAC decided it would wait until September instead of placing venue holds on the committee's behalf.

Vice Chair: Kelly Cooper

- i. Nothing to report.

Treasurer: Karen Last

- i. Still awaiting teacher request reimbursements from Kaaxia.
- ii. Scholarship cheques have been written (4x\$500)
- iii. Zero bank activity since last meeting.
- iv. Operating account \$12,367
- v. Gaming account \$14,736
- vi. Last gaming event revenue report for May 50/50 fundraiser to be completed.
- vii. End of year statement will be forwarded when complete.

Secretary: Andrea Jabour

- i. Nothing to report.

DPAC: Shannon Leadbeater

- i. Registration for next year's DPAC rep can be done online.
- ii. AGM May minutes will be forwarded once received by Shannon.

Fundraising: Lisa Carrier

- i. No report provided.

Grad Liaison: Nancy Fernandes

- i. A couple of parents with graduating kids attended the school. Kids had a great time. Students this year were amazing.
- ii. 205 tickets sold / 432 total grads.

Members at large: Dee / Jimmy / Myra

- i. Show and Shine - lots of cars, and busy. Concession made money.

5. **Business Arising from Previous Minutes / Old Business:**

a. **Craft Fair**

- i. Meeting for next year's Craft Fair already underway
- ii. Registration will go out soon
- iii. More tables added but vendors will be vetted.
- iv. Date - November 4, 2023

6. **New Business:**

- a. Questions about STEAM trip to Dallas for eclipse. Questions about a bank account for fundraising and license. Looking for administration advice only.
- b. Elections for 2023-2024 school year.

Voting of Executive:

- Andrea Howorth put forward her name to continue in the position of Chair; all in favour **Carried**
- Kelly Cooper was nominated to continue in the position of Co-Chair; all in favour **Carried**
- Andrea Jabour was nominated to continue in the position as Secretary; all in favour **Carried**
- Jamie Manchester has been nominated for the position of Treasurer; all in favour **Carried**
- _____ has been nominated for the position of Grad Liaison; POSITION OPEN
- _____ has been nominated for the position of DPAC Representative; POSITION OPEN
- Lisa Carrier has been nominated for the position of Fundraising Coordinator; all in favour **Carried**
- Jimmy Fung was nominated to continue in the position as Member at Large; all in favour **Carried**
- Dee Asmundson was nominated to continue in the position as Member at Large; all in favour **Carried**

7. **Next meeting date:**
 - a. Thursday, September 21, 2023 in the Library.

8. **Meeting Adjournment**
 - a. Meeting adjourned at 7:50 pm