**Summit Middle School PAC Meeting Minutes**

Date: Monday Oct 5 2015 at 7pm

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| 1. **Welcome and Introductions** |
| * 1. Round table introduction. Jane welcomed all participants. |
| **2. New District Financial System – Alexandra /Jessica** |
| 2.1 Encourage parents to pay student fees online instead of giving cash to students to pass to teachers. Can print receipts right away in home computer. Software is in multiple languages. Can pay by credit card, cheque, cash and “pay pal” feature. Encouraged to register between now and Jan, will be fully functional in Jan. You can opt in to receive email notifications for updated school information.  ***ACTION: Invite parents to register an online account***. |
| **3. Chair Report – Jane Freeman** |
| * 1. Minutes Review – Sep 14 2015 Minutes approved; moved by Shilpa   2. Emergency - Jane replaced the water and granolar bar. Used $250***.***   3. Budget planning/Wish list: Glenda and Daren will gather the items and bring to next PAC meeting on Nov 2.      * 1. Book fair – books delivered on Oct 29. Book fair will start from Oct 29 to Nov 4. Glenda suggested to have book fair opened in the evening. Jane will liaise.   ***ACTION: Anyone available to mend the book fair before and after school and at lunch time can sign up.***  3.5 Christmas Hampers – proposed to speak to student associates to identify any students who welcome a Christmas hamper. Last year, 6 hampers were given out. Can send letters in last week of Nov of Dec to request donation of non-perishable food, frozen turkey, gift cards, money, etc. Hamper sorting can be in fitness portable. Victoria contacted the families last year. Will need more volunteers.  3.6 Library update (Glenda)  Defer to Daren’s report. |
| **4. School Goal – Jodie Pope and Victoria Butterfield** |
| **-** Co-Chair “school goal” to encourage children to expand their social circles and make Summit a home for them. Structure time to “building connections” blocks.  - Give opportunities for students to connect in the classroom.  - on Pro-D day, teachers did team –building activities and explore ideas.  - An extra resource person will be coming in to support development of school goal. |
| **Community Outreach dinner – Teresa Ascoli** |
| - Teresa was away. Jane gave update on her behalf.  - Previous principal led the school to do things to return to the community.  - Falcon and Barnet (once a week on Thu evening) to feed homeless people.  - we are committed three days to serve on Nov 26, Feb 11, and May 26.  - Facilitate students to help baking desert and cooking.  Nov 26 – chili, cookies, salad and bread  Feb 11 – meatballs, salad, bread  May 26 – burger and rice crispy squares  Will do cooking in school.  Also need clothing – can do clothing drive.  - Suggested to use PAC fund to fund it. Probably requires $800.  - Small group of students can go to help us serve.  - May need assistance to identify children who can volunteer.  - Group thinks it’s a good experience for the children. Some children may be sensitive to help with serving at the centre.  - Motion to approve budget. All in favour. |
| **3. Vice Principal report – Daren Fridge** |
| * 1. Library – open at lunch time on Tue and Thu. Library monitors rotating. 3 teams rotate to use library at a time. Introduced library protocol and procedure.   2. Construction update – Delay completion to Nov 30. Blue fencing will be removed soon. Multi-purpose room is opened. |
| **4. Principal Report – Glenda Speight** |
| * 1. Open House – Teachers shared feedback re: open house. Invited parents’ feedback. Previous years, there was 10 min teacher interview. This year, we went with the theme of connections and invited students to be part of it. Parents’ interview scheduled for end of Oct. Students will bring home Interim Oct 21. Feedback from parents: well received, great presentation from Daren, a bit chaotic with # of parents/children go in and out, gave the feelings of community with everyone in the gym, etc.   2. Curriculum change – Government looking at Curriculum redesign to be implemented next school year. This year, schools are encouraged to look at new curriculum as it will be mandatory next year. For numeracy, separate to 3 levels (middle school, grade 10-12, elementary school) – looking at current and new to compare and examine the curriculum so that we will be ready to implement next year. Late start Wed is used for teachers to connect to talk about curriculum change. Therefore, in wish list, there will be new resources to be needed to help implementing new curriculum Numeracy. In the future, team leader can come to present the changes of curriculum in numeracy. Focus on core competency: critical and creative thinking, communication (oral, written, visual and digital, ability to collaborate), personal and social development. There will be a meeting on Nov 2 to talk about assessment and evaluation. |
| **5. Treasurer Report – Nancy** |
| - Refer to Treasurer’s report dated Oct 5 2015.  - Current balance: $ 9458.8  - Questions re: field trip/Bus budget can be available for students from all grades who cannot afford the bus rides. Leave it to school to decide who will be qualified. |
| **6. Fundraising – Georgette Van de Bovenkamp, Katherine Vanlerberg & Riti Batra** |
| - Waiting for wish list to come. |
| **7. SPC – Anna Dasilva and Shilpa Dabholkar** |
| - Need to plan for a meeting |
| **8. DPAC – Tom Cox** |
| - Orientation for the year. Refer to hand out of “District PAC orientation Highlights Sep 30 2015” and “WellAhead Summary for BC Pilot Districts” |
| **9. Traffic and Safety – Cristina Nordin** |
| - A new group of Grade 6 students to volunteer. Still have some issues with people coming in 15 min ahead and not following the rules. Training ongoing. |
| **10. Inspirational speaker** |
| - Suggested to have Devin Bisanz to come as guest speaker – humours and engaging  - Wondered what the audience group is going to look like (students only, students and teachers, or students and parents etc), wonder what the topic is.  ***ACTION ITEM: Get Devin to connect with Daren for interviewing.*** |

**Next PAC Meeting: Nov 2 2015 at 7pm.**