

**SEAVIEW Community School PAC  
General and Election Meeting Minutes**

**September 30, 2020 at 7:00pm - Zoom Meeting**

**In Attendance:**

Kerry LeCorre	PAC Chair
Alex Chauran	Vice Chair
Jenn Feist	Secretary
Darby Huffman	DPAC / Fundraising Coordinator
Jinger June	DPAC / Fundraising Coordinator
Marjorie Familiar	
Wendy Kahlert	
Renata Steele	
Frank Pearse	

**Meeting Called to order at 7:07 pm**

1. **Land Acknowledgement** - Alex
2. **Introductions** - Each participant introduced themselves.
3. **Adoption of Sep 30 Meeting Agenda** - Motion to adopt by Kerry, second by Alex. ***Motion carried.***
4. **Adoption of June 11 minutes** - Motion to adopt by Kerry, second Jenn. ***Motion carried.***
5. **2021 PAC Elections**
  - Kerry mentioned all the positions and a brief description of each.
  - Next, anyone who was interested was asked to put their name in for the position they wanted.
  - Below shows who stepped in, or is continuing in each PAC Executive/Volunteer role

<b>PAC Position (Exec)</b>	<b>Incumbent</b>
CHAIR	Jinger June
VICE-CHAIR	Alex Chauran
PAST CHAIR	Kerry LeCorre
SECRETARY (standing in until someone else comes forward)	Kerry LeCorre
CO-TREASURER	Marjorie Familiar
	Wendy Kahlert
DPAC	Darby Huffman
<b>PAC Position (non-Exec)</b>	<b>Incumbent</b>
Fundraising Coordinator	Renata Steele
Volunteer Coordinator	Renata Steele

- A motion was put forward by Kerry to approve (at once) all incumbents above to their new roles on the Seaview Community School PAC. Seconded by Alex Chauran. No objections. **Motion carried.**

#### 6. **Treasurer Report** (Kerry using notes from Megumi, past Treasurer)

- 2019/20 year-end numbers: The final amount fundraised was \$9,712.63 with events that ran from September through to Spring Break. See Revenue statement on page 4.
- Year-end classroom allowance: A few teachers claimed their allowances late in June. Megumi and Kerry met a couple of times in the summer to sign the cheques for teachers' receipt reimbursements. Most teachers used their allowances. Out of the \$4,100.00 funds available to teachers, \$3,158.89 was used. See Classroom Allowance on page 4.

#### 7. **Principal's Report** - Frank

Thank you to parents. On the playground, kids have been really good at sticking to areas at recess and lunches. Grade 4/5s invented their own ball game, showing that the kids are making it work and having fun.

All the prep work the teachers have been putting in since the beginning of the year has been awesome. Kids are doing well in their learning, not that big of a drop-off from pre-COVID.

We tested an online assembly - O Canada was played and we went class to class to say 'hello'. Tomorrow morning (Oct 1) we will hold a short online Terry Fox Running Money home assembly.

What happens at Seaview if there is a COVID exposure? Hopefully it won't happen, but the district has protocols on what to do. At the school we have a binder with the learning groups and lists of who comes in and out for contact tracing if needed.

Grade 4 FSAs are usually taken in October, but they have been postponed until January 2021.

After-school programs: Shreya is still looking at how possible this is. Setback are mixing learning groups, and of course keeping the kids safe. However, we realize it's essential to some families; and she and Frank met early in the week to discuss options. They may put out a survey to the community, or maybe to just a specific group. Some groups already mix when some kids go to after-school care. Everything is being considered.

#### *Questions/Comments:*

- Renata gave a shout out to teachers as well
- Kerry asked about how it works at recesses. Frank said there is a 5-min transition between the first groups at recesses and the second groups. Each learning group has a bin with their own outside equipment so interactions with other groups are less frequent. A whistle is blown with a few minutes before recess is finished indicating it's time for kids to get back in their learning group line.

#### 8. **Open Forum**

- Hot Lunch (Kerry) - I contacted munchalunch, and In light of the uncertain school year, they are trying to help schools by offering to keep schools' accounts in their system (at their cost) - but take the accounts temporarily offline to admins and parents. Then, if/when schools can get started later in the school year, munchalunch will turn school accounts back on again (and all data will be retained: suppliers, food/fundraising items, and parent accounts). Munchalunch is also willing to pro-rate schools' fees if they were to start later in the year and they can remove the invoice that was previously sent.
- Book Fair (Kerry) - The Book Fair will only take place virtually this year. Once Scholastic Book Fairs books us in, I will receive a specific URL that I would pass on to parents and the school community. This will be the site where parents can shop the Seaview-specific virtual fair, but no shopping can happen until the fair *starts*. The virtual Book Fair cannot exceed two weeks in duration, and should start no earlier than October 19, 2020. Orders placed online are shipped directly to customers'

addresses, and Seaview will earn 20% back in products from the sales of the Virtual Fair. There are no minimum sales required. Templates are being worked on now to help Chair people promote their Virtual fair. When I receive more information, I'll let families know.

- This is my last year at Seaview. If anyone is interested in running the Scholastic Book Fair starting next year, please let me know. You can tag me on the Seaview PAC facebook group or send an email to the PAC email - both below. I will step you through everything you need to know AND help at the first Book Fair next year. If you LOVE books, this is a perfect job to have at Seaview. Feel free to ask any questions!!
- Fundraising - events are not going to happen as they have in the past. We need to think of more online fundraisers. Some ideas put out (and will be discussed more at length at the next PAC/ Budget meeting) are:
  - Family Photos
  - Purdy's (Christmas)
  - Raffle baskets - one or two that families can purchase ONE ticket (or more they wish) for (cost or \$20 or \$25 per ticket) and photo of items in basket and basket as a whole can be shown on Facebook and in emails.
  - Online silent auctions
  - Poinsettias
  - Entertainment Books
  - Cookie dough
- Our first fundraising event will be a Bottle Drive drive -thru style. Cans and bottles to be in clear plastic bags. Date is Oct 22 and collections will be done before and after school (8:30-9:30 and 2:15-3:15). Advertising to go out as soon as possible.

**9. Next Meeting Dates:**

- Wednesday, Oct 21 at 6:30pm
- Wednesday, Nov 18 at 6:30pm
- Wednesday, Dec 16 at 6:30pm

**PAC Email:** [seaviewpacportmoody@gmail.com](mailto:seaviewpacportmoody@gmail.com)

**PAC Facebook Page:** <https://www.facebook.com/groups/179687189272858>

**-When requesting to join, please answer the three questions.**

**MEETING ADJOURNED AT 8:10pm**

**SEAVIEW PARENT ADVISORY COUNCIL**  
**Revenue Statement**  
**2019-2020**

**Income**

General Account

<b>Fundraising Income (Net):</b>	<b>Revenue</b>	<b>Expenditures</b>	<b>Actual Revenue</b>
Hot Lunch Program	7,200.36	3,234.65	3,965.71
Freezie Sale	313.05	139.59	173.46
* Craft Fair	2,560.65	434.12	2,126.53
Paint Night	492.70	211.91	280.79
** Christmas Baskets (raffle)	1,498.25	127.12	1,371.13
Movie	2,368.40	843.89	1,524.51
Recycling	270.50	0.00	270.50
Popcorn Sales - CANCELLED	0.00	0.00	0.00
Art Auction - CANCELLED	0.00	0.00	0.00
Family Photo - CANCELLED	0.00	0.00	0.00
Fun Fair - CANCELLED	0.00	0.00	0.00
Pub Night - CANCELLED	0.00	0.00	0.00
Trivia Night - CANCELLED	0.00	0.00	0.00
			<b>9,712.63</b>

\*Craft Fair revenue= \$2,374.65 (General) + \$186.00 (Gaming)

\*\*Christmas Baskets revenue= \$305 (General) + \$1193.25 (Gaming)

**Classroom Allowance**  
**September 2019– June 2020**  
as of June 26, 2020

<b>Teacher Name</b>			<b>Amount Allowed</b>	<b>Amount Reimbursed</b>	<b>Allowed Amount Remaining</b>
Ken Wilks	Div 1	Gr 4/5	300.00		300.00
Sandra Cowan	Div 2	Gr 3/4/5 M	300.00	300.00	.00
Leah Drewbrook	Div 3 (shared with Ward)	Gr 4/5	300.00	292.79	7.21 *
Ian Ward	Div 3 (shared with Drewbrook)	Gr 4/5	0.00		.00 *
Auriana Reznik	Div 4 (shared with Evans)	Gr 3/4	300.00	211.87	88.13 *
Sheri Evans	Div 4 (shared with Reznik)	Gr 3/4	0.00		.00 *
Michele Brown	Div 5	Gr 2/3	300.00	156.46	143.54 *
Tracey Turner	Div 6 (shared with Evans)	Gr 3/4/5 M	300.00	300.00	.00 *
Sheri Evans	Div 6 (shared with Turner)	Gr 3/4/5 M	0.00		.00 *
Deepa Gajjar	Div 7	Gr 1/2	300.00	300.00	.00
Shauna Parrotta	Div 8	Gr K/1/2 M	300.00	300.00	.00
Leisal Westerink	Div 9	Gr K/1/2 M	300.00	300.00	.00
Kirsten Hide	Div 10 (shared with Maerkl)	Gr K/1	300.00	300.00	.00 *
Andrea Maerkle	Div 10 (shared with Hide)	Gr K/1	0.00		.00 *
Vicki Duncan	Div 11 (shared with Maerkl)	Gr K/1	300.00	300.00	.00 *
Andrea Maerkle	Div 11 (shared with Duncan)	Gr K/1	0.00		.00 *
Sheri Evans	Library/Nature Room		200.00		200.00
Alvaro Rojos	Music		100.00		100.00
Nancy Buckles	Resource		100.00	100.00	.00
Kelly Spencer	Resource		100.00	100.00	.00
Iris Ristau	Resource		100.00		100.00
Coleen Bohlen	Speech pathologist		100.00	97.77	2.23
Lucy Wood	Counselor		100.00	100.00	.00
<b>Total</b>			<b>4,100.00</b>	3,158.89	<b>941.11</b>
<b>Total dispersed</b>			<b>3158.89</b>		
					<b>77.05%</b>

\* Division teachers agreed that the main teacher can claim the entire amount allowed to the division