

Seaview Community School Parent Advisory Council

Sept 19, 2019

Executive PAC Meeting

In Attendance

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| Kerry LeCorre | Chair |
| Alexandra Chauran | Vice Chair |
| Jennifer Feist | Secretary |
| Sonya Burdett | Treasurer |
| Jinger June | co-DPAC & Fundraising |
| Darby Huffman | co-DPAC & Fundraising |

Regrets

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| Sigal Stein | Volunteer Coordinator |
| Megumi Nakauma | Member at Large (signing authority) |

Meeting called to order at 9:10am

Treasurer Update

Sonya Burdett is resigning the Treasurer Executive meeting effective immediately. Resignation is due to personal reasons mainly due to work load.

Sonya handed off the financial reports, and all treasurer files to the Chair Kerry LeCorre for storage until the new Treasurer is elected. Files will be stored in the PAC office for reference.

Need to put out the announcement for election for the Treasurer position at the next general meeting. The next General Meeting date will be determined during the General Meeting immediately following this Executive meeting.

Sonya reported that the annual Gaming Grant has been submitted haven't gotten the confirmation of processing yet so we are not aware of the amount for this years budget. Budget cannot be finalized or approved until we receive the Gaming Grant amounts.

The PAC Executive had held a Budget meeting in June to be proactive in our planning, however without the Gaming Grant amount that is usually not received until October, the budget will need to be officially approved as soon as we have these numbers, possibly at the next General PAC Meeting. The Gaming Grant is dictated by the number of students enrolled at Seaview in September.

Sonya briefed Kerry the reports. Ending main account bank balance of last school year is \$39,825.10 less outstanding milk invoices to be paid of \$259.32 = \$39,565.78

Constitution and Bylaws Code of Conduct – Statement of Understanding

Review of the requirement for all PAC Executives to read, understand and sign the Code of Conduct – Statement of Understanding Constitution and Bylaws signatures received by Kerry – Chair, Alex – Vice Chair, Jenn- Secretary, Darby & Ginger – DPAC Reps

Meeting was adjourned at 9:25am

Next Executive meeting will be determined by Executive on an as needed basis.