



Scott Creek PAC Meeting – 7 p.m. - Nov. 16, 2020

Via ZOOM

Members in Attendance: Anges Mayer, Ali Sarrafi, Jennifer Sing, Amanda Cawthra, Judith Obatusa, Lisa Rinke, Colleen Castonguay, Janis Clegh, Zhangyan Tang, Marianne P, Ann McLeod, Foragh Dayami, Timir Patel

1). Meeting called to order @ 7:02 p.m.

2). **Approval of Agenda for Nov. 16**

Agnes Mayer 1st , Ali Sarrafi 2nd – **motion passed**

3). **Approval of Minutes postponed until next meeting**

4). **Administrative report – Lisa Rinke and Colleen Castonguay**

-Concern about the increase in COVID cases in our community

-Health and safety is of the utmost priority

-Sanitizing stations and 6X daily routines either hand sanitizing or hand washing

-Masks to be worn during explorations, TTOC's, ELL classes or learning center time

-Have not received any direction to pivoting into other options of learning

-Essential workers and vulnerable students will have opportunity to continue in-person learning if a change in school learning occurs

-Interim report cards went home and teachers and parents meet on Zoom; video to Scott Creek community went out to welcome the community

-665 students; 35 return from gradual transition; 30 are still doing gradual transition work at home with district packages supported by the parent

-Halloween was a special day – door decorating contest

-T-shirts are on the way; each community created their designs and Passion Sports is just putting together the t-shirt prototypes

-Artwork is coming up around the school; Expo teachers have been working in a different way this year; Expo's have had to shift their creativity; projects are being completed and are ready to be appreciated and displaced in the school

-Parent inquiry to ventilation in the school; Lisa responding to HVAC systems – 3x year increase in filter changes; generally windows are open, if possible

5). **President's Report – Amanda Cawthra**

Elections-

Motion: To nominate Amanda Cawthra for the position of PAC President for the 2020/2021 school year.

Ali Sarrafi 1st; Judith Obatuse 2nd -> motion passed

Motion: To nominate Jennifer Sing for the position of PAC Treasurer for the 2020/2021 school year.

Jennifer Sing 1st; Ali Sarrafi 2nd -> motion passed

Motion: To nominate Judith Obatusa to the Position of DPAC Rep for the 2020/2021 school year.

Jennifer Sing 1st; Ali Sarrafi 2nd -> motion passed

Motion: to make the following changes to the Vancity General account and gaming account; to add Amanda Cawthra as signing authority as PAC president, Jennifer Sing as signing authority as PAC Treasurer and Judith Obatusa as signing authority as DPAC Rep. Also to remove Katie Tong, former PAC President, to remove Ali Sarrafi former PAC Treasurer and Paymaneh Ritchie for DPAC Rep. After these changes are made Amanda Cawthra, Jennifer Sing and Judith Obatusa will have signing authority, with any two to sign.

Jennifer Sing 1st; Timir 2nd -> motion passed

6). Treasurer's report – Ali Sarrafi reporting

6.1 – Gaming Grant Application Status

-Annual grant received in October in the amount of \$13,640.00 and deposited in Gaming account

6.2 – Account Updates/Financial Statements

-Gaming account now sits at \$21,568.84 and general account \$4,577.00

-The total school accounts are approx. \$27,000 and preapproved t-shirt funds leave over \$20,360.00.00 to work with for the year. --

-T-shirts are to be funded by gaming funds

-Ali picked up all the necessary forms for the new executives and a contact name will be given to Jennifer

-Ali will give bank cards, cheque books to Jennifer

7). DPAC Meeting – Judith Obatuse reporting

-Judith attended the General meeting on Zoom – updated pandemic planning – emails sent out to parent community from the district level

-Other school and fundraising ideas: photo sessions, online movie night, Christmas/Winter DVD – sell to parents, Poinsetta fundraiser

8). Other Business

8.1 - Fundraising

Jennifer Song spoke about a gift card fundraising initiative; PAC receives between 2-10% from gift cards purchased; this fundraising is COVID safe as gift cards are delivered to classrooms; Jennifer will have access to Progressive's market which includes Sobey's, Home Depot, Amazon, Wal-mart, Boathouse, Esso, in addition to local businesses such as Gabby and Jules, Pasta Polo, Rocky Point Ice cream + (17 local companies in total)

-PAC members in attendance and administration were in favor of moving forward with the fundraising idea of gift cards. Jennifer will start on this fundraising opportunity. The fundraising initiative will be advertised through the Scott Creek Facebook page, and school newsletter. Order forms will be available online and Lisa has offered to prepay the businesses and be reimbursed by the PAC, in an effort to eliminate a delay in changing over signing authorities at VanCity.

-A question posed from administration: Could PAC clarify "What are we fundraising for?" That might provide some clarification for the parent community.

-In the past, school funds have been used to give school communities/teachers monies. Document cameras are presently something that teachers are looking to have more of. In the past PAC has supported fieldtrips, however, fieldtrips will not occur this school year. Currently, Scott Creek has 3 document cameras, and they are approx. \$1,000.00 each. Three more document cameras would be needed if all communities were to have one.

Meeting adjourned at 8:05 p.m.

Next PAC meeting is Jan. 18, 2021.