



**SCOTT CREEK MIDDLE SCHOOL
PARENT ADVISORY COUNCIL (PAC)**

**Meeting Agenda: Monday November 25, 2019
7:00PM – School Library**

- 1. Call to Order / Welcome and Introductions**
- 2. Approval of Agenda** - Monday November 25, 2019
- 3. Approval of Minutes of Previous Meeting** - Monday September 23, 2019
- 4. Administrative Report** – Lisa Rinke / Colleen Castonguay
- 5. President’s Report** – Katie Tong
 - 5.1 Vacant DPAC Position
 - 5.2 Donation Letter to Parents/Guardians
 - 5.3 PAC Bylaws – last updated Dec 2001
- 6. Treasurer’s Report** – Ali Sarrafi
 - 6.1 Accounts Updates / Financial Statements / 2019/2020 Budget
 - 6.2 Signing Authority Updates (motion to be made)
- 7. DPAC Activities**
- 8. Other Business**
 - 8.1 What do the parent’s want to see from the PAC this year at Scott Creek
 - 8.2 Thrifty’s Smile Card Fundraising Program
 - 8.3 Scott Creek PAC Online Presence
- 9. Open Discussion (Time Permitting)**
- 10. Adjournment** - planned for 8pm

Next Meeting: Monday January 20, 2020 at 7pm