

Roy Stibbs Elementary



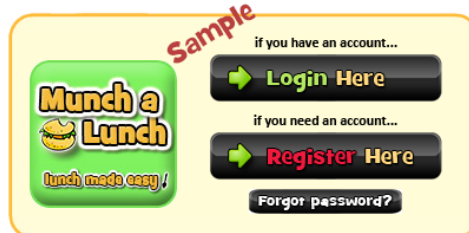
Munch a Lunch Online ordering system for Hot lunches & Popcorn Day

Hello parents!

Our Hot lunch and popcorn days ordering is going **GREEN!**
Parents will now place their hot lunch orders online using **MunchaLunch.com!**

HOW TO REGISTER (New to Munch a Lunch):

- 1) Go to: <https://munchalunch.com/schools/RoyStibbs>
- 2) Click the **“Register Here”** button (as shown below). The system will guide you through the next steps...
- 3) After adding your children, click the green “Order Lunch!” button to order and follow steps
 - a. **staff – register yourself ‘as the child’ & choose ‘Staff’ as grade.
- 4) From then on... just click the **“Login Here”** button to access your account.



*ALREADY USING MUNCH A LUNCH?

(If you have a child at a different school already using the program)

- 1) Go to: <https://munchalunch.com/addaccount>
- 2) Click ‘Add Second School’ (Which creates an email template to fill in & send to munch support)
- 3) Munch support team will then create the 2-school account and email you back to confirm

ORDERING DETAILS:

- You will receive an email when lunches sessions are ready for ordering.
- Orders online can be paid by credit card (Visa/Mastercard) OR debit-credit card.
- If you need assistance, please contact: Leesa (hotlunchrs@gmail.com)
- If you require a paper order form, please pick one up at the office front desk 😊

Our thanks to the Roy Stibbs parent community for supporting this new implementation!