**Riverview Park Elementary
Staff Meeting**

**October 3, 2022**

**MINUTES**

**Discussion Items and/or Reminders**

1. Interim Reports additional support (check box) Anita
2. Student Services AIP’s on-line, will be updated, IEP consult meeting, SRC room (bring name forward to SS). Bike and sensory pathway SS can show you, CBA class literacy goals, class reviews, Tues and Wed, need names for reader leaders, No team time during gymnastics

Last day is Oct. 28 for gymnastics. Anita/Erin

1. APL Update 248 students, 30 students in high and low incidents, hanging weaving this week in hall, update with CBA info. Anita/Georgia
2. STEAM Student Ambassadors Gr. 4/5, select students in steam course at SFU (oct?) Anita
3. District Track and Field and Como Lake Relays Spring. Robb & \_\_\_\_\_ Anita
4. FSA Dates – October 3 to November 11 Anita
5. Halloween Activities and Staff Costume Theme Costume afternoon, parade in PM, Halloween activities, costume theme for staff, can go home @ lunch to help with costume, reminder about no weaponry, parade outside and parents can go to the courtyard, need a costume that kids need to get in and out easily (overtop of clothes) bathrooms & change room not available, not wear masks, bring costume to school, black t-shirt (tile for scrabble the same size) , can’t send in homemade food. Bring their own snack, boardgames. Anita
6. Remembrance Day Assembly Rosanne needs 3 or 4 teachers to help her, Robb, Young & Colbourne will help. Wreathes, decorate (noon hour superv. Can do wreathes), backdrop with hands? Oh Canada lyrics Anita/Rosanne
7. Christmas Concert Plans 3 performances; are given 1 or the other); grade groupings come in and leave; Gr.4/5 as one group and K’s as one group etc. Nov. 29th set up the gym. Dec 5 dress rehearsal (no parents), Dec. 6,7,8 PM concerts 1:30?)(1 performance each parent). Low key costumes. Anita/Rosanne
8. Hot Lunch every 2 weeks, fundraiser; t’s have to hand out; comes in contained box and a class list Anita
9. Other Div 1, 2, 3 are in violation. Div. 7 in violation (level 1 EAL). 3 students identification and class size drops by 2. Div. 10 is full.

**District Updates Anita**

1. SCC
2. Student and Family Affordability Fund one time to support parents financially. We can subsitize fieldtrips for all divisions. $20,100 was given to RVP. Has to be spent by June. Subsitize hip hop, pumpkin patch, hot lunch for some students. Target certain families and wave supply costs for school supplies, hamper (let Anita know if you know of a family that is in need). Extracurricular activities we can help fund it for these students. Just for this year. Other districts decided to put it in food donations.

**Monthly Information Items**

1. Calendar All Staff
2. October PSA Day Oct 7 4:30pm pro-d forms, signed by Georgia & Anita. If need additional financial support, let Anita know. Union sent list of available courses for Pro-D. February 2023. Tea & coffee all day. LaCross for schools comes to our school (4-6 lessons). Medicine game, sports history, equipment, soft ball, $3200 for a week, K-5. Anita/Georgia
3. OH and Safety Monthly Topic H&S Committee
	1. Communicable Disease Prevention concerns around disease spread? Talk to Anita or Safety committee
	2. WHMIS Link My 43 departments, Occupational Health & Safety , WHMIS (cleaning components)
	3. Electrical Safety and Fire Prevention: 1 appliance per plug, kettles, microwave, fridges, power bar can be used for plugging computer or lamp is fine but should be out of the way of traffic or put on your desk.

[Admin memo electrical safety 2021.pdf (sd43.bc.ca)](https://my43.sd43.bc.ca/Departments/HR/OHS%20Documents/JHSC/Admin%20memo%20electrical%20safety%202021.pdf)

* 1. Scent Awareness: [Scent Aware Flyer.pdf (sd43.bc.ca)](https://my43.sd43.bc.ca/Departments/HR/OHS%20Documents/Resources/Scent%20Aware%20Flyer.pdf) Flyer published every year (mindful of this) Fragrances here aren’t really an issue. Fatehah isn’t coming back.
1. CTA Tania

**RVP School Calendar
2022-2023 School Year**

**October**

3 Staff Meeting, 3:00 PM
3 PAC Meeting, 7:00 PM
4 First Day of Gymnastics
10 Thanksgiving Holiday
12 Student Photo Day
12 Parent/Teacher Interviews, 2:00 to 5:00 PM – Early Dismissal, 1:39 PM
13 Parent/Teacher Interviews, 2:00 to 5:00 PM – Early Dismissal, 1:39 PM
14 Health and Safety Meeting, 8:15 AM
15 Provincial Election
20 Earthquake Drill #1, 1:15 PM
21 PD Day (Provincial)
31 Halloween

**November**

7 Staff Meeting, 3:00 PM
7 PAC Meeting, 7:00 PM
10 Remembrance Day Assembly (11:00 AM)
11 Remembrance Day Holiday
16 Fire Drill #1, 9:45 AM
17 Photo Retake Day
18 Health and Safety Meeting, 8:15 AM
25 Student Services First Term Reports Due in Office
28 Lockdown Drill – Hold and Secure, 11:45 AM
28 – 2 First Term Classroom Reports Due in MyEd

**December**

2 First Term Classroom Reports Due in MyEd
2 Last Day of Gymnastics
5 Staff Meeting, 3:00 PM
5 PAC Meeting, 7:00 PM
7 Afternoon Christmas Concert, 1:00 PM
8 Evening Christmas Concert, 7:00 PM
9 First Term Reports Published
9 Health and Safety Meeting, 8:15 AM
16 Last Day of School before Winter Break (December 17 – January 2)

**January**

3 School Re-Opens after Winter Break
9 Staff Meeting, 3:00 PM
9 PAC Meeting, 7:00 PM
10 Fire Drill #2, 2:15 PM
13 Health and Safety Meeting, 8:15 AM
22 Lunar New Year
25 Shelter in Place Drill #1, 1:00 PM
30 PD Day (School-Based)
31 – 2 Kindergarten Registration

**February**

2 Last Day of Kindergarten Registration
6 Staff Meeting, 3:00 PM
6 PAC Meeting, 7:00 PM
9 Student Led Conferences, Early Dismissal, 1:39 PM
20 BC Family Day
17 Health and Safety Meeting, 8:15 AM
22 Pink Shirt/Anti-Bullying Day Team Time, 8:50 AM
23 Earthquake Drill #2, 10:15 AM
23 Student Services Second Term Reports Due in Office
24 District PD Day – School Not in Session
27 – 3 Second Term Reports Due in MyEd

**March**

6 Staff Meeting, 3:00 PM
6 PAC Meeting, 7:00 PM
3 Second Term Reports Due in MyEd
10 Health and Safety Meeting, 8:15 AM
10 Second Term Reports Published
19 Last Day of School before Spring Break (March 13 – 24)
27 School Re-Opens after Spring Break

**April**

3 Staff Meeting, 3:00 PM
3 PAC Meeting, 7:00 PM
3 Start of Jogging Club
7 Good Friday
10 Easter Monday
14 Health and Safety Meeting, 8:15 AM
18 Lockdown Drill #2, 10:15 AM
21 District PD Day

**May**

1 Staff Meeting, 3:00 PM
1 PAC Meeting, 7:00 PM
12 Health and Safety Meeting, 8:15 AM
15 Shelter in Place Drill #2, 2:15 PM
25 Welcome to Kindergarten, 9:00 – 10:30 AM
22 Victoria Day

**June**

2 Sports Day
5 School-Based PD Day (Class Building)
12 Staff Meeting, 3:00 PM
12 PAC Meeting, 7:00 PM
16 Student Services Third Term Reports Due in Office
16 Health and Safety Meeting, 8:15 AM
22 Grade 5 Leaving Ceremony, 1:15 – 2:15 PM
19-23 Third Term Classroom Reports Due in MyEd
29 Year-End Assembly, 8:50 – 9:30 AM
29 Last day of School for Students, Early Dismissal, 12:00 PM
29 Final Report Cards Published
29 Year-End Goodbyes for Staff, 1:00 PM
30 Administrative Day, Year-End Lunch, 11:30 AM