

## **Riverview Park Elementary PAC Minutes October 1, 2018, 7 pm**

### **Present:**

Dennis Shannon, Caroline Dagg , Jillian Lang, Melissa Yau, Nikki Fowue, Katherine Mo, Shelley Frick, Ashley Edgington, Renee Prasad, Jen Bradley, Kim Cameron,

### **Welcome & Introductions**

#### **Garden Club (Renee)**

- Would like to slowly expand the garden beds on the other side of the parking lot \$125 x 3 more bed + \$75 for supplies
  - currently run by Mrs Ross, expanded to Tuesdays, with approximately 25 kids regularly attending
  - up to now been doing the work and submitting receipts
  - Dennis - Work order should be done through the District, some trees also contributing some problems, District good with project that involve the kids (not just parents doing the work), kids could fill and prep the beds and paint
- \*Consider making line item for Garden Club (development/ maintenance) in Budget**

#### **Santa Breakfast (Renee) - December 21st**

- worked well in past - compost brought in, aim for zero waste
- now considering outsourcing for beverages
- Action - give letter to Jen - can take to Starbucks for coffee?
- Considering raising the price of Santa breakfast
- looking for craft ideas

#### **Signing Authority**

- Katherine, Ashley, Jen, Caroline now updated with completing signing authority
- Next meeting: to approve the Sept / Oct minutes so that it can be posted

#### **Movie Night - November 8th**

**Newsletter** - any additions to add, please send to Jen by Tues/ Wed next week

#### **Scholastic Books -**

- Sunita may take lead but needs someone to help
- Need 2 volunteers per shift, Grade 5's like to help
- Dennis will send email out to ask for parent volunteers
- Jen will put together a volunteer schedule, please let Jen if you can volunteer and when

#### **Executive Reports**

##### **Treasurer Update: Catherine**

- distributed copies of RVP PAC 2018/2019 Balance Sheet, PAC 2018/2019 Fundraising Report, PAC 2018/2019 Income Statement x3 different versions

- Discussion: donations to PAC have to go to school first so that a tax receipt can be generated
- there is still a portion of the gaming grant that needs to be spent by Dec
- Overall current is operating at a loss
- budget for this year was not approved yet as didn't have the budget in June meeting to vote on, thus we can rebuild the budget
- **Action - please send Wish List and Estimate**
- **Action: Email Jen for potential line items to add**

**DPAC** - Melissa will attend to DPAC orientation on Oct 3rd

**After School Programs (Kim)** - have regular ongoing programs

### **Fundraising**

- Poinsettia sale - get date, asked if should do again, not a big money grabber
- Purdy's Chocolate - have online store, door to door, will look into this further as a fundraiser
- JJ Bean - coffee fundraiser?
- want to access grants (looking for CRA number), could go through school
- Pub night aim for Feb. Raffle or Swap Meet?

### **Hot Lunch**

- discussed hot lunch schedule, begins Oct 5th
- Need helpers - popcorn helper, shopper for the hot lunches

### **Playground**

- update - got passed on to Brad in looking for ballpark figures for costs
- waiting on info back to assist in us being able to set some goals
- plan to set some designs and vote on them
- Possible Service request to District later to connect the two playgrounds
- Request from Mr Colburn: outdoor classroom, discussion on planting trees as memorials - outcome - no - disrespectful to miss someone, difficult to draw parameters on who can have a memorial tree on school grounds

### **Principal's Report – Dennis Shannon**

Individual student pictures coming up

Parent/Teacher interviews Oct 10 and 11

Pro-D Day - Oct 19

Potential mural idea for school (inside or outside)

Grant - to celebrate 25th Birthday Party for school

Steve Stener - tune up on school sound system, asked if labour costs to be paid by PAC, Jen to talk to Heather for more info

Family Photos - Jen will give Nikki email for contact

Art Starts - booked 3 last year \$300, Kim motion to approve cost of Art Start program; seconded by Nikki; passed

Request from Mr Coleburn - ukulele request for \$1200 motion by Nikki; seconded by Shelly; approved  
School bought outdoor chess set

**\*\*\* Next PAC Meeting is November 5, 2018 at 7 pm in the Library \*\*\***