

INSTRUCTIONS FOR SELECTING COURSES IN MYED



This is the screen you will arrive at when you login to your MyEd student portal. Click on the round icon that looks like a head.

The screenshot shows the 'My Schedule' page in the MyEducationBC student portal. On the left is a dark blue sidebar with a white navigation menu containing 'Schedule', 'Assignments', 'Attendance', 'Classes', 'Announcements', 'Published Reports', and 'My Info'. The main content area has a light blue header with 'My Schedule' and tabs for 'YESTERDAY', 'TODAY', and 'TOMORROW'. Below the header, it shows the date 'Thursday, January 22, 2026' and a table with columns for 'Class', 'Teacher', 'Room', 'Period', 'Time', and 'Grade'. The table body is currently empty. At the top right of the page, there are two small circular icons: one with a person's head and another with a speech bubble. A red arrow points from the text box above to the person icon. At the bottom left of the sidebar, there is a white arrow icon and the 'Follett Aspen STUDENT INFORMATION SYSTEM' logo.

Click on "View Full Site"

The screenshot shows the 'My Schedule' page in the MyEducationBC system. On the left is a blue sidebar with navigation options: Schedule, Assignments, Attendance, Classes, Announcements, Published Reports, and My Info. The main content area is titled 'My Schedule' and shows a calendar for Thursday, January 22, 2026. A table with columns for Class, Teacher, Room, Period, and Time is visible. A red arrow points from a text box at the top to a 'View Full Site' button in a dropdown menu on the right. Other buttons in the menu include Settings and Logout. At the bottom of the page, there are links for About, Privacy Policy, and Terms of Service. The Follett Aspen logo and the URL 'https://myeducation.gov.bc.ca/aspn-go/student/settings' are at the bottom left.

The screenshot shows the home page of the MyEducationBC system. At the top, there is a navigation bar with tabs for 'My Info', 'Academics', 'Groups', and 'Calendar'. A red arrow points from a text box to the 'My Info' tab. Below the navigation bar is a banner with the text 'Welcome to MyEducation BC PRODUCTION' and the MyEducationBC logo. The banner also features a photo of a smiling girl with glasses and other students. Below the banner is a 'Recent Activity' section with a grid of colored squares and a 'Last 30 days' dropdown. To the right is a 'Published Reports' section with a table header for 'Filename' and 'DateUp'. At the bottom right, there is a 'System Maintenance & Ann' section with a 'Welcome to M' heading and 'Production Infrastruct' text. A sidebar on the left contains 'Home' and 'Page Directory' buttons.

My Record

My Details

- Transcript
- Current Schedule
- Contacts
- Attendance
- Assessments
- Notifications
- Requests

Options ▾ Reports ▾ Help ▾

✕ Cancel

Demographics | Addresses | Photo

Legal first
 Legal mid
 Legal last
 Suffix
 Pupil #
 Personal Education Number

Click on Requests



Instructions



GRADE

Please Read the instructions (Your Specific Instructions may differ from these but will appear on your MyEd screen)



Welcome! We hope you are excited for the year ahead.

The timetable is based on your requests, therefore the choices you make are permanent.

Please refer to your course programming sheet as a guide. You should be entering the courses from your signed course programming sheet.

Please read through the Course Calendar and **choose your courses carefully as the timetable is built based on the choices you make now.** In the fall, there may not be space to allow a result in the course not being offered.

All grade students take a minimum of 8 courses - **4 required courses** and **4 electives.** (You will also select 2 alternates in priority order in case you cannot be programmed into one of your choices.)

Honours, EAL, adapted and alternate programs will be assigned by counsellors based on assessment and teacher recommendations.

SCIENCE COOP: YOUR COUNSELLOR WILL NEED TO ENTER YOUR COOP COURSES

2. Please select 1 electives from the elective menu (You must have the prerequisite for your electives. For example, you can not take Drawing and Painting 11 if you have not taken Drawing and Painting 10)
3. Band and Choir are considered extra courses. You would take Band or Choir in addition to your 8 classes.
4. Please select 2 alternate electives from above in priority order in case you cannot be programmed into your first choice

Primary requests

	Subject area	SchoolCourse > Description
Select...	Required courses	
Select...	Electives	
Select...	ESL and LC	

Click on Select and start picking your courses. Repeat for electives



Alternate requests

	Subject area	Course
<input type="button" value="Select..."/>	Electives	...oolCourse > Descript

Select a Minimum of 2 Alternates just in case your first choice is full

Notes for counsellor

Any notes to your counselor can go here

Last posted time: Appl

Once you are finished and are happy with your sections, hit **POST**.