



Port Moody Secondary School
Parent Advisory Council – Meeting Minutes
Date: May 8, 2025

ATTENDANCE

Alicia Purvis	Chair
Miwa Aoki	Treasurer
Sonya Burdett	Secretary
Alex Chauran	Co-DPAC

REGRETS

Grace Liang	Vice Chair
Charles Yeh	Co-DPAC
Andrew Lloyd	Principal

1. Meeting called to Order at: 7:05pm

2. There was discussion around election for executive positions. It was voted to stay in current positions (those who were in attendance) as no new parents attended and in September can re-evaluate at first meeting with any new parents.

Chair – Alicia
Treasurer – Miwa
Secretary - Sonya
DPAC – Alex

We will confirm with Charles if he wants to stay co-DPAC due to his absence at the meeting.

3. Alicia will attend the After Grad meeting on May 15 for the 50/50 draw as the PAC is sponsoring the gaming license and therefore, needs to be in attendance.

4. Treasure Update:

General PAC – Vancity: 676.74
Gaming – Vancity: 1164.47
PAC donations #14000: 8357.24

Receipts are still pending from clubs for the gaming grant money allocations. June 13, 2025 is the cut off day for receipts to come into PAC for re-imbursements.

Next year, PAC will request club expense requests earlier in the year, by early to mid October. PAC can then confirm allocations dollar amounts by November's PAC meeting.

Bursary has been allocated.

Athlete banquet and academic award monies have not been spent as functions have not been held.

Common area furniture from the donation money has not been spent – This is being looked into.

5. DPAC Report

Presentation was on executive function by Shannon Sullivan who recommended a book, “Smart, but Scattered”. It is about helping kids who struggle with executive function skills.

She went over executive skills, what they are, what strength and deficits look like and what factors impact executive skills

See DPAC website for full meeting minute reports: <https://dpac43.ca/documents/meetings>

6. Open forum

Miwa discussed about a women that emailed PAC regarding a government group that does counselling and support for caregivers/ parents with mental illness and substance abuse and holding s presentation at a PAC meeting. It was agreed that this would be good to do in the fall.

7. Principals Report (via email)

GENERAL HIGHLIGHTS – WHAT WAS AND WHAT’S COMING UP.

- Many extra and co-curricular events taking place:
 - Our girls’ and boys’ rugby teams’ seasons concluded this week. We continue to grow the game at PMSS.
 - Our Tennis Team is provincial bound, as is our Badminton Teams.
 - Drumline Provincials saw PMSS garner 1st in Winds, 3rd in Juniors and 3rd in Premier.
 - Le Concours D’Art Oratoire at SFU. Imagine a TED Talk in French. Two of our student won Bronze Medals out of 200 participants.
 - Our annual Spring Dance was a big hit, as were our Spring Rock Concert.
 - Relentless Pursuit of Excellence Breakfast. May 30th 7 – 9am. We are hosting an exceptional event that showcases the excellence the is pervasive at PMSS.

OPERATIONAL

- Year End events such as the Dinner Dance and Commencement are coming up in June, as well as the After Grad event being organized by our fantastic organizing committee.
- Awards and Athletic Banquets are also coming in June.
- The June Almanac outlining the last two weeks of what June looks like will be send to parents at the start of June.

STAFF DEVELOPMENT

- PD Day – Friday, April 30th . Our PD Committee is putting together the framework for the day with respect to our Action Plan for Learning (APL) goals.

MANAGERIAL / INFRASTRUCTURE

- Revamping the garden space outside the main round about.
- Cleaning of the exterior of the building and the surrounding walkways up to the main entrance and gym entrance.
- Fundraising efforts to reconfigure the tennis courts into a usable space for PE classes, as well as a community partnership with a focus on pickleball.
- Enhancing the main entrance with some sort of mural that reflects the heritage of the Port Moody corridor similar to what is in the gymnasium

Yours in education,

Andrew Lloyd – Principal – Port Moody Secondary School

Next Meeting Date: September 16, 2025 Tuesday at 7pm

(meetings are generally held on the 1st Tuesday of each month)

Meeting Adjourned: 7:45pm