



Port Moody Secondary School
Parent Advisory Council – Meeting Minutes
Date: September 16, 2025

ATTENDANCE

Alicia Purvis	Chair
Miwa Aoki	Treasurer
Sonya Burdett	Secretary
Charles Yeh	Co-DPAC
Alex Chauran	Co-DPAC
Colin Cameron	VP
Shauna Martin	VP
4 non exec parents attended	
Alicia Purvis	After Grad Chair

Regrets:

Andrew Lloyd	Principal
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1. Meeting called to Order at: 7:01pm

Land Acknowledgements:

“We acknowledge we are on the unceded traditional territory of the Kwikwetlem First Nation, which lies within the shared territories of the Tsleil-Waututh, Katzie Musqueam, Qayqayt, Squamish, and Sto’lo Nations”

2. Adoption of Agenda

Motion 1 st : Sonya	Motion 2 nd : Miwa	Motion passed.
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3. Adoption of May 2025 meeting minutes:

Motion 1 st : Alicia	Motion 2 nd : Miwa	Motion passed.
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4. Call out for co-chair/ vice. If anyone is interested in joining PAC or stepping up and helping co-chair, please come join us!

5. Introductions were done as we had new parents attending.

4. Principal’s Report

Colin Cameron, VP reviewed the principal’s (Andrew Lloyd) report. Staff discussed words that mattered in regards to the school: the 3 things that popped out were respect, connection and empathy. These are focus of the school this year.

Busy first week; assembly, photos, grade 9’s activity day (activities in the gym & hot dogs, welcome into school).

There are lots of co-curricular and curricular sports starting up soon.

IB parent night was last week; expectations and pitfalls were review.

Open House this Thursday, September 18, 2025.

Pro-D on Friday, September 19, 2025.

Managerial / Infrastructure: administration has been trying to clean things up ie pressure washing, painting, replacing ramps at the portables etc Garden infrastructure outside in the front area, would like

PAC to try and help with some seating areas. Had tennis and basketball courts refurbished. Plans to have a mural outside the main entrance.

Calendar: 'lots of stuff' per Andrew Lloyd's notes

Senior sale is supposed to happen on September 24th, tickets need to meet a specific quota.

Cell phone guidelines: used in classroom only if teacher requests/ want to use for class work.

Families in need: unfortunately, the program took a massive hit financially. However, there is work on having a breakfast bar and a lunch program.

If anyone has contacts with anyone that can help with food donations, discounts etc, please contact Colin Cameron.

Fundraising: Colin discussed about his previous school that did a fundraiser. Discussed doing this raffle fundraiser here at PMSS. Staff will acquire prizes, get tickets via BC gaming. As schools (staff/admin) can not fundraise, they are asking PAC to be part of the raffle. A proposal will be brought to the next PAC meeting and involved staff will attend.

5. Treasure Update:

General account \$ 676.74

Gaming account \$0

- Gaming Account \$23823 was received last year and we are waiting on receiving similar to this again this year.

School Donation Account: it is unclear what the balance is at this time as some unknown withdraws were made in July by the school. Treasurer to provide further update at next month's meeting after meeting with school accountant. \$3000 budget for school furniture that was voted on last school year has yet to be invoiced. This will be coming out of the Donation account.

Balance of the club expenses would have been funded through the Donation account, not Gaming. See below for vote to cover late invoice from Robotics Club; this will be funded from the Donation account.

Approximately \$3700 was not spent from the club expenses. A late invoice came in July, though the cut off was in May. Clubs did not spend the money that was allotted to them last year; reasons are unknown.

There has been a mystery withdrawal from the gaming account of approximately \$30. A hold has been placed on the account and the bank is still investigating on this. Same amount was withdrawn again the following month, but as the account had a hold on it, this was unsuccessfully. The only information currently the withdrawal came from a TD bank in Victoria. DPAC has been told about this and police will be called.

\$30 will be moved over to the Gaming account from the General account to temporarily cover the \$25 mysterious withdraw +\$5 overdraft fee charged by the bank.

Annual gaming report was submitted for 2024-2025 school year.

8. DPAC Report

See DPAC website for full meeting minute reports: <https://dpac43.ca/documents/meetings>

First meeting is October 1, 2025

9. Open Discussion

Discussion was had around the clubs that will be forming soon (end of September). PAC is requesting money requests by next PAC meeting.

The invoice for the Robotics Club that came in, in July 2025, after our fiscal year ended, was discussed. PAC had already motioned to place all unspent money back into the 'pot'. The discussion resulted in to accepting this as a human error, however, this year there will be zero exceptions. All invoices need to be submitted to PAC (not school) by May 29, 2026.

Quorum was met for voting.

Motion to pay for the 3D printer from the Robotics Club of \$1094.11 via the donation account.

Motion 1st: Sonya Motion 2nd: Alex Motion passed.

Next PAC Meeting Date: October 7, 2025 at 7pm .

Meeting Adjourned: 8:06 pm