

Port Moody Secondary School
Parent Advisory Council Meeting Agenda with Meeting Minutes

Date: Tuesday November 7, 2023 @7pm -8pm

Location: Library @PMSS

Attendance:

Alicia Purvis (Chair), Grace Liang (Vice Chair), Fanny Feng (Treasurer), Miwa Aoki (Secretary), Sonya Burdett (DPAC rep), Charles Shih-I Yeh (Parent), Mini Mathews (Parent), Jeremy Clark (Principal)

1. PAC Chair's speech (10 min.)

1.1 Call to order at 7:05pm

"We acknowledge we are on the unceded traditional territory of the Kwikwetlem First Nation, which lies within the shared territories of the Tsleil-Waututh, Katzie, Musqueam, Qayqayt, Squamish, and Sto':lo Nations"

1.2 Welcome and Introductions

1.3 To pass the minutes of the previous meeting for October 2023

Motion to move: Sonja; Second Miwa

2. Principal's Report (20 min.)

2.1 Overview: programming, staffing, facilities etc.

Athletics are in full swing (soccer, cross country, unified basketball and soccer)

Extra staffing is planned for second semester

Sting game (grade 12) - A fun game that Lower Mainland/Coquitlam grade 12 students are playing. Student-organized with support from staff to ensure that it stays safe.

Student council group hosted a successful Halloween event in the gym.

Clubs have started up and some have started fundraising.

Student population: 1220 (1400-1500 capacity but on extended schedule)

Approx 800 over projection this year

2.2 What's coming up

Nov 9 - Remembrance day assembly. Reports cards due out

Nov 10 - School closure

Nov 13 - Remembrance day school closed

Nov 16 - Early dismissal and parent teacher interviews (in-person or video conf). More info to come out via email after reports go out. Online booking.

Nov 17 - School based Pro D day

3. Treasurer's Report (10 min.)

See financial report below for account opening balances.

Transaction summary:

\$22,440 gaming grant received

\$1680 PAC online donation

\$2500 withdrawal from PAC online donation account - withdrawn by school in error and will get reimbursed

Motion to move: Alicia; Second: Miwa

3.1 Introduction on the proposed PAC budget for FY 2023/2024

Club requests for gaming grant fund:

Requests were shared and discussed. School may have additional budget to cover for some of these requests. PAC exec to review and share proposal during December meeting for voting.

Nov 15, 7pm Teams meeting

4. DPAC updates (10 min.)

Naloxone kit - spread awareness and sharing info in community

See DPAC meeting minutes attached

5. Others (10 min.)

5.1 Concerns / Issues:

- Call out for nominations to fill After Grad committee: Chair, Secretary, Treasurer, Vice Chair

5.2 Suggestions

- Can the PAC meeting be online to encourage more parents to join?
Exec team to explore a hybrid approach for the December meeting.

5.3 Q & A

None

5.4 Voting Charles Shih-I Yeh as co-DPAC rep - majority vote

5.5 Student photos with Artona - Bad experience and was not able to do retakes. Is there a chance to change?

Contact staff lead and provide feedback directly. Contract is usually for multiple years and unsure when it is up for renewal.

6. Adjournment 8:25pm

Next meeting: December 5, 2023

Port Moody Secondary School PAC
 Financial Information 2022/2023
 Year Ending June 30, 2024

General - PAC		General - Aftergrad		Gaming		Gaming Account Summary Report	
YTD Actual	YTD Actual	Budget 23/24	YTD Actual	Budget 23/24	YTD Actual	Difference	Totals
Opening Cash - 07/01/23	\$ 679.24	Opening Cash - 07/01/23	\$ 101.60	Opening Cash - 07/01/23	\$ 3,322.55		
Receipts		Receipts		Receipts	\$ 22,440.00		
Interest	-			Interest			
				Gaming grant			
				After Grad 50/50_April			
				After Grad 50/50_May			
Opening Balance Plus Receipts	\$ 679.24	Opening Balance Plus Receipts	\$ 101.60	Opening Balance Plus Receipts	\$ 25,762.55	\$ -	
Disbursements		Disbursements		Disbursements approved 2023-24	Budget	Actual	Variance
				Animation Club	\$ 638.59		638.59
				Art and Animation Club	\$ 369.85		369.85
				Athletics	\$ 5,373.97		5,373.97
				Board Game Club	\$ 500.00		500.00
				Cubing Club	\$ 515.00		515.00
				Drum Line Club	\$ 2,875.49		2,875.49
				Library Learning Commons	\$ 407.30		407.30
				Library - Reach for the Top	\$ 412.45		412.45
				Robotics	\$ 3,000.00		3,000.00
				SOAR	\$ 500.00		500.00
				Table Tennis Club	\$ 122.82		122.82
				Theatre and improvisation clubs	\$ 5,658.74		5,658.74
				Year end celebrations and events	\$ 3,000.00		3,000.00
				PAC bursary	\$ 500.00		500.00
				Subtotal	23,874.21	-	23,874.21
				Disbursements AfterGrad 2022-2023			
				Cash price for 50/50 draw owner			
				Fees for Raffle Nexus Canada Inc			
				Gaming license fee			
				10% fundraising fee to Raffle Nexus			
				Aftergrad Prizes			
				Aftergrad Food Station			
				Aftergrad Seiffle Station			
				Stop payment fee for lost cheque #218			
				Pizza for AfterGrad			
				Bus Rental			
Total Disbursements	\$ -	Total Disbursements	\$ -	Total Disbursements	\$ -	\$ -	\$ -
Closing - Oct 31, 2023	\$ 679.24	Closing - Oct 31, 2023	\$ 101.60	Closing - Oct 31, 2023	\$ 25,762.55	\$ 25,762.55	\$ 26,441.79
		After Grad Donation (#14001)	\$ 117.35	PAC Donation (#14000)			\$ 2,312.24
		Graduation-Aftergrad (#90004)	\$ 1,546.89				
		TOTAL	\$ 1,765.84	TOTAL			\$ 28,754.03