



**Port Moody Secondary School**  
**Parent Advisory Council – Meeting Minutes**  
**Date: May 14, 2024**

**ATTENDANCE**

Alicia Purvis	Chair
Grace Liang	Vice-Chair
Sonya Burdett	Secretary
Miwa Aoki	Treasurer
Jeremy Clark	Principal
Alex Chauran	Parent

**Via online:**

Ayuslya Bangar	4 other parents, but query
Chelsea Wang	names

**REGRETS**

Charles Yeh	DPAC
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**1. Meeting called to Order at: 7:03pm**

**Land Acknowledgements:**

“We acknowledge we are on the unceded traditional territory of the Kwikwetlem First Nation, which lies within the shared territories of the Tsleil-Waututh, Katzie Musqueam, Qayqayt, Squamish, and Sto’lo Nations”

**2. Adoption of Agenda:**

Motion 1<sup>st</sup>: Sonya                      Motion 2<sup>nd</sup>: Miwa                      Motion passed.

**Adoption of April 2, 2024 meeting minutes:**

Motion 1<sup>st</sup>: Alicia                      Motion 2<sup>nd</sup>: Miwa                      Motion passed.

**3. Principal’s Report**

*a. Alternating bell schedule for next year*

Flex time starts at 8:30am; this gives students a chance to check in with teachers if they need extra support. Monday classes start at 8:30am.

District has asked all high schools, ie to find more ‘space’, ie extended bell schedule. Therefore, we are slowly bringing in an extended bell schedule. The IB program will have an earlier start next year and finish earlier. Some IB students will be able to take an extra block if wanting and room.

At some point, the extended bell schedule will have an effect on more and more students. We have made a commitment in our school to maintain having a common lunch.

*b. School Calendar*

District sets the calendar every year and we set our school-based Pro-D days. Upcoming year, Ministry has their assessment that does not line up with our school level, so we shifted semester 1 to end closer to the end of January to aid in this.

*c. Cell phone policy*

Schools have always had cell phone policies. The Premier made an announcement that cell phones will not be used during class times.

Was asked if Teams doesn’t work on a computer, can they use their cell phone. There was discussion around Teams as it should work on all computers.

It was asked how teachers will adapt being there were some requesting students to use phones earlier in the year. Laptops will be used more. It was noted that even with laptops, there will be distractions.

A lot is going on in May and June

May 29 is the open house; 50years.

First week of June is the awards day followed by the Athletic Banquet, Pro-D. Grad events and then Commencement.

#### **4. Treasurer Report**

General PAC account \$676.74

Gaming Account: \$6,135.03

PAC donation: \$5,187.24

What has not come in yet is the \$1,000 that we were going to put towards the Athletic Banquet; it should come in fairly quick. Miwa will send an email to school accountant that it is coming out of the donation account.

Tally of club expenses:

Total paid out \$19,625 out of \$24,427.77. A big portion of the difference is the After Grad that did not happen.

The \$5 we occurred in banks fees was due to paper fees; these has been corrected going forward.

Gaming grant has been applied for already for next year.

With the money allotted for the After Grad and with it not happening, there was discussion on what to do with the \$3,500.

It was suggested gift cards to the grade 12's.

Miwa placed a motion for Starbucks gift cards for the grade 12's (as no after grad), \$10 each

Motion 1<sup>st</sup>: Alicia                      Motion 2<sup>nd</sup>: Sonya                      Motion passed.

There was further discussion on having a second bursary from the donation account in the amount of \$500.

Sonya motioned for a 2<sup>nd</sup> bursary at same amount of \$500.

Motion 1<sup>st</sup>: Alicia                      Motion 2<sup>nd</sup>: Miwa                      Motion passed.

#### **5. DPAC Report**

DPAC meeting is being held on May 15, 2024 via Zoom from 7-930pm.

See DPAC website for full meeting minute reports: <https://dpac43.ca/documents/meetings>

#### **6. Elections:**

Had a brief discussion and then went through positions to see who wanted to volunteer. As only 1 volunteer per position, no voting was required.

PMSS PAC Executive for 2024-2025 year:

Chair: Alicia Purvis

Vice Chair: Grace Liang

Secretary: Sonya Burdett

Treasurer: Miwa Aoki

DPAC: Alex Chauran (as Charles was not present tonight, we will ask if he would like to co-chair at the next meeting.)

**Next Meeting Date:** September 17, 2024 at 7pm.

**Meeting Adjourned:** 7:53pm