

## MISSION STATEMENT

The mission at Porter Street Elementary is to create a caring, respectful community of learners.

The school community is focused on creating a socially responsible school climate to enhance student learning.



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## Happy New Year everyone! We wish you all health and joy in 2018! 2018-2019 REGISTRATION INFORMATION

### Early French Program (Kindergarten Entry) For the 2018 – 2019 School Year

#### CORE FRENCH

From Grades 5 to 8, all students in B.C. are required to have second language instruction. Core French is taught in every one of our elementary and middle schools. These courses help students communicate in French and experience francophone culture.

#### WHAT IS EARLY FRENCH IMMERSION?

- Early French Immersion is a program of choice offered by School District No. 43 (Coquitlam) at the Kindergarten to Grade 12 level for the 2018/2019 school year.
- Confirmation of which elementary schools will be offering the program will be posted online in advance of the information meeting.
- The Early French Immersion Program offers all students whose first language is not French the possibility of completing the prescribed B.C. curriculum and learn French at the same time.
- From Kindergarten to the end of Grade 2, all instruction is in French with English Language Arts beginning in Grade 4.
- Students also expand their cultural horizons and the program helps prepare students for the global economy.
- See Late French Immersion for information on Grade 6 entry..
- Learn more at [www.sd43.bc.ca/Programs/French%20Programs/Pages/About.aspx](http://www.sd43.bc.ca/Programs/French%20Programs/Pages/About.aspx)

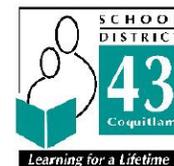
#### APPLICATION PROCESS

- Children entering Kindergarten September 2018 must apply through the programs of choice online application processes available starting January 18 at 8 a.m. at [www.sd43.bc.ca](http://www.sd43.bc.ca). Completed online application forms must be submitted no later than 4 p.m. on Wednesday January 24, 2018.
- Kindergarten children with siblings in a program of choice must still apply online.
- Students entering Grade 1 on, wishing to enroll should contact Sophie Bergeron at 604-937-6392

All parents are encouraged to attend the parent information meeting to learn about the program.

**Parent Information Meeting**  
Monday, January 15, 2018  
7 p.m. to 9 p.m.  
Winslow Center (Gallery Room)  
1100 Winslow Avenue, Coquitlam

*As this is an information meetings for parents/guardians,  
kindly make arrangements to leave your children at home.*



For further information contact Sophie Bergeron at 604-937-6392

To learn more visit: [www.sd43.bc.ca/programs](http://www.sd43.bc.ca/programs)

# Kindergarten Registration

## For the 2018 – 2019 School Year

### WHEN CAN MY CHILD START KINDERGARTEN?

Children who are five years old on or before December 31, 2018 may enter school in September 2018. You may defer your child's enrolment until September 2019.

### WHEN SHOULD I REGISTER MY CHILD?

Kindergarten registration (except for Programs of Choice - Montessori, Mandarin Bilingual, Reggio and French Immersion) within School District No. 43 (Coquitlam) will be held from **February 5 to 7, 2018** in all elementary schools. If you are interested in registering your child in one of our Programs of Choice, visit [www.sd43.bc.ca/programs](http://www.sd43.bc.ca/programs) for more information on application deadlines and parent information meeting locations.

**All students must be registered for Kindergarten at their catchment area school.** To determine your catchment school, use the [School Locator](#) on our website. If parents wish their child to attend an out-of-catchment school, they will be provided the opportunity to apply for a cross catchment transfer **beginning on February 8, 2018** with a **deadline of February 15, 2018** (visit our website for more information). Note: All Kindergarten students must be registered for Kindergarten at their catchment school before completing a Cross Catchment Application. If enrolment projections show that space is available, cross catchment transfer applications will be accepted in accordance with the following priorities: (i) catchment area child; (ii) non-catchment area child; and (iii) non-school district child.

**Kindergarten students who have a sibling at a school outside their catchment** will be accepted at the sibling's school (provided the sibling will still be in attendance the following school year) and are requested to register at the sibling's school. Therefore parents do not need to fill out a cross catchment application verifying sibling status.

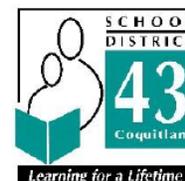
**Can I use my childcare facility address to determine my child's school attendance area?** No. According to the School Act, enrolment can only be based on the home address.

### PLEASE BRING THE FOLLOWING DOCUMENTS

<b>Proof of citizenship for parent and child (one of the following):</b> <ul style="list-style-type: none"><li>• Birth certificate</li><li>• Passport</li><li>• PR Card</li><li>• Canadian Citizenship Card</li></ul>	<b>Proof of B.C. residency for parent (one of the following):</b> <ul style="list-style-type: none"><li>• Rental contract</li><li>• Property purchase contract</li><li>• Income tax statement</li><li>• Property tax statement</li><li>• <b>(And two of the following):</b></li><li>• Utility bill</li><li>• B.C. driver's license</li><li>• B.C. vehicle registration</li><li>• Canadian bank or credit card statement</li><li>• B.C. ID</li></ul>	<b>Proof of Guardianship (if applicable):</b> <p>Contact your neighbourhood school or refer to the 'Funding Eligibility Checklist' provided on the school's website</p>
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### NON-RESIDENTS

Contact the International Education Department at 604-936-5769 or visit 1100 Winslow Ave., Coquitlam. Bring along proof of citizenship for parent and student, proof of residency, and proof of guardianship (if applicable).



To learn more visit: [www.sd43.bc.ca](http://www.sd43.bc.ca)

## BC ROUTINE IMMUNIZATION SCHEDULE

### INFANTS & CHILDREN

VACCINE	CHILD'S AGE					
	2 months	4 months	6 months	12 months	18 months	Starting at 4 years (kindergarten entry)
<b>DTaP-HB-IPV-Hib</b> (diphtheria, tetanus, pertussis, hepatitis B, polio, <i>Haemophilus influenzae</i> type b) HealthLinkBC File # <a href="#">105</a>	✓	✓	✓			
<b>Pneumococcal conjugate †</b> HealthLinkBC File # <a href="#">62a</a>	✓	✓		✓		
<b>Rotavirus</b> HealthLinkBC File # <a href="#">104</a>	✓	✓				
<b>Meningococcal C conjugate</b> HealthLinkBC File # <a href="#">23a</a>	✓			✓		
<b>MMR</b> (measles, mumps, rubella) HealthLinkBC File # <a href="#">14a</a>				✓		
<b>Varicella ††</b> (chickenpox) HealthLinkBC File # <a href="#">44b</a>				✓		
<b>DTaP-IPV-Hib</b> (diphtheria, tetanus, pertussis, polio, <i>Haemophilus influenzae</i> type b) HealthLinkBC File # <a href="#">15b</a>					✓	
<b>Tdap-IPV</b> (tetanus, diphtheria, pertussis, polio) HealthLinkBC File # <a href="#">15a</a>						✓
<b>MMRV ††</b> (measles, mumps, rubella, varicella) HealthLinBC File # <a href="#">14e</a>						✓
<b>Influenza</b> HealthLinkBC File # <a href="#">12d</a> and <a href="#">12e</a>					✓*	
						(annually for children 6 months to 4 years of age)
<b>Hepatitis A *</b> (for Aboriginal children only) HealthLinkBC File # <a href="#">33</a>			✓		✓	

† Children with specific medical conditions that place them at high risk of disease should receive an additional dose at 6 months of age. See HealthLinkBC File # [62a](#) for more information or speak to your health care provider.

†† Children who had chickenpox or shingles disease, diagnosed by a health care provider, at 1 year of age or older do not need the chickenpox vaccine and should get the MMR vaccine at 4 years of age.

\* A second dose is needed 4 weeks after the first dose if receiving vaccine for the first time.

♦ Hepatitis A vaccine is offered to Aboriginal children living both on-reserve and off-reserve.

# Cross Catchment Application Process

## For the 2018 – 2019 School Year

Parents can apply for a school outside of their neighbourhood catchment school. Should you want to choose a school other than your neighbourhood catchment school, you must be registered at your catchment school and then submit a "Cross Catchment Application" as outlined below. Approval of applications is based on availability of space and facilities.

**All Kindergarten students must be registered for Kindergarten at their catchment school** on February 5, 6 or 7 **before** completing a Cross Catchment Application, **except** those students with siblings at the requested school (please see below).

**Grade 1-12 students, who have a sibling at a school outside their catchment, will be accepted at the sibling's school** (provided the sibling will be in attendance when the student begins at the out-of-catchment school). **Parents still need to complete the cross catchment application confirming sibling status.**

**Kindergarten students who have a sibling at a school outside their catchment** will be accepted at the sibling's school (provided the sibling will still be in attendance the following school year) and are requested to register at the sibling's school. Therefore parents do not need to fill out a cross catchment application verifying sibling status. The exception to this is for a **Program of Choice**. Parents must complete the online Kindergarten programs of choice application to attend a program with their sibling. Please see [www.sd43.bc.ca/programs](http://www.sd43.bc.ca/programs) for more information.

### FEATURES OF THE 2018-2019 CROSS CATCHMENT PROCESS

- There are two separate applications: (1) Kindergarten Cross Catchment; (2) Grades 1-12 Cross Catchment (including a section to confirm sibling status)
- **Applications will be accepted starting February 8 at 9 a.m. and close February 15 at 4:30 p.m.**
- The district is encouraging use of the electronic version of the application form accessed through the district website ([www.sd43.bc.ca](http://www.sd43.bc.ca)) beginning February 8 at 9 a.m.
- The [School Locator](#) tool on the district web site provides a student's designated catchment area schools. **Catchment is based on permanent home address.**
  - Paper forms will also be available at all schools as of February 8 at 9 a.m.
  - All completed paper applications must be returned **in person or by mail** to the school district office at 550 Poirier Street, Coquitlam V3J 6A7 by the closing date. **Faxed or emailed copies will not be accepted.**
  - The application requires student or PEN number (can be obtained from your child's school), child's birth date, home address, name of current or assigned school, and the name of the requested school. Kindergarten requests do not need to provide the student number/PEN number.
- Process details:
  - Applications will be processed based on the **availability of space in schools** and on a **first come-first served basis (in-district priority then out-of-district).**
  - **Approval of a cross catchment application is only applicable to the designated school requested by the student and assigned by the district.**
  - **Changing levels from elementary to middle, or middle to secondary school, outside of the student's assigned catchment school requires a cross catchment application and approval.**
  - The system will automatically mark the time the district receives the application for the online process.
  - The receptionist will mark the date/time of all paper copies as they are received at the front desk at the district office.
  - The district will enter the paper applications into the online system and record the appropriate date and time.
  - The process will close promptly at 4:30 p.m. on February 15.
  - The district response to applications will be communicated by email from March 5 – March 9, 2018.

### IMPORTANT INFORMATION ABOUT SCHOOLS AT CAPACITY

A cross catchment application does not guarantee approval of the cross catchment request as many factors influence the number of cross catchment requests that each individual school can accommodate. For example, a number of schools have reached capacity and it is anticipated they will continue to be in this position for the next few years. Be aware that the district can only approve cross catchment applications up to the current and future available space in any given school and students within the catchment have priority for placement.

The following schools are anticipated to be at capacity for 2018-2019 school year:

- Elementary Schools: Aspenwood, Blakeburn, Glen, Heritage Mountain, Irvine, James Park, Mary Hill, Nestor, Panorama Heights, Riverview Park, and Walton.
- Middle Schools: Eagle Mountain, Hillcrest, Kwayhquitlum, Pitt River, Scott Creek, and Banting
- Secondary Schools: Dr. Charles Best, Heritage Woods, and Riverside.

While applications are accepted for all schools, be aware that the district can only approve cross catchment applications if space and facilities are available.



To learn more visit: [www.sd43.bc.ca](http://www.sd43.bc.ca)

Student's Name \_\_\_\_\_

**DOCUMENTATION REQUIRED FOR REGISTRATION OF ALL SCHOOL AGE STUDENTS**  
**SCHOOL FUNDING ELIGIBILITY "CHECKLIST"**

In accordance with the School Act Section 82, Ministry of Education policy, and school district AP's 300 and 302, a student is eligible for a provincially funded education if Custodial Parent(s) or Legal Guardian(s)\* meet residency requirements. Students who are ordinarily resident in BC and whose Custodial Parent or Legal Guardian\* is ordinarily resident in BC, and are enrolled in a program in School District No. 43 (Coquitlam) are eligible for Ministry funding. Please review original documents, check the appropriate boxes of the checklist, have it verified and signed by the Principal or designate, and keep a copy in the student's G4 file.

**STATUS IN CANADA** required by **Custodial Parent or Legal Guardian\*** and **Child:**

**Custodial Parent or Legal Guardian\*:**

**One of:**

- Canadian birth certificate
- Canadian passport
- Canadian Citizenship card
- Confirmation of Landed Immigrant **or** Permanent Residence (8-1/2 x 14" sheet) **and** passport
- Permanent Resident Card (front and back)
- Status Indian documentation
- Nexus Card

**Or One of:**

- Work Permit valid for a year or more **and** proof of employment (minimum 20 hours per week shown on current 3 paystubs) **and** passport
- BCPNP signed performance agreement **and** Confirmation of Eligibility Issued by the Province **and** Work Permit valid for a year or more **and** a passport
- Study Permit valid for a year or more **and** Letter of Acceptance **or** transcript showing enrolment in degree or diploma granting program at a public post-secondary institution **or** enrolment in degree granting program at a private post-secondary institution authorized by the BC Ministry of Advanced Education **and** statement of tuition paid **and** program schedule **and** passport (Permit cannot be for high school upgrading or ESL unless required for acceptance into the afore-mentioned programs, for one year only, and the institution is BC-EQA)
- Diplomatic Status

**Child:**

**One of:**

- Birth certificate
- Passport
- Canadian Citizenship card
- Confirmation of Landed Immigrant and Permanent Residence (8-1/2 x 14" sheet) **and** passport
- Permanent Resident Card (front and back) **and** passport
- Status Indian documentation
- Refugee Claimant Documentation conferring status – if child has own documents, parent documents not required
- Parent Work **or** Study Permit that indicates child accompanying

**RESIDENCY** required of **Custodial Parent or Legal Guardian\*** - Custodial Parent or Legal Guardian\* must be ordinarily resident in British Columbia with a sufficient degree of continuity to ensure that there is a settled purpose other than to obtain free public education:

**One of:**

- Long-term Tenancy agreement - showing name and address
- Property purchase agreement - showing name and address
- Income Tax statement - showing name and province of residency
- Property tax statement - showing name and address
- Proof of employment for a minimum of 20 hours per week (e.g. pay stub, letter from the employer)

**And Two of:**

- Utility bill
- BC Driver's Licence **or** Enhanced BC Driver's Licence
- BC ID
- BC vehicle registration
- Canadian bank account statement - showing name and address
- Canadian credit card statement - showing name and address
- Proof of current school year membership in a local organization

**\*GUARDIANSHIP** required of **Custodial Parent or Legal Guardian\*:**

**One of:**

- Paper Birth Certificate - parents are named
- Income Tax statement - children are declared
- Parent's Confirmation of Permanent Residency or Record of Landing or valid Immigration Canada documents - children named on document
- If parents live separately, court order or written agreement granting care to accompanying parent
- If not the parent, the legal guardianship\* must be by will in accordance with the Infants Act or court order in accordance with the Family Relations Act
- Child in Care

**Declaration of Registration Documentation** - The above documents have been verified by the Principal or designate:

Signature of Principal or Designate

Date

# Late French Program (Grade 6 Entry)

For the 2018 – 2019 School Year

## CORE FRENCH

From Grades 5 to 8, all students in B.C. are required to have second language instruction. Core French is taught in every one of our elementary and middle schools. These courses help students communicate in French and experience francophone culture.

## WHAT IS LATE FRENCH IMMERSION?

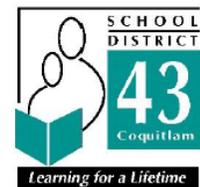
- The Late French Immersion is a program of choice offered by School District No. 43 (Coquitlam) at the **Grade 6 to 7 level** for the 2018/2019 school year.
- **Confirmation of which middle schools will be offering the program will be posted online in advance of the information meeting.**
- The Late French Immersion Program provides students with instructions in both English and French and offers all students whose first language is not French the possibility of completing the prescribed B.C. curriculum and learn French at the same time.
- This program helps students develop strong communication skills in both English and French.
- Students also expand their cultural horizons and the program helps prepare students for the global economy.
- See **Early French Immersion** for information on Kindergarten entry.
- Learn more at [www.sd43.bc.ca/Programs/French%20Programs/Pages/About.aspx](http://www.sd43.bc.ca/Programs/French%20Programs/Pages/About.aspx)

## APPLICATION PROCESS

- Applications for Late French Immersion are to be completed **online at [www.sd43.bc.ca](http://www.sd43.bc.ca) available starting January 19 at 8 a.m.** Completed online application forms must be submitted no later than **4 p.m. on Thursday, January 25 at 4 p.m.** **Space is limited and a random draw will be used if necessary.**

All parents are encouraged to attend the parent information meeting to learn about the program.

**Parent Information Meeting**  
Tuesday, January 16, 2018  
7 p.m. to 9 p.m.  
Winslow Center (Gallery Room)  
1100 Winslow Avenue, Coquitlam



For further information contact Sophie Bergeron at 604-937-6392

To learn more visit: [www.sd43.bc.ca/programs](http://www.sd43.bc.ca/programs)

# Late Montessori Program (Grade 6 Entry)

For the 2018 – 2019 School Year

## WHAT IS LATE MONTESSORI?

- Late Montessori is a program of choice offered by School District No. 43 (Coquitlam) at the **Grade 6 to 8 level** for the 2018/2019 school year at the following middle schools: **Montgomery and Scott Creek**.
- The Late Montessori Program provides a rich learning environment for students. It is based on Montessori principles and fulfills the expectations of the Ministry of Education.
- The Montessori approach supports continuous progress, as students learn to work on personal goals and academic challenges.
- Students learn to work independently, in small groups and as peer leaders.
- The program is delivered following the Montessori philosophy of learning.
- Students make use of a variety of information sources in their project work, including explorations, technology, print and human resources.
- Montessori at middle school emphasizes critical and creative thinking, community service and student-initiated learning with in-depth studies.
- The program supports students in becoming lifelong learners and global citizens.
- See **Early Montessori Program** for information on Kindergarten to Grade 5.
- Learn more at [www.sd43.bc.ca/Programs/Montessori/Pages/Montessori.aspx](http://www.sd43.bc.ca/Programs/Montessori/Pages/Montessori.aspx)

## APPLICATION PROCESS

- Application forms will be **available at the information meeting** on January 17, or online at [www.sd43.bc.ca/programs/montessori](http://www.sd43.bc.ca/programs/montessori) on January 18.
- **All applications must be delivered directly to the school no later than 4 p.m. on Thursday, January 25, 2018.**

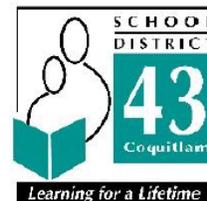
All parents are encouraged to attend the parent information meeting to learn about the program.

### Parent and Student Information Meeting

Wednesday, January 17, 2018

7 p.m. to 9 p.m.

Montgomery Middle School  
1900 Edgewood Ave, Coquitlam



### For further information contact

- Montgomery Middle Principal Rob McFaul (604-939-7367; [montgomery@sd43.bc.ca](mailto:montgomery@sd43.bc.ca))
- Scott Creek Middle Principal Lisa Rinke (604-945-0156; [scottcreek@sd43.bc.ca](mailto:scottcreek@sd43.bc.ca))

To learn more visit: [www.sd43.bc.ca/programs](http://www.sd43.bc.ca/programs)

## Registration Information 2018 - 2019 Programs of Choice, Kindergarten Registration & Cross Catchment

### **Elementary Programs of Choice**

#### **EARLY FRENCH IMMERSION**

##### ***Information Meetings for Parents***

Winslow Centre Gym – Monday, January 15<sup>th</sup> at 7-9pm

##### ***Application Process***

Online only – January 18<sup>th</sup> – 24<sup>th</sup>

*Space is limited. Applications are accepted by random draw. Based on priority 1) catchment area 2) non-catchment area 3) non-district*

#### **EARLY MONTESSORI**

##### ***Information Meetings for Parents***

Winslow Centre Gallery Room – Thursday, January 11<sup>th</sup> at 4–5pm and 7-9pm

##### ***Application Process***

Online only – January 18<sup>th</sup> – 24<sup>th</sup>

*Applications for Kindergarten is done by a random draw and is limited to the number of spaces available. Late application forms will not be part of the draw.*

#### **BILINGUAL MANDARIN**

##### ***(Kindergarten)***

##### ***Information Meetings for Parents***

Walton Elementary – Wednesday, January 17<sup>th</sup> at 6-7pm

##### ***Application Process***

Online only – January 18<sup>th</sup> – 24<sup>th</sup>

*Applications for Kindergarten is done by a random draw and is limited to the number of spaces available. Late application forms will not be part of the draw.*

#### **REGGIO INFLUENCED PROGRAM**

##### ***(Kindergarten to Grade 5 Entry)***

##### ***Information Meetings for Parents***

Meadowbrook Elementary – Tuesday, January 16<sup>th</sup> at 6pm

##### ***Application Process***

**Catchment** are children entering Kindergarten September 2018 should register during Kindergarten registration directly at the school February 5<sup>th</sup> – 7<sup>th</sup>

**Non-catchment** are children entering Kindergarten should apply through the programs of choice online application, January 18<sup>th</sup> – 24<sup>th</sup>

**All other non-catchment area students** currently in Kindergarten to Grade 4 should contact the school and apply through the online cross catchment process, February 8<sup>th</sup> -

## **Kindergarten Registration**

Begins February 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> catchment schools

Information on Registration Documentation can be found on the District website [www.sd43.bc.ca](http://www.sd43.bc.ca)

## **Middle Programs of Choice**

### **LATE FRENCH IMMERSION**

#### ***Information Meeting for Parents***

Winslow Centre Gym – Tuesday, January 16<sup>th</sup> at 7-9pm

#### ***Application Process***

Online only – January 19<sup>th</sup> – 25<sup>th</sup>

*Space is limited. Applications are accepted by random draw.*

### **LATE MONTESSORI (Grade 6 Entry)**

Montgomery Middle School – Wednesday, January 17<sup>th</sup> at 7-9pm

#### ***Application Process***

Application forms will be available at the information meeting.

## **Secondary Programs of Choice**

### **IB Intake**

#### ***Information Meeting for Parents***

Port Moody Secondary Multipurpose Room – Tuesday, January 9<sup>th</sup> at 7 – 8:30pm

Port Moody Secondary Multipurpose Room – Thursday, January 11<sup>th</sup> at 7:00pm – 8:30pm

### **Inquiry Hub**

#### ***Information Meeting for Parents***

Millside Centre – Thursday, January 18<sup>th</sup> at 7-8:30pm

## **Cross Catchment (K-12)**

Cross Catchment begins on Thursday, February 8<sup>th</sup> at 9am and closes on Thursday, February 15<sup>th</sup>, at 4:30pm

#### ***Application Process***

Application forms will be available on-line and paper at 9am on Thursday, February 8<sup>th</sup>

For a more detailed list of Programs of Choice, application dates and deadlines please go to [www.sd43.bc.ca](http://www.sd43.bc.ca)